



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 4
Thursday, October 14, 2004 – 2:30 p.m.
Fernie Campus**

Present	Len Luders (Board Chair)	Appointed Member
	Sarah Boychuk	Elected Student Member
	Cindy Gallinger	Appointed Member
	Crystal Green	Elected Student Member
	Dave McAnerney	Appointed Member
	Chris Ondrik	Appointed Member
	Ann Rice	Elected Faculty Member
	Sandra Roberts	Appointed Member
	Nick Rubidge	President and CEO
	Troy Sebastian	Appointed Member
Regrets	Jim Bailey	A/EDCO Chair
	Bruce Fairley	Appointed Member
	Bob Langin	Appointed Member
	Mark Wagner	Elected Support Staff Member
College	Marianne Dakin	Board Assistant
	Denis Kielly	Director of Human Resources
	Doug McLachlan	Senior Instructional Officer
	Heather Schneider	Dean of Instruction
	Lynne Shewchuk	Bursar
	Leah Bradish	Fernie Campus Manager
	Peter Myers	Sparwood Campus Assistant Manager

4.1 Welcome and Call to Order

Mr. Luders took the Chair, called the meeting to order at 2:30 pm and called for round table introductions.

4.2 Order of Business

The Agenda was adopted as circulated.

4.3 Confirmation of the Minutes of September 9, 2004 (*Agenda attachment*)

The minutes of the meeting of September 9, 2004 were confirmed as circulated.

4.4 Finance

a) Finance/Audit Committee Report

Ms. Shewchuk advised that the Finance Committee did not meet this month and therefore there is no report.

b) Financial Status Report

Ms. Shewchuk advised that the committee as a whole reviewed the financial status report in the private session.

***MOVED** that the Board accept the August 2004 Status Report as presented.
(Sandra Roberts/Chris Ondrik) Carried unanimously*

4.5 Monitoring Report (Agenda attachment)

- a) Report on Ends Statements #7,
Professional Development Activities, Grievances and Sick Leave

Mr. Kielly spoke to the Monitoring Report, highlighted several areas and addressed questions from the floor.

Mr. Sebastian commented that the professional development report was very informative but that in future it would be interesting to know where individuals took their professional development. Ms. Rice provided further information regarding faculty professional development and noted that the faculty development coordinator prepares a very comprehensive report. Mr. Sebastian suggested that the guest lecture fund could be used to raise the College's profile in the community. Ms. Green noted that the Student Association has been approached to enter into a partnership with the Faculty Association to enhance the fund.

With respect to grievances, Mr. Kielly commented that a few grievances could be a good thing for the institution as the process is a useful way to determine how to interpret the collective agreement. He explained that Dr. Rubidge meets on a one-to-one basis with each the union presidents once a month and this is a very helpful way to keep the lines of communication open. The President and Chief Shop Steward of the Faculty Association also tend to meet with Mr. Kielly at least once a month.

The Sick Leave Report was discussed. It was suggested that it might be beneficial to recognize those who do not take sick leave, but it was also pointed out that people shouldn't be encouraged to come to work when they are ill. This is an area that could be reviewed by the Wellness Committee. There was a discussion on whether Mr. Kielly would be able to draw a correlation between flu shots and the reduced number of sick days taken.

4.6 Unfinished General Business

There was no unfinished general business.

4.7 Business Arising and/or New Business

- a) Update on Facilities Expansion

Dr. Rubidge informed that the College has met all the requirements for the land transfer, has submitted all the necessary documentation to the Ministry and has done all it is required to do. We are now waiting for a response.

- b) Fernie Campus Open House

Ms. Bradish, Manager of the Elk Valley Campus, outlined the agenda for the Fernie Open House which is being held immediately following this meeting and will showcase the newly renovated campus. She introduced Mr. Peter Myers, the Assistant Manager of the Sparwood campus. Ms. Bradish thanked Dr. Rubidge and the senior staff for their support for the campus.

4.8 Items Brought Forward from the Private Agenda

None.

4.9 Linkage to Ownership

a) Chair's Report

Mr. Luders did not have a report.

b) President's Report (Agenda attachment)

Dr. Rubidge spoke to his written report.

c) Deans' and Directors' Reports (Agenda attachments)

The reports of the following Deans and Directors were attached to the Agenda:

Doug McLachlan, Senior Instructional Officer and Dean of Instruction

Mr. McLachlan spoke to his written report and provided information on the College's new initiative for the Adult Basic Education program with the Salvation Army.

Donna Lomas, Dean of Instruction and Articulation

Mr. Kielly spoke to Ms. Lomas's report in her absence. He advised that multi institutional provincial bargaining between faculty unions and employers begins October 18 and that local bargaining starts tomorrow. The collective agreement expired March 2004. There will be a good deal of senior management activity around the bargaining discussions.

Lynne Shewchuk, Bursar

Ms. Shewchuk spoke to her written report and provided further information on the Fernie campus renovations.

Heather Schneider, Dean of Instruction and Development

Ms. Schneider spoke to her written report and noted that carpentry and heavy duty mechanics apprenticeship programs are full. Ms. Schneider credited Mr. Hampton, the carpentry instructor, for filling the program by working so diligently with industry.

Ms. Schneider responded to questions regarding her Ecuador report. Ms. Schneider acknowledged Ms. Bowron and her intern staff for the work they are doing which is making a positive difference to the people of the region.

Denis Kielly, Director of Human Resources and Business Operations

Mr. Kielly spoke to his written report, which he circulated. A copy is attached.

e) Education Council Report (Agenda attachment)

Dr. Bailey's report was attached to the Agenda.

4.10 Agenda Items for Next Meeting

4.11 Information and Good of the Institution

- Ms. Rice on behalf of Ms. McKay reported that:
 - In September the Tourism and Recreation Management students assisted the Community Futures Group in hosting their annual conference at the St. Eugene Mission. 190 delegates attended representing many areas from around BC and Ontario. Responsibilities included registration, banquet set-up, decorating for the

dance, ticket sales and assisting with the “adventure tours” (rafting, golfing, hiking, shopping, visiting Fort Steele, etc.

- On September 17 the Recreation and Event Management students successfully planned and carried out another “Storm the Wall” competition. These students were responsible for all aspects of the event from publicity to setting the course to safety and risk management. About 60 participants enjoyed the competition and completed the course to the pleasure of all the spectators. This has become an annual event that serves as a “mixer” for students and staff at the beginning of the academic year.
 - Leona Gadsby reminds us the College is a partner in the community literacy planning sessions being held in the East and West Kootenays through the first of November. These sessions are a pilot project for the Literacy Now initiative, the only pilot that is regional in scope.
 - The President of the Faculty Association, Velma McKay, made a presentation during the opening microphone session to the Select Standing Committee on Finance and Government Service. Velma’s presentation spoke to the importance of post secondary education to the people of our region and the potential impact of funding issues currently under discussion.
- Mr. Kielly announced that the men’s and women’s volleyball teams start their schedule next Friday in the Okanagan. The first home games will be October 28 and 29.
 - Ms. Schneider informed that the College is looking forward to welcoming four visitors from Sweden. They are all instructors and will be staying with volunteers from the College. Many activities have been organized for them.
 - Dr. Rubidge advised that the College Christmas staff party is being held on December 11 at the Royal Alexander Hall. Tickets are \$30 per person and are available through the Social Club.
 - Ms. Rice invited all the Board members to attend the Criminology Fair.
 - On behalf of the Board Mr. Luders extended congratulations to Ms. Cindy Gallinger who was married over the summer.

4.12 Questions from the Public on Any Agenda Item

There were no questions.

4.13 Meeting Evaluation

Ms. Roberts delivered her evaluation of the meeting. In summary, she did not note any issues.

4.14 Adjournment

The meeting adjourned at 4:00 p.m.

Len Luders, Chair