



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 4
Thursday, December 7, 2006 – 3:00 p.m.
Cranbrook Campus**

Present	Bob Langin (Board Chair)	Appointed Member
	Jim Bailey	Ed Co Chair
	Len Luders	Appointed Member
	Chris Ondrik	Appointed Member
	Ann Rice	Elected Faculty Member
	Sandra Roberts	Appointed Member
	Nick Rubidge	President and CEO
	Troy Sebastian	Appointed Member
	Ron Toyota	Appointed Member
	Mark Wagner	Elected Support Staff Member
	Fernando Arteaga	Elected Student Member
Lee Mellor	Elected Student Member	
Regrets	Andy Cohen	Appointed Member
	Marko Maryniak	Appointed Member
College	Pat Bowron	Director International
	Gary Johnson	Dean of Instruction
	Denis Kielly	Director of Human Resources
	Ron McRae	Dean of Instruction
	Sue Bodnaruk	Board Assistant
	Ardy Smith Miller	Dean of Instruction
	Dianne Teslak	Bursar
Guests	Kathy Bonell	CORFA President
	Velma McKay	CORFA Past President

3.1 Welcome and Call to Order

Mr. Langin took the Chair and called the meeting to order at 3:17 pm. He welcomed the guests and called for round table introductions.

3.2 Order of Business

The Agenda was approved as presented.

3.3 Confirmation of the Minutes (*agenda attachment*)

The minutes of September 14, 2006 were adopted as circulated.

3.4 Finance

a) Finance/Audit Committee Report

Ms. Roberts reported that the Finance/Audit Committee met earlier today.

b) Summary Status Report October 2006

Ms. Roberts spoke to the attached status report and noted that as of the end of October, everything is on track. There were no questions.

MOVED that the Board accept the status report as submitted.
(Sandra Roberts/Ron Toyota) Unanimously approved.

3.5 Monitoring Reports

a) Human Resources

Mr. Kielly spoke to his report regarding Professional Development Activities, Sick Leave and Grievances, and answered questions from the floor. The investment we are spending on PD is about 1% of salary. In terms of the sick leave, we have had considerable discussion last year about sick leave being on the rise. This is now levelling off and is well below the average in comparison to Stats Canada information. We have a considerably lower number of grievances than other BC colleges.

3.6 Unfinished General Business

a) None.

3.7 Business Arising and/or New Business

a) Professional Standards for Registered Nurses and Nurse Practitioners

Ms. Ondrik and Ms. Barb Fenwick spoke to their presentation on the Professional Standards for Registered Nurses and Nurse Practitioners and responded to questions from the audience. The document titled *East Kootenay Regional Hospital General Nursing: Skills and Competencies of Registered Nurses working in the EKRH* was developed by Ms. Ondrik. Under Criteria of this document is a list of competencies the new employees have to be able to do. The knowledge required is quite astonishing. Ms. Ondrik also shared the performance evaluation tool that she completes annually for nurses.

3.8 Correspondence

None

3.9 Items Brought Forward from the Private Agenda

None

3.10 Linkage to Ownership

a) Chair's Report

Mr. Langin reported that due to bad weather he was unable to attend the University Chairs' and Board Chairs' meeting in Vancouver regarding Campus 2020. He did, however, receive a summary from one of the Board Chairs who did attend the meeting. Some of the topics the Minister spoke about included more seats for graduate students and how to keep them in the province; \$1 billion spent on new buildings with another \$800 million in the works; 7,000 new seats for trades and apprentices; Presidents' compensation; Alberta Council of Board Chairs. A copy of report will be forwarded to all Board members.

b) President's Report

Dr. Rubidge spoke to his written report, and highlighted the challenges outlined in his report.

c) Deans' and Directors' Reports

The following spoke to highlights in their written reports, which were attached to the Agenda or distributed at the meeting:

- Doug McLachlan, Senior Instructional Officer
- Ardy Smith Miller, Dean of Instruction
- Gary Johnson, Dean of Instruction
- Ron McRae, Dean of Instruction
- Denis Kielly, Director of Human Resources and Business Operations
- Dianne Teslak, Bursar
- Donna Kraus-Hagerman, Manager of Marketing & Community Relations
- Pat Bowron – Director, International

d) Education Council Report

Dr. Bailey's report and annual summary of motions and recommendations were attached to the Agenda.

Mr. Sebastian noted for the Diversity Committee that March 21 is the UN International Day for Elimination of Racial Discrimination and suggested that the committee and College do some sort of event that day.

Some discussion followed regarding Manitoba's bid to encourage graduates to stay in Manitoba by offering tax incentives. Dr. Rubidge has already forwarded a copy of the article to the ADM with a note suggesting that this may be something our government could follow for those who work in rural areas.

3.11 Agenda Items for Next Meeting

None

3.12 Information and Good of the Institution

Ms. Bonell indicated she has been thinking about the International Education pieces and is in support the PD fund and the International Education department in assisting COTR faculty and encouraging them to engage and volunteer in other countries. One thing that's come out of the effort is an international inservice for early childhood educators, human service workers, teacher's assistants and health care practioners to volunteer in communities in Ecuador from June 28 to July 30th, 2007. Ten students have expressed interest and another faculty member who has expressed interest as well.

Ms. Rice commented on the Career Fair organized by the Student Services Department was very successful. They invited employers, different agencies, potential employer and set up various demonstrations. As well, mock interviews were set up for students.

Dr. Rubidge mentioned that press clipping were included in the Board packages. These will be circulated on a regular basis to keep Board members informed.

3.13 Questions from the Public on Any Agenda Item

None.

3.14 Meeting Evaluation

Mr. Sebastian delivered his evaluation of the meeting.

3.15 Adjournment

The meeting adjourned at 4:46 p.m.

Bob Langin, Chair