



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 2
held on Thursday, May 9, 2002 at 1:00 pm
at the Best Western Fernie Mountain Lodge**

- Present:** Darrell Bethune, Elected Faculty Member
Janice Bradshaw, Appointed Member
Cindy Brunel, Appointed Member
Pam Catsirelis, Elected CUPE Member
Kathy Hagman, EDCO Chair
Len Luders, Appointed Member
Dave McAnerney, Appointed Member
Chris Ondrik, Appointed Member
Nick Rubidge, President and CEO
- Regrets:** Bruce Fairley, Appointed Member
Gisele Kitchen, Elected Student Member
Bob Langin, Appointed Member
Denice Louie, Appointed Member
- College:** Leah Bradish, Manager of Fernie Campus
Jason Colombo, President of CUPE Local 2773
Marianne Dakin, Board Assistant
Alex Eldaun, Manager of Sparwood Campus
Velma McKay, President of Faculty Association
Randall McNair, Fernie Campus
Toni O'Keeffe, Communications Director
Lynne Shewchuk, Bursar

2.1 Welcome and Order of Business

Janice Bradshaw took the Chair and called the meeting to order. She welcomed the visitors and called for round table introductions. She extended regrets of Board Members Bruce Fairley, Bob Langin, Denice Louie and Gisele Kitchen.

The following addition was made to the Agenda under General New Business: 2.4 a) SCOEA Board Member Appointment. The Agenda was adopted as amended.

2.2 Confirmation of the Minutes

The minutes of the meeting of April 10, 2002 were confirmed as presented.

2.3 Unfinished General Business

None.

2.4 General New Business

a) SCOEA Board Member Appointment

Dr. Rubidge distributed a handout and noted that the College had received a request to nominate a Board member to be a member of the Standing Committee on Evaluation and Accountability (SCOEA). The Committee has joint reporting responsibility to the boards of the colleges, university-colleges, institutes and agencies of BC and to the Minister responsible for post-secondary education. The Committee will provide recommendations and assistance to boards in discharging their responsibilities for institutional evaluation and accountability and the Minister in discharging responsibility for system accountability and performance reporting. Mr. Luders agreed to have his name put forward.

2.5 Reports

a) Chair's Report

Ms. Louie was absent from the meeting due to illness and consequently no report was presented.

b) President's Report

Dr. Rubidge referred to his activities for the month and delivered his report, highlights of which are as follows:

- Applications are up 40.9 percent over last year.
- Several secondary school trades students from Kimberley, Golden, Creston, Nakusp and Cranbrook competed in the annual Skills Canada Competition at the College on April 6. Winners of the various categories will now go on to the provincial competition in BC Place Stadium May 29.
- The COTR dental clinic is held every year in the College's dental lab near the end of the program to give the students practical experience in a clinical setting. The clinic was profiled in the paper and on Shaw cable. The Clinic is open to the public until June 7.
- Students in the Fundamental Literacy program at the College now have access to new Scan and Read software that the College has recently acquired. The computer program allows students to scan short stories and save them. The student can then call the story up on the screen and choose from 17 different voices that will read the story to them through the earphones. As the story is read, each word is highlighted on the screen and the student can adjust the speed of the reading at any time.
- The Community Campus Children's Society is preparing to open their long-awaited childcare facility on September 3. The CCCS is an independent non-profit organization created to manage and operate the Kids on Campus Centre. The Society's board is comprised of parents and community volunteers
- The construction of the main entrance hall at the Canadian Museum of Rail Travel is continuing with the help of 10 College of the Rockies' Carpentry/Joinery students.
- The Business Administration Department is meeting to discuss the development of a series of workshops to help displaced workers make the transition from "employee to private business owner."

- Athabasca University has announced a new Bachelor of Management Degree. COTR has negotiated two years of block transfer into this degree.
- The first intake of Criminal Justice students is proceeding and we will be hiring a criminology instructor this month.
- Creston campus staff raised over \$1100 during their garage sale held May 3. All the proceeds are going to the Cancer Relay for a Friend.
- Creston Campus is partnering with the Lower Kootenay Band June 8 on a workshop called "Creating Pathways to Understanding" - sharing knowledge and traditional teachings of the Yakan Nukiy People.
- Over 225 people attended the Creston Campus graduation on April 24.
- COTR has been asked to showcase our Literacy Project at the Newfoundland conference of the Association of Canadian Community Colleges. This project is organized and coordinated by faculty member Leona Gadsby, Invermere Campus.
- This year's graduation ceremonies will be held on Friday, May 31 at 7:00 pm at the Cranbrook campus.
- Student loan applications are now available on-line (www.bcsap.bc.ca). The College will be working with students to show them how to get to and use the site.
- Dr. Rubidge delivered a presentation providing an update of College information at the Cranbrook Chamber of Commerce meeting in April.
- Dr. Rubidge conducted a session in leadership at a conference of Adult Learning at the University of Victoria.
- COTR was successful in expanding our contract with Columbia Basin Trust to provide bursary support for short-term education and training programs - an additional \$35,000 has been added to the contract.
- The Access Education Summer School program is full with a waitlist for prospective students.
- Curriculum development is being done to "convert" Social Psychology 090 to an on-line format.

Dr. Rubidge addressed questions from the floor regarding summer school.

c) Education Council Report

Ms. Hagman delivered her report, a copy of which is attached.

2.6 Correspondence

None.

2.7 Announcements from the Private Session

Ms. O'Keeffe provided a tuition update. Almost all institutions in the province have announced their tuition adjustments. The College has remained competitive and within the 60% range of the provincial average. The College has submitted revised By-laws to the Ministry to adjust our tuition. Since the submission the government has introduced new legislation amending the Act so that we will no longer be required to submit our Bylaws to the Ministry for approval. The College has been informed by the Industry Training and Apprenticeship Commission that as of August 16 colleges and institutions

will be expected to charge apprentices tuition while they attend technical training. Colleges will also be responsible for recruitment, registration and transcription of apprentices.

Ms. Bradshaw reported that the College has just completed its year end and the audited financial statements will be presented to the Board at the June meeting along with the 2002/03 budget. She announced that the Board will go into a retreat session after this meeting to develop planning strategies for the next year and a report will be coming out of that meeting in terms of direction.

2.8 Information and Good of the Institution

a) Presentation on Fernie/Sparwood Campuses

Ms. Bradish delivered a comprehensive presentation on the Fernie and Sparwood Campus operations.

b) Good of the Institution

Ms. McKay announced:

- Many of the faculty are attending articulation committee meetings this month. This is how we ensure our College of the Rockies courses are accepted at other institutions and this is important for small colleges who are preparing students to attend other institutions. We have a good reputation throughout the province and our courses are widely accepted.
- The College of the Rockies Faculty Association in conjunction with the EK District Labour Council is offering a labour school at the College this weekend. 26 participants including nine College employees are going to be taking part in courses in parliamentary procedures and occupational health and safety.
- Four delegates and four observers will be attending the College and Institute Educators Association annual general meeting and convention in Harrison Hot Springs later this month. One of our former faculty members is running for the Association presidency.

Mr. McNair welcomed everyone to the City and extended an invitation to tour the community.

2.9 Adjournment

The meeting adjourned at 2:30 p.m.

Janice Bradshaw