



**NOTES OF THE BOARD OF GOVERNORS
INFORMATION SESSION
Thursday, September 12, 2002 at 6:00 p.m.
at the Cranbrook Campus**

- Present: Darrell Bethune, Elected Faculty Member
Kathy Hagman, EDCO Chair
Gisele Kitchen, Elected Student Member
Bob Langin, Appointed Member
Len Luders, Appointed Member
Chris Ondrik, Appointed Member
Nick Rubidge, President and CEO
- Regrets: Janice Bradshaw, Appointed Member
Cindy Brunel, Appointed Member
Pam Catsirelis, Elected CUPE Member
Bruce Fairley, Appointed Member
Denice Louie, Appointed Member
Dave McAnerney, Appointed Member
- College: Jason Colombo, President of CUPE Local 2773
Marianne Dakin, Board Assistant
Debbie Hope, Faculty Association
Denis Kielly, Director Human Resources
Donna Lomas, Dean of Instruction
Velma McKay, President of Faculty Association
Doug McLachlan, Senior Instructional Officer
Toni O'Keeffe, Communications Director
Heather Schneider, Dean of Instruction
Lynne Shewchuk, Bursar

4.1 Welcome and Order of Business

Mr. Luders took Chair and called the meeting to order. Mr. Luders informed that the meeting does not have a quorum so is technically an information meeting. The minutes of the last meeting cannot be formally adopted but the information that is shared at this meeting can be recorded.

Mr. Luders welcomed the visitors and called for round table introductions. He advised that at the private session of the Board held earlier today Ms. Denice Louie had stepped down as Chair, Ms. Janice Bradshaw was elected Chair and he was elected Vice Chair.

There were no items to add to the information agenda.

4.2 Confirmation of the Minutes

The minutes will be confirmed at the October meeting.

4.3 Unfinished General Business

None.

4.4 General New Business

None.

4.5 Reports

a) Chair's Report

None.

b) President's Report

Dr. Rubidge delivered his report, a copy of which is attached.

c) Edco Report

Kathy Hagman, Chair of Edco, delivered her report. A copy is attached.

d) Deans' and Directors' Reports:

Reports were delivered by the following deans and directors. Copies are attached.

- Denis Kielly, Director Human Resources and Business Operations
- Donna Lomas, Dean of Instruction and Articulation
- Doug McLachlan, Senior Instructional Officer and Dean of Instruction
- Toni O'Keeffe, Director Communication Services and College Relations
- Heather Schneider, Dean of Instruction and Development
- Lynne Shewchuk, Bursar

4.6 Correspondence

a) Letter from Minister of Advanced Education
re Columbia Basin Alliance for Literacy

Dr. Rubidge informed that the literacy project coordinated by Leona Gadsby from the Invermere Campus was highlighted by the Association of Community Colleges as an exemplary rural college initiative. The Minister has sent a letter expressing congratulations.

4.7 Announcements from the Private Session

Mr. Luders announced that elections were held at the private session of the Board. Janice Bradshaw was elected Chair and he was elected Vice Chair. The auditor shared a very positive report on the financial state of the College. The audited fte report was also shared and it is very positive as well. The Board has decided that the December meeting will be held in Kimberley and the May meeting will be held in Golden.

4.8 Information and Good of the Institution

- Ms. Schneider congratulated Ms. O'Keeffe and her department for the commendable job they did organizing Orientation Week.

- Mr. Colombo informed that the registration and student services departments had done an excellent job serving students and increasing customer service over the last few weeks.
- Ms. Hope advised that:
 - the Faculty Association was one of the union sponsors for a Labour Day Picnic that raised over \$600. The funds were donated to the Cranbrook Food Bank and the Skateboard Park. Ms. McKay did two stints in the dunk tank.
 - the Faculty Association has requested a time to address the Select Standing Committee on Finance and Government Services when they meet in Kimberley in October. They will be putting forward their view that post-secondary funding should be increased.
 - Ms. McKay logged on to the College website while she was in Mexico – and it worked well.
 - Cindy Oliver, former Access Ed instructor Fernie campus, was elected President of the College and Institute Educators Association, the provincial federation of unions to which the Faculty Association belongs.
- Ms. Kitchen advised that there is no report from the Student Union. They have not met. The new executive organized a scavenger hunt for Orientation Day. Ms. Kitchen's daughter, Angela, is the coordinator for the CYFS project.
- Ms. Ondrik is currently working in Golden and hopes to take the opportunity while she is there to visit the campus.
- Mr. Bethune announced
 - Gary Clohan and company will hike to VV Top this month for the fifth time.
 - he along with several staff participated in the student/staff volleyball tournament held during Orientation Week. It was a lot of fun and the entire senior management group participated.
- Dr. Rubidge noted he was very impressed with the way the College community pulled together and sought contributions for the residents of the Tudor House after the fire. Staff members Darryl Schmidt, Betty Roper and Susan Priest were actively involved.
- Mr. Luders participated on the management competencies focus group and found it to be a very positive experience. Decisions were made in the context that the group wants the College of the Rockies to be the best it can be.
- Kathy Hagman informed that staff bring in donations for a give away day for students. The event is planned for October 1.

4.9 Adjournment

The meeting adjourned at 6:55 pm.

Len Luders, Chair