



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 2
Friday, June 19, 2009
Cranbrook Campus**

Attendance:

Board	Ron Toyota Richard Reinders Orest Federko Andy Cohen Alex Jensen Laurie Dalzell Joe Pierre Heather Jackson Nobuyuki Aoki Nick Rubidge	Appointed Member Appointed Member Appointed Member Appointed Member Appointed Member Appointed Member Appointed Member Elected CUPE Elected Student President/CEO
College	Sheila McDonald Donna Kraus-Hagerman Dianne Teslak Doug McLachlan Ron McRae Gary Johnson Laura Cooper Nancy Janisch	Executive Director, Human Resources Exec. Director, College Relations & Marketing Bursar Dean of Instruction/SIO Dean of Instruction Dean of Instruction Dean of Instruction Executive Assistant
Regrets	Marko Maryniak Jim Bailey Velma McKay Jae-In Kim	Appointed Member EdCo Chair Elected CORFA Elected Student

2.1 Welcome and Call to Order

Ron welcomed guests to the meeting and called the meeting to order at 3:10 pm. Introductions were made around the table and a Happy Birthday was wished to Joe Pierre.

2.2 Order of Business

Add:

2.12 (d) Presentation by KMBR Architects (first agenda item)

A presentation was made by Pam Doherty from KMBR. She provided a brief history of their firm and described their methods for getting their projects done. They are looking at tendering in September with the footings in the ground by October. Construction will be finished by next summer, with final renovations complete by March 2011.

Delete:

2.4 (b) Summary Status Report

2.3 Confirmation of the Minutes:

MOVED that the Minutes of February 12, 2009 be accepted as presented.

Cohen/Jackson

CARRIED UNANIMOUSLY

2.4 Finance:

a) Finance/Audit Committee Report

Dianne reviewed the financial statements that were presented to the Finance/Audit Committee earlier. Nick thanked Dianne and her financial team for their great job in preparing the financial statements this year.

Moved to accept the financial statements as presented.

Cohen/Aoki

CARRIED UNANIMOUSLY

2.5 Monitoring Report:

a) COTR Strategic Plan

Mr. McLachlan explained how the Strategic Plan was developed by the Executive Committee and presented to Education Council for their support and approval. The Strategic Plan is incorporated into the Institutional Accountability Plan and Report required by the Ministry each year and that plan will be submitted to the Ministry in draft form until Board approval is sought at the first Board meeting in the fall.

Orest inquired if any tracking is done to indicate the current economic downturn and consequent influx of people returning to school. Doug referred to the increase in clients at our Job Seekers operation and new programs being offered through them for laid off workers. Gary Johnson added that there has been a huge increase in students seeking to change careers and enroll in the Health Care Assistant program.

b) Ends Statements

- FTE and Financial Audits – addressed above.
- Disability Services Report –
Kevi Remple, Disability Services Coordinator, commented on the increase in students with multiple disabilities and the increase in Trades students with disabilities.
- Student Employment and Practicums –
Hugh Moore, Career and Placement Officer, stated that this year has seen an increase in activity in students accessing these services, either through work placement, peer tutoring or the Student Opportunity Fund. Employability Skills workshops and the Business and Career Expo once again have been very well attended.

2.6 Unfinished General Business

None

2.7 Business Arising and/or New Business

None

2.8 Correspondence

None

2.9 Items Brought Forward from the Private Agenda

None

2.10 Linkage to Ownership

2.10 (a) Chair's Report

Ron stated that this would be his last meeting. His term will expire July 31, 2009 and he has found it impossible to juggle the number of meetings required in his capacity as Mayor of Creston and Board Chair. He thanked everyone for making his term on the Board enjoyable.

2.10 (b) President's Report

Dr. Rubidge announced that our new Minister of Advanced Education, Dr. Moira Stilwell, would like to visit College of the Rockies this summer. She has created a positive atmosphere by phoning the Presidents and Board Chairs of all BC colleges.

2.10 (c) Deans' and Directors' Reports

The Deans' and Directors' reports were submitted for information to the Board and the following comments were highlighted:

Doug McLachlan:

Doug highlighted his visit with officials from the Kicking Horse Mountain Resort in Golden and also reported on the partnerships we now have with Steele O'Neil and Columbia Basin Trust.

Ron McRae:

Ron reported on our partnership with Tembec for the bridging of millwrights and with Open Learning Institute for sharing of resources. His area is also in the process of developing a Primary Care/Paramedic program.

Laura Cooper:

Our Aboriginal Services and programming strategic plan should be ready for the fall. The UVic Teacher Education program is moving into the main building this summer.

Gary Johnson:

Gary highlighted the high number of application in our health programs. Some of our programs (Health Care Assistant and Child, Youth and Family Studies) have large waiting lists.

Dianne Teslak:

The Bursars' office has been focused on financial statements, year-end audit and the South Entrance Expansion project.

Donna Kraus-Hagerman:

Recruiting and marketing have been busy with COTR being very involved in bringing in public school students by the bus load. Bookstore merchandising has increased while book sales have declined slightly with more textbooks being available online.

2.11 Agenda Items for Next Meeting

None

2.12 Information and Good of the Institution

a) COTR – Applied Degree in Bachelor of Business Administration

Nick referred to the letter from Dawn Minty advising us that our Bachelor of Business Administration with a Major in Sustainable Business Practices has been approved the the Applied Degree Ministry review. Gary Johnson stated that he hopes to have it at DQAB by September or October.

(b) Audited FTE Enrolment Report (BDO Dunwoody)

Moved to accept the Audited FTE Enrolment Report as presented.

Cohen/Jensen

CARRIED UNANIMOUSLY

(c) COTR International Newsletter

Distributed earlier.

2.13 Questions from the Public regarding any Agenda Items

Dr. Rubidge took the opportunity to thank Ron Toyota for his leadership on the Board for the past year and the opportunity to work with him. We look forward to working with him as Mayor of Creston.

Nick also took this opportunity to thank the two students, Nobuyuki Aoki and Jae-In Kim for their time on the Board.

2.14 Evaluation

2.15 Adjournment

Ron Toyota thanked all for attending the Board meeting and adjourned the meeting at 4:30 pm.

Ron Toyota, Chair