



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 7
Thursday, January 11, 2007 – 3:00 p.m.
Cranbrook Campus**

Present	Bob Langin (Board Chair)	Appointed Member
	Jim Bailey	Ed Co Chair
	Chris Ondrik	Appointed Member
	Ann Rice	Elected Faculty Member
	Sandra Roberts	Appointed Member
	Nick Rubidge	President and CEO
	Troy Sebastian	Appointed Member
	Ron Toyota	Appointed Member
	Mark Wagner	Elected Support Staff Member
	Len Luders	Appointed Member
	Fernando Arteaga	Elected Student Member
Regrets	Marko Maryniak	Appointed Member
	Lee Mellor	Elected Student Member
	Andy Cohen	Appointed Member (unable to stay for Open Session)
College	Pat Bowron	Director International
	Gary Johnson	Dean of Instruction
	Denis Kielly	Director of Human Resources
	Ron McRae	Dean of Instruction
	Ardy Smith Miller	Dean of Instruction
	Dianne Teslak	Bursar
	Sue Bodnaruk	Board Assistant
Guests	Kathy Bonell	CORFA President

7.1 Welcome and Call to Order

Mr. Langin took the Chair, welcomed guests and called the meeting to order at 3:45 pm.

7.2 Order of Business

The Agenda was approved as presented.

7.7 Confirmation of the Minutes (*agenda attachment*)

The minutes of December 7, 2006 were adopted as circulated.

7.4 Finance

a) Finance/Audit Committee Report

Ms. Roberts reported that the Committee reviewed the financial information in detail and the budget is on track and working well. The Committee is pleased with the result of the Summary Status Report for November 2006.

b) Summary Status Report November 2006

Ms. Teslak circulated and spoke to the status report and noted that there is nothing of concern to report. It is not expected that we will be in a deficit and COTR will need a carry-over to balance the budget next year.

7.5 Monitoring Reports

None.

7.6 Unfinished General Business

None.

7.7 Business Arising and/or New Business

None.

7.8 Correspondence

None.

7.9 Items Brought Forward from the Private Agenda

a) Scheduled Board Meetings

It was noted that the next official Board Meeting will be held on March 8, 2007. The Board will be doing an alternate meeting in February and will be touring the Trades Programs and Trades facilities. During the annual Board Retreat, the Board will evaluate alternate Board Meeting schedules.

7.10 Linkage to Ownership

a) Chair's Report

Mr. Langin advised that Ms. Ondrik will be Acting Board Chair for the next couple of meetings as he is retiring from Tembec tomorrow and going to California for a couple of months vacation.

b) President's Report (*agenda attachment*)

Dr. Rubidge spoke to his written report, highlighted the challenges outlined in his report and addressed questions from the floor.

c) Deans' and Directors' Reports (*Agenda attachments*)

The following written reports were attached to the Agenda:

- Doug McLachlan, Senior Instructional Officer
- Ardy Smith Miller, Dean of Instruction
- Gary Johnson, Dean of Instruction
- Ron McRae, Dean of Instruction
- Denis Kielly, Director of Human Resources and Business Operations
- Dianne Teslak, Bursar
- Donna Kraus-Hagerman, Manager of Marketing & Community Relations
- Pat Bowron – Manager of International Education

d) Education Council Report (*agenda attachment*)

Dr. Bailey's Education Council report was attached to the Agenda.

7.11 Agenda Items for Next Meeting

None.

7.12 Information and Good of the Institution

Kathy reported some of the activities being undertaken by various faculty. COFRA would like to submit a formal report to the Board that highlights faculty at COTR across the region and how they profile the College in a positive way.

7.17 Questions from the Public on Any Agenda Item

None.

7.14 Meeting Evaluation

Mr. Wagner delivered his evaluation of the meeting.

7.15 Adjournment

The meeting adjourned at 5:00 p.m.

Bob Langin, Chair