



MINUTES OF THE BOARD OF GOVERNORS
Cranbrook Campus
Thursday, September 11, 2014
Public Session 3

Attendance:

Jim	Abbott	Appointed member
Glen	Campbell	Appointed member
Dave	Handy	Appointed member- Chair
Ken	Hoepfner	Appointed member– Vice Chair
Steen	Jorgensen	Appointed member
Jesse	Nicholas	Appointed member
Rob	Ondrik	Appointed member
Gloria	Perry	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Cindy	Yates	Appointed member
Avery	Hulbert	Chair – EdCo
Colhane	Martyniuk	Elected CUPE
Betty	Mosher	Elected Faculty
Luis	Rodriguez	Elected Student
David	Walls	President & CEO
Marilyn	Petersen	Acting Vice President, Education
Dianne	Teslak	Vice President, Finance
Sheila	McDonald	Executive Director, HR
Pat	Bowron	Executive Director, International Affairs
Sue	Bodnaruk	Board Assistant
Public:	Jan White	CORFA Representative
	Jason Colombo	Vice Chair, EdCo
	Jim Bailey	Faculty/previous EdCo Chair
	Orest Federko	Past Chair/Board Member

* Highlighted: indicates **Not** in Attendance

3.1 Welcome and Call to Order

Dave Handy, Board Chair called the meeting to order at 3:10 pm and welcomed everyone to the Public Session of the Board. Round table introductions were made to introduce our new Board members.

3.2 Order of Business

None.

3.3 Confirmation of the Minutes – June 12, 2014

Moved that the Minutes of June 12, 2014 be approved as presented.

Mosher/Hoepfner

Carried Unanimously

3.4 Finance

- a) The Vice President, Finance spoke to the Summary Status Report for June 2014. The Finance Committee reviews these reports in detail and the Summary Report is presented in the Public Session of the Board. Our receipts to the end of June were in a favourable variance position at 31% of our revenue budget and 25% through the fiscal year. The expenditures were also in a favourable variance position. The Vice President, Finance indicated that there were no areas of concern to be highlighted. It appears that we will exceed our tuition revenue budget by about \$100,000.

Moved that the Board receive and file the Summary Report.

Perry/Martyniuk

Carried Unanimously

3.5 Monitoring Report

None.

3.6 Unfinished General Business

None.

3.7 Business Arising and/or New Business

- a) Aboriginal Gathering Place Grand Opening

The Board Chair announced that the official Grand Opening of the Aboriginal Gathering Place will be held on Friday, October 31, 2014. Minister Bennett will be in attendance and invitations will be sent to include all Board members. Mr. Handy extended an invitation for all to attend if their schedules permit.

3.8 Correspondence

None.

3.9 Items Brought Forward from the Private Agenda

The Chair advised that the Strategic Plan was approved unanimously by the Board in their Private Session after a two hour presentation earlier in the morning with David Walls, consultant Louise Watson and the Strategic Planning Committee in attendance. This is an internal document at this time as there are some implications and work yet to be done. Strategic Planning will be updated at regular Board meetings. The Board is excited about this opportunity to move forward with the College on strategic planning and expressed their appreciation to the members of the Strategic Planning Committee for their hard work and bringing us to this stage under the great leadership of our President David Walls.

3.10 Linkage to Ownership

- b) Chair's Report: Dave Handy

Mr. Handy reported that he and David Walls presented the COTR Core Review to the Ministry of Advanced Education with Pat Bowron in the audience. The presentation was favourably received by the Minister, Deputy Minister and Assistant Deputy Minister. Mr. Handy thanked Dianne Teslak and Heather Jackson for their work in compiling the report and extended his appreciation to David Walls for his presentation to the Ministry.

The Chair along with President David Walls provided an orientation to our 5 newly appointed Board members on July 31st. Steen Jorgensen, Wilda Schab, Cindy Yates, Krys Sikora and Jesse Nicholas introduced themselves.

Mr. Handy also attended the BCC Presidents/Board Chairs meeting on Monday, September 8, 2014 where the Deputy Minister and the Post-Secondary Employers Association (PSEA) held discussions around issues common to the college system.

- b) **President's Report: David Walls**
The President reported that over the summer he has been fully involved with the Strategic Planning process and planning. As well, he spoke to the Core Review and the BCC Presidents/Board Chairs meeting in Vancouver. Mr. Walls also attended the Trades Training BC AGM and the PSEA AGM and provided a brief overview of the meetings.
- c) **Vice-President, Education Report: Marilyn Petersen**
Dr. Petersen briefly reviewed her written report and highlighted a few items. With the pillars and objectives outlined in the Strategic Plan, the Vice President's Academic Council is working on the education plan and will now be cascading the strategic objectives into the academic portfolio. Dr. Petersen announced that Gina Bennett is the newly hired Chair of Academic Innovation and Applied Research.
- d) **Vice President, Finance: Dianne Teslak:**
The Vice President, Finance spoke to her report that included an update of the AGP as well as other departments under her portfolio. Mrs. Teslak reported that the IT and Facilities Departments were very busy during the summer. The Finance Department is currently in the process of recruiting a Controller to replace Gary McPherson who has moved on to a Faculty position within the College.
- e) **Executive Director, HR: Sheila McDonald:**
Sheila McDonald's written report was submitted for the Board's information.
- f) **Executive Director, International Affairs: Pat Bowron**
Pat Bowron spoke to her written report. International is getting off to a good start with approximately 208 international students on site. We have more students from one of the large Japanese group and a large Brazilian contract.
- g) **Education Council Report**
Avery Hulbert, Chair of EdCo had submitted her written report for the Board's information. The regular meeting of EdCo is scheduled for next week and she reminded all that the meetings are public and invited those who might be interested to attend. At their special meeting of September 3, 2014 EdCo reviewed the draft Strategic Plan and provided written advice to the Board:

That the Board approve the Aug 21st 2014, draft strategic plan 2014-2015 with next steps as noted on the last page, to come

back to EdCo for information and advice as appropriate.

Ms. Hulbert also reported that CASC which is a sub-committee of EdCo reviewed approximately 700 course outlines in one year and this activity should be slower over the next few months.

3.11 Agenda Items for Next Meeting

The next scheduled meeting of the Board is Thursday, October 9, 2014.

3.12 Information and Good of the Institution

1. Critical Seats Funding

Under the BC's Skills for Jobs Blueprint: Re-engineering Education and Training College of the Rockies is being provided with a one-time grant of \$164,000 to be used to reduce waitlists for students by adding seats for high demand trades needed to support the growth of our economy. The funding will be used to support 16 seats for a Welder Foundation Program, 16 seats for a Welder Apprenticeship program and funding for operating and training equipment related to those programs. COTR is running extra intakes for Apprenticeship and Foundation accommodating 16 FTEs in both of those intakes. Mrs. Teslak believes that this funding continuing as it is so well aligned with the Jobs Plan.

3.13 Questions from the Public Regarding any Agenda Item

Mr. Orest Federko inquired about the reorganization of the ITA. Mr. Walls responded that the ITA has been without a CEO for some time and Gary Herman has now been confirmed as the CEO. There were a series of recommendations to try and make the ITA more effective. The idea is to try to get more dollars into the training side but the total money will be the same. Similar to the expectations of colleges, they will focus on trades training being better aligned with the Blueprint.

Jan White passed on Leslie Molnar's apology for not being able to attend this meeting.

3.14 Adjournment

Moved that the meeting be adjourned at 3:50 pm.

Abbott/Perry

Carried Unanimously

Dave Handy - Chair

Date