



**MINUTES OF THE BOARD OF GOVERNORS  
PUBLIC SESSION NO. 4  
Thursday, September 9, 2010– 1:00 pm  
Cranbrook Campus**

Attendance:

Board	Marko Maryniak Richard Reinders Rob Ondrik Alex Jensen Orest Federko David Handy Jim Bailey Heather Jackson Nick Rubidge	Appointed Member Appointed Member Appointed Member Appointed Member Appointed Members Appointed Member Edco Chair Elected CUPE President/CEO
College	Sheila McDonald Donna Kraus-Hagerman Doug McLachlan Dianne Teslak Pat Bowron Laura Cooper Sue Bodnaruk	Director, Human Resources Director, Marketing & Community Relations Dean of Instruction, Senior Instructional Officer Bursar Executive Director, International Affairs Dean of Instruction Board Assistant
Guests	Gina Bennett Graham Knipfel Jeff Cooper	Education Technology Centre International Project Coordinator International Project Coordinator
Regrets	Andy Cohen Joe Pierre	Appointed Member Appointed Member

**4.1 Welcome and Call to Order**

Meeting called to order at 3:28 pm by Alex Jensen. Round table introductions were made.

**4.2 Order of Business**

**Add:**

- 4.7 (a) Tanzania Report (Doug McLachlan/Gina Bennett)
- 4.12 (f) COTR Fund Golf Tournament

**4.3 Confirmation of the Minutes**

**MOVED** that the Minutes of June 10, 2010 be accepted as presented.  
 Jackson/Ondrik Carried Unanimously

**4.4 Finance**

Dianne informed the group that the Auditors had met earlier today with the Finance Committee. The Finance Committee did not review the detailed status report due to time constraint, but did review the summary status report and there were no financial concerns.

At the end of June, we were 25% through the fiscal period and have expended 22% of our expenditure. We are very much on line with where we were in the previous year.

Richard mentioned that for this coming year there will be a call for members to join the Finance Committee. The election of the Finance Committee Chair will be conducted at the next Finance Committee meeting. Current members of the committee are: Richard, Alex, Rob and Orest. All members of the Board are welcome to join the committee or sit in on any of the Finance Committee meetings.

#### **4.5 Monitoring Report**

##### **(a) Institutional Accountability Report**

Doug gave a brief overview of the Institutional Accountability Report and noted that a copy of the report is on the College website and on the Ministry website as a draft. The Board approved the Institutional Accountability Report during their Private Session, and the status of the report on the Ministry site will be finalized.

#### **4.6 Unfinished General Business**

##### **(a) Academic Governance Council Meeting**

The meeting is scheduled for October 30/31, 2010 but an agenda has not yet been developed. Jim will keep the Board posted.

#### **4.7 Business Arising and/or New Business**

##### **Presentation of Tanzanian Consultancy**

Gina Bennett and Doug McLachlan spoke to their PowerPoint presentation on their recent Tanzanian consultancy. These contract consultancies are through ACCC RFP calls and COT has been successful in many. The financial consequence to the College is that the projects pay for costs and all international activities need to be self-supporting because the provincial government does not see funding international projects as part of their base budget. We have international student recruitment very actively involved project that also supports some of the project development work. The projects are funded by different funders so that the wages and all of the costs are paid directly through the projects. The College budget is enhanced by these projects with a value of about \$400,000 in revenue and offsets staff costs. CIDA has an expectation that the partners put in a substantial "in-kind" contribution. We have had a number of institutional visitors and their salaries are not paid by the project but their travel costs to come here are paid. That is a substantial investment for any institution to make to free up their faculty and managers to come over. Interestingly the contract will pay for our faculty, staff and managers to go overseas and will actually pay our human resources part. CIDA clearly pays for the Canadian side and there is an expectation that in-kind contribution comes from the government we are working with.

#### **4.8 Correspondence**

Nick circulated a congratulatory note on our BBA Degree from George Iwama, President & Vice-Chancellor of the University of Northern British Columbia.

#### **4.9 Items Brought Forward from the Private Agenda**

None.

#### **4.10 Linkage to Ownership**

##### **4.10 (a) Chair's Report**

Alex will prepare a Chair's Report for the next meeting.

#### 4.10 (b) President's Report

Nick's report included Mark Zacharias' (new Assistant Deputy Minister) visit to COTR this summer. As well the Prime Minister paid a surprise visit this summer. The Aboriginal Gathering Place planning is proceeding well and we hope to have some footings, etc. done before the snow flies.

Over the summer, there was no air conditioning during the hottest part of the summer and now there is no heat until next week when the new system heating system is installed. Staff is being amazingly tolerant over the period of construction.

Nick made a trip to Invermere to tour the Farnham Glacier high altitude field stations and the feasibility for use by COTR as field stations for some of our programs.

Nick reported that enrolment is slight up over 2008/09 but a little down from last year. There are approximately 1,535 students registered.

#### 4.10 (c) Deans' and Directors' Reports

Laura reported on the ABE in Community Project that appears to hit the target in where we have been missing getting the learning to the multi-barriered learners in Aboriginal communities. Forty percent of the population that are under-education and/or under-employable. This is a wonderful collaboration and partnership with the members in the community with the community members and students driving the bus in terms on how the project should unfold. Faculty took cultural sensitivity training and stated that the College team is continuing to collaborate on finding ongoing funding for the project.

As well, the Farnham Glacier is one of the best in the world and would provide an opportunity to create an Applied Science program for our students. The Math and Science Advisory Committee are willing to be active in this proposal.

Marilyn spoke briefly to her written report to the Board and advised that a critical instructor for the BBA gave 2 weeks notice to go and complete her doctorate.

Donna invited the Board to attend the Aboriginal Gather Place Groundbreaking and Blessing Ceremony that is scheduled for Tuesday, September 28<sup>th</sup>. starting at 11:30 am with a light lunch to follow. The 35<sup>th</sup> anniversary of our very first class is on October 6<sup>th</sup> and a birthday cake will provided to all staff and students at 3:00 pm in the cafeteria. The Grand Opening of the south entrance has been confirmed for Friday, October 29<sup>th</sup> at 4:00 pm. Donna distributed fridge magnets of the Avalanche game schedule. Selkirk is scheduled to host the volleyball provincial championships, October 24<sup>th</sup> to October 26<sup>th</sup>. and Selkirk has said they may not be able to host it. COTR has offered that if Selkirk cannot – COTR will.

Dianne reported that Facilities has been busy with the internal moves as construction moves along. Curbs were poured along the new roadway today. As well, implementation of the HST has huge implications for the College in getting systems adjusted to include HST. Finance is also focusing on changes with the move to the Public Sector Accounting Standards.

Pat stated that International enrolment is at 163 students. The Fall 2010 International Newsletter was distributed to all attendees. COTR has many projects on the go associated with internationalization. There are a number of new initiatives the team is

investigating right now and there are new opportunities for contracts. Pat invited the members of the Board to stop by the International department's new location. Jeff Cooper provided a brief update on the follow up on the Fair Trade Conference. Cranbrook is close to becoming a Fair Trade community. The group made a presentation to the City in the spring, and the City is reviewing the presentation and will have their people do more research and get back to the group in the Fall. Vancouver has recently achieved the Fair Trade certification which is quite an achievement for such a big area. Jeff and Graham distributed the Fair Trade mugs to Board and Executive Committee members. Gina and Doug will be making this presentation in the Lecture Theatre on September 29<sup>th</sup> and this will be open to the public. The other 2 consultants who went to Tanzania (Brian Conrad and Greg McCallum) will give a presentation on September 22 along with Natalie Lesage who completed a consultancy in Ecuador.

Doug advised that we have lost funding for the Transition Coordinator. We have partnered with industry, SD #5 and Teck Coal who have all come to the table with money so we've been able to hire an Industry/School District liaison person on a part-time contract basis. COTR and Selkirk have submitted a joint application to CBT that will be discussing and hopefully approving it at their next Board meeting in a week or so. It is a significant amount of money (approximately \$200,000 each). This is an outcome of meetings between the Presidents of COTR, Okanagan, Selkirk to partner on various endeavours.

Sheila is bargaining with Faculty later this month and into October. Provincial Bargaining on the Faculty side is the week of October 5<sup>th</sup>. The process of bargaining is starting and we have no sense of what speed the process is going to be.

#### 4.10(d) Education Council Report

The Education Council report was received and reviewed briefly by Jim Bailey. Jim reported that the last meeting of EdCo was held in June and we talked about getting the word out about policies, etc. as people who are impacted by them need to know about them. The committee dealt with course and program outlines. A PLAR Recognition Committee was formed and guidelines are being developed.

#### **4.11 Agenda Items for Next Meeting**

None.

#### **4.12 Information and Good of the Institution**

##### 4.12(a) Approval of Bachelor of Business Administration

Confirmation was received from the Ministry for the approval of our BBA Degree. Nick expressed thanks to all the people who worked on this initiative as it was a huge amount of work.

##### 4.12(b) Vancouver Foundation Grant – Food Sustainability

We continue to partner with groups and organizations in Creston and continue to go after sources of funding to support ongoing projects we are doing related to the greenhouses at Creston Campus.

##### 4.12(c) Rob Ondrik – Reappointment to July 31, 2012

A copy of the Order in Council regarding Rob Ondrik's reappointment was presented to the Board for their information.

4.12(d) Bill C-470

Bill C-470 was introduced in Parliament on March 3, 2010 to revoke the registered charitable status of any charity, private or public foundation that pays any single executive or employee total annual compensation exceeding \$250,000 and would effectively act as a compensation cap on charitable organizations. This does now allow provision for the upward adjustment of the threshold to compensate for inflation. Some institutions could lose their charitable status although the purpose of the Bill was to limit executive salaries. It may be brought to MLA Bill Bennett's attention to mention that this Bill has some challenges.

4.12(e) The Green Sprout – Issue #3

David Handy who is the Board representative for the community of Creston is extremely impressed with the Creston Campus and how it interacts with the community, organizations and citizens.

4.12(f) COTR Fun Golf Tournament

The Board and guests was reminded that the College will be holding a fun golf tournament at the Cranbrook Golf Course on Thursday, September 23, 2010 and all are welcome to join. The tournament has a 4:30 pm shotgun start with dinner to follow.

**4.13 Questions from the Public regarding any Agenda Items**

None.

**4.14 Adjournment**

**Moved** that the meeting be adjourned at 5:10 pm  
Maryniak/Federko

Carried Unanimously

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Alex Jensen – Vice Chair

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