



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 8
Thursday, January 9, 2003 at 6:00 p.m.
Cranbrook Campus Board Room**

Present: Janice Bradshaw, Appointed Member (Chair)
Darrell Bethune, Elected Faculty Member
Pam Catsirelis, Elected CUPE Member
Bruce Fairley, Appointed Member
Tyler Fraser, Elected Student Member
Bob Langin, Appointed Member
Len Luders, Appointed Member
Chris Ondrik, Appointed Member
Nick Rubidge, President and CEO

Regrets: Cindy Brunel, Appointed Member
Kathy Hagman, EdCo Chair
Denice Louie, Appointed Member
Dave McAnerney, Appointed Member
Jamie Robertson, Elected Student Member

College: Marianne Dakin, Board Assistant
Debbie Hope, VP Faculty Association
Donna Lomas, Dean of Instruction and Articulation
Velma McKay, President of Faculty Association
Doug McLachlan, Senior Instructional Officer
Toni O'Keeffe, Director Communication Services
and College Relations
Heather Schneider, Dean of Instruction and Business Development

8.1 Welcome and Order of Business

Ms. Bradshaw took the Chair and called the meeting to order. She welcomed the guests and called for round table introductions. The Agenda was adopted as presented.

8.2 Confirmation of the Minutes

The minutes of October 10, 2002 were adopted as presented.

8.3 Receipt of the Notes from Meeting of November 14, 2002

The notes of the meeting of November 14, 2002 were accepted as presented.

8.4 Unfinished General Business

None.

8.5 General New Business

None.

8.6 Reports

a) Chair's Report

Ms. Bradshaw wished everyone a Happy New Year. She commented that the community consultation held at the Kimberley campus in December was well attended by the public. It was an excellent forum and very beneficial to the College to receive information directly from the community. The Board has decided to hold its next community meeting in Golden in May. Ms. Bradshaw reported on the meeting called by the Honourable Shirley Bond, Minister of Advanced Education, for Board Chairs and Presidents that she and Dr. Rubidge attended on December 16. Minister Bond met with the Board Chairs in the morning and with both groups in the afternoon. The focus of the meeting was on governance issues. The Minister seemed receptive to a concern raised by many of the Chairs regarding continuity on the Boards. This is the first time that entire Boards have changed across the province and after this year the historical perspective will be lost. The Minister has committed to having another meeting in the future. It was interesting to note that many of the Boards are struggling with the same issues the College of the Rockies' Board is facing to ensure good quality governance.

b) President's Report

Dr. Rubidge delivered his report, a copy of which is appended. He highlighted portions of his report. He noted that the Ministry of Advanced Education has now distributed their paper outlining the Accountability Framework and have asked the institutions to respond by the end of the month. The paper was discussed at the Minister's meeting on December 16. The Ministry has indicated that there may be some funds allocated to reward those institutions that achieve the objectives they have set. The Transitions Advisory paper, which discusses a new model for industry training in BC, has also been distributed recently. The Ministry has arranged a series of regional public forums over the next few weeks, one of which will be held at the College on January 30, comprising a balanced group of invited stakeholders.

c) Education Council Report

No report.

d) Deans' and Directors' Reports:

Reports were delivered by the following deans and directors and are appended.

- Donna Lomas, Dean of Instruction and Articulation
- Doug McLachlan, Senior Instructional Officer and Dean of Instruction
- Toni O'Keeffe, Director Communication Services and College Relations
- Heather Schneider, Dean of Instruction and Development
- Lynne Shewchuk, Bursar

The report of Denis Kielly, Director Human Resources and Business Operations, was received into the record.

There was a discussion on the possibilities of the College offering speciality-nursing training in partnership with an employer since this will be an ongoing need within the region for a long time.

8.7 Correspondence

Dr. Rubidge read a letter he received from David Ealing commenting on the exemplary attitude and behaviour of the Avalanche volleyball teams while on a recent road trip to the Okanagan.

Dr. Rubidge read a letter he received from Dr. Hugh Twa, Principal of Rocky Mountain Elementary School in Elkford thanking Chris New, Athletic Director, and Christina Elliot from the Avalanche Booster Club, for facilitating a school trip to a home game and organizing fun activities and prizes for the students. He also remarked on the ambassadorship of Ms. Jamie Robertson, one of the Avalanche team players, who is also a student representative on the College's Board of Governors.

8.8 Announcements from the Private Session

Ms. Bradshaw announced that the Board of Governors' annual retreat is tentatively planned for May 7 and 8, 2003 in Golden. A committee has been established to work on the agenda. More details will be announced at the next meeting. Ms. Bradshaw also advised that the Board did discuss some of the fiscal challenges the College faces. Work has begun on the new budget and the Board is expecting some recommendations from the President at the next meeting around possible solutions to address the anticipated budget shortfall, including a possible tuition increase.

8.9 Information and Good of the Institution

- Ms. Shewchuk advised that the financial services staff at the College spearheaded a drive to gather Christmas gifts, clothing and food from College staff for the Adopt-a-Family campaign, sponsored by the Women's Resource Centre. Staff were overwhelmed by the tremendous response and donations received.
- Ms. Catsirelis explained the Residence Life Module of the Colleague database system that is now up and running.
- Mr. Fraser delivered an update on the Avalanche teams' standings.
- Ms. O'Keeffe recognized the large volume of work that the CUPE staff has done to get the January semester off to a smooth start while coping with the implementation of new systems.
- Ms. O'Keeffe advised that on January 30th from 12:00 - 2:00 pm the Chamber of Commerce in partnership with the College will host "It's Time for Courage". This two hour session will focus on courage through leadership, promoting work ethics and ethical behaviour. The presenter is Patrick McGaughey a business consultant and leadership trainer and an instructor for the U.S Chamber of Commerce Institute for Organization Management. On February 8 the College is cosponsoring the Business Excellence Awards with the Chamber of Commerce. The College will be host site for the East/West Economic Development Forum which will be held in the near future. Mr. Chris Johnson, "Dr. Laugh" will deliver a presentation at the College on February 19. On March 13 students between the ages of 15 and 29 will enter into discussions at the College on how to sustain our environment. On May 1 and 2 the College is combining three events that are usually organized separately: Returning to Learning, Open House and Ms Infinity. We have arranged to bring in David Suzuki as the guest speaker with the help of funding from HRDC.
- Ms. Schneider informed that the National Board on Fire Service Qualifications will visit the College on January 30 to consider the accreditation of the Fire Services Training Program.

- Ms. Shewchuk advised that the financial services department has spent a considerable amount of time on reports for the finance committee and has been involved with the implementation of the Residence Life program.
- Ms. Bradshaw advised that Dr. Rubidge has been awarded the Commemorative Medal for the Golden Jubilee of Her Majesty Queen Elizabeth II. The award is given to those who have made a significant contribution to Canada, to their community or to their fellow Canadians.
- Ms. Hope commented on the short turnaround time for the beginning of classes this semester. The Dental Assisting Program received a favourable Dental Accreditation Report through the Commission on Dental Accreditation of Canada. The Dental Assisting Department is looking forward to working on the hygiene project with Mr. McLaughlin.

8.10 Adjournment

The meeting adjourned at 7:15 pm.

Janice Bradshaw, Chair

