



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 6
Thursday, November 8, 2007 – 1:00 pm
Invermere Campus (Pynelogs)**

Attendance:

Board	Troy Sebastian, Chair Len Luders Nick Rubidge Ann Rice Fernando Arteaga Jim Bailey Mark Wagner Andy Cohen Chris Ondrik Ron Toyota	Appointed Member Appointed Member President/CEO Elected CORFA Elected Student EdCo Chair Elected CUPE Appointed Member Appointed Member Appointed Member
Regrets	Sandra Roberts Marko Maryniak Danielle Cardozo	Appointed Member Appointed Member Elected Student
College	Donna Kraus-Hagerman Dianne Teslak Sue Bodnaruk Marilyn Peterson Kathy Bonell Marilyn Petersen Al Miller Pat Bowron Ali Wassing John Rouse	Manager, Marketing & Community Relations Bursar Board Assistant Manager, Invermere Campus President, CORFA Manager, Invermere Campus Columbia Valley Chamber of Commerce Manager, International Division Literacy, Invermere Campus Columbia Valley Arts Council

6.1 Welcome and Call to Order

The Chair welcomed everyone and called the meeting to order at 1:20 pm and round-table introductions were made.

6.2 Appointment of Meeting Evaluator

Mr. Luders volunteered to evaluate the meeting.

6.3 Order of Business

The agenda was accepted as presented.

6.4 Confirmation of the Minutes: October 11, 2007

Minutes were accepted as presented.

6.5 Finance

6.5 (a) Finance/Audit Committee Report

Mr. Toyota (Acting Chair, Finance Committee) reported that the Committee met on Wednesday, November 7th. At the meeting, Ms. Sandra Roberts was elected Chair by unanimous vote.

6.5 (b) September 2007 Status Report

The September 30th. Financial report was reviewed and Dr. Rubidge updated the Committee on a few minor issues regarding the new facilities. As well, a report was submitted on Risk Management issues.

Ms. Teslak commented that we are about half way through our fiscal year and we have just completed the mid-year budget review. All areas were asked to look carefully at their budgets and identify where a 2% reduction could be made. The first draft of the Operating Budget for 2008/09 fiscal year has been completed.

6.6 Monitoring Report

6.6 (a) Aboriginal Activities

Mr. McLachlan distributed a copy of the COTR Aboriginal Programs and Project Initiatives and commented that COTR has been very fortunate with receiving special funding for its Aboriginal programming. That funding has tied into a variety of programming areas as outlined in the handout.

The College was not successful in getting the Aboriginal Service Plan funding but did receive limited funding to complete the template, enhance partnership activities with Aboriginal communities and to assist with the development of 2007/08 proposals. Out of four proposals submitted, three have been approved.

The Aboriginal Student Association lounge was recently opened. The Ktuqcqakyam newspaper highlighted two full pages on College initiatives in partnership with First Nations. Mr. Sebastian congratulated the College on its work. These initiatives speak to the Board's End Statement #8. Our Board operates under the policy governance model and the Nation Re-Building Program is extremely important and hugely influential in how the Ktunaxa will govern itself in years to come.

6.6 (b) FTE Interim Report

Mr. McLachlan spoke to the FTE Interim Report and explained the categories indicated. Our total FTEs of 1961.53 is minimally down against the targeted 1994.87. There are some areas of concern that are being reviewed through the Program Review process. General discussion followed.

6.7 Unfinished General Business

None.

6.8 Business Arising and/or New Business

6.8(a) Invermere Campus Update

Marilyn Petersen, Invermere Campus Manager, presented a quick overview of “What’s Up in Invermere?”. The presentation included an ‘introduction’ to the campus facilities as well as core and program staff. Full-time program offerings at the campus currently include: Access education, Hairdressing, Resident Care/Home Support Attendant, Intro to Trades, Skate Park Construction (2007 only) and Licensed Practical Nursing. New programs in 2008 include Bike Mechanics and Mountain Bike Operations. Programs currently being developed in Invermere include an 11-week Resort Maintenance program, the Business of Art Continuing Education certificate and an On-line Pastoral Care Continuing Education certificate.

Continuing education and contract training continue to fill the college with students in the evenings and weekends. There are many days that the campus is short on space and overflows into the high school space. A snapshot was provided of a typical Wednesday Fall term evening that included EMR training, Conversational Spanish, Italian Basics, Introduction to Chip Carving, and Digital Cameras.

Finally, the Campus Manager acknowledged the many successful partnerships with regional organizations that have contributed greatly to enhanced educational experiences for our students and the betterment of our communities.

6.9 Correspondence

None.

6.10 Items Brought Forward from the Private Agenda

None.

6.11 Linkage to Ownership

6.11 (a) Chair’s Report

Mr. Sebastian reported that he was able to spend some time with Kareithi and others of the Kenyan delegation attending COTR’s Africa Challenge Conference in October, 2007. The conference was well done and highlighted what COTR does on the international side.

6.11 (b) President’s Report

Dr. Rubidge accompanied Principal Mbugwa to Parkland Regional College in Saskatchewan and met with various groups including the Aboriginal community. COTR and Parkland Regional College signed a Memorandum of Understanding which we hope will provide for staff mobility and exchange between the two institutions.

6.10 (c) Deans’ and Directors’ Reports

Each of the Deans and Directors spoke briefly to the highlights of their reports.

6.10 (d) Education Council Report

The Education Council report was received and filed.

6.12 Agenda Items for Next Meeting

None.

6.13 Information and Good of the Institution

6.13 (a) K. Bonell – President, CORFA

Ms. Bonell provided a verbal report on behalf of CORFA.

6.14 Questions from the Public regarding any Agenda Items

None.

Meeting was adjourned at 3:06 pm.

Troy Sebastian, Chair

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