



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 5
Thursday, October 11, 2007 – 1:00 pm
Fernie Campus**

Attendance:

Board	Troy Sebastian, Chair Sandra Roberts Len Luders Bob Langin Marko Maryniak Nick Rubidge Ann Rice Fernando Arteaga Jim Bailey Mark Wagner Danielle Cardozo	Appointed Member Appointed Member Appointed Member Appointed Member Appointed Member President/CEO Elected CORFA Elected Student EdCo Chair Elected CUPE Elected Student
Regrets	Andy Cohen Chris Ondrik Ron Toyota	Appointed Member Appointed Member Appointed Member
College	Denis Kielly Donna Kraus-Hagerman Dianne Teslak Kathy Bonell Sue Bodnaruk Leah Bradish Mary Shier	Director, Human Resources & Business Ops. Manager, Marketing & Community Relations Bursar President, CORFA Board Assistant Manager, Fernie Campus Instructor, Fernie Campus

5.1 Welcome and Call to Order

The Chair welcomed everyone and called the meeting to order at 1:20 pm and round-table introductions were made.

5.2 Order of Business

The agenda was accepted as presented.

5.3 Oath of Office

Dianne Teslak, Bursar welcomed Danielle Cardozo the newly elected Student Representative for the Board of Governors. Ms Cardozo took the Oath of Office.

5.4 Confirmation of the Minutes: June 14, 2007

Attendance: The title of “Chair” to be deleted after Bob Langin’s name and placed following Troy Sebastian’s name.

Minutes were accepted as amended.

5.5. Finance

5.5 (a) Finance/Audit Committee Report

No report.

5.5 (b) June 2007 Status Report

Ms. Teslak presented the Summary Status Report to the end of August 2007. At this point of time, we are about 42% through the fiscal year. There are not significant issues to bring to the attention of the Board. The budget officers have been engaged in the mid-year budget review and will look carefully at the budget and identify any slippage within their budgets. At the end of September, operating fund tuition dollars are down considerably from last September. The process for the 2008/09 budget has begun. We have received indication from the Ministry that we will be receiving the funding as outlined in our 07/08 budget letter for 2008/09. The Ministry has announced that all ABE courses will be tuition free. This does not change what we have done in the past as COTR has not been charging tuition for those students. This will put an additional \$230,000 into our budget. A number of institutions didn't charge for upgrading, however at some institutions students were required to pay. Kwantlan estimates they would lose close to \$2 million.

Mr. Luders asked if these comments could be put in writing to the Ministry in support of their decision. Dr. Rubidge will draft a letter.

5.6 Monitoring Report

5.6 (a) Ends Statement #7

Denis Kielly spoke to the attached report and stated that there was good news. Employees continue to use PD to develop themselves for the positions they are currently in or for positions they aspire to. CUPE is eligible for up to \$600 per year and additional dollars are available through the Accord funds. As well CUPE is able to access funds for education leave. Faculty PD funds are administered by the group themselves with assistance from HR. Faculty is eligible to \$2,000 per year to a maximum of \$4,000 for 4 years. Sick leave numbers across the board are very good for the 2006 year and is equivalent to 3.4 sick days per person. Grievance numbers have been consistently low.

Mr. Kielly explained that "casual" sick leave is any sick leave up to 3 days for an incident. An email has been sent to staff to advise where flu clinics are being held and if they have a flu shot, they can bring their receipt into HR to be reimbursed.

5.7 Unfinished General Business

At this point of the meeting, Sandra Roberts volunteered to evaluate the meeting. Normally, the meeting evaluator is selected at the beginning of the Private Session.. However, with the new schedule of Board meetings moving to Campuses, the Public session is at the beginning of the session and in this instance, the meeting evaluator had not been selected.

5.8 Business Arising and/or New Business

5.8(a) Fernie Campus Update

Leah Bradish provided a verbal update on the Fernie Campus, its operations and its challenges. This has been a busy year. The Campus finished a group of RCA program in March . Another intake of RCA is planned to start in September 2008 and the students are already doing their upgrading to get acceptance into the program. Ms Bradish praised Mary Shier for the great job she has done in recruiting students and providing service. The ABE numbers are sitting at about 40 FTE. The Campus is continuing with the Spardel Outreach program. MAST has 17 students and is in partnership with Non-Stop Ski who is marketing in the UK. There are generally 40 – 50 FTE in Continuing Education with tuition revenue up by 162%.

Some discussion was held regarding the lack of housing in the Fernie area. There are many homeless people in Fernie and this is a real issue for Fernie. We need to address the housing issue for the MAST students. If this is not addressed, we may not have a MAST program in a few years. Fernie is now as busy during the summer as it is during the winter and housing is very scarce and very expensive.

5.8(b) Recognition: Award from Communities in Bloom

The Cranbrook Campus received a certificate of merit from the Communities in Bloom Committee. This was presented for Board information and in recognition of the Facilities staff - in particular Ray Venables.

5.9 Correspondence

5.8(a) Congratulations from School District #5

The Board received and filed the correspondence received from School District #5.

5.10 Items Brought Forward from the Private Agenda

None.

5.11 Linkage to Ownership

5.11 (a) Chair's Report

Mr. Sebastian reported on the successful event of opening the two new buildings on the Cranbrook Campus on September 17, 2007 and stated that it was most unfortunate Dr. Rubidge was unable to attend since it was his vision that helped bring these facilities to reality. The Premier and Bill Bennett were toured through the new buildings and were shown the Ktunaxa display. Margaret Teneese with the advice of Laura Birdstone spent a lot of time putting the display and information together.

5.11 (b) President's Report

Dr. Rubidge spoke to the President's Report and commented that a lot of work was involved in planning the Grand Opening. As well, the Ministry's Annual Planning and Priorities meeting was held at the Cranbrook Campus on October 9th. On the same day, the Select Committee on Finance also held public hearings in our new Summit building. We are still waiting for the outcome of our proposal for transition funding dollars to work with the school districts. This is a joint proposal between the Ministry of Education and the Ministry of Advanced Education to fund transition coordinators to facilitate the transition between high school and post secondary. We have not received any further information on our proposal for the Aboriginal Meeting Places.

5.10 (c) Deans' and Directors' Reports

Each of the Deans and Directors spoke briefly to the highlights of their reports.

5.10 (d) Education Council Report

The Education Council report was received and filed.

5.12 Agenda Items for Next Meeting

None.

5.13 Information and Good of the Institution

5.13 (a) K. Bonell – President, CORFA

Mary Shier spoke briefly to the on-line facilitation project. There are 21 students in UT and BUAD courses taking 42 courses. People appreciate having someone available locally if they are having any problems. Open drop in times are available on Tuesday evenings where students can use the college computers and access Mary's assistance.

5.13 Questions from the Public regarding any Agenda Items

None.

5.14 Meeting Evaluation

Mrs. Roberts provided the evaluation of the meeting.

Meeting was adjourned at 3:02 pm.

Troy Sebastian, Chair

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