



MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION No. 1
held on Wednesday, April 10, 2002 at 6:00 p.m.
at the Cranbrook Campus

Present: Darrell Bethune, Elected Faculty Member
Janice Bradshaw, Appointed Member
Pam Catsirelis, Elected CUPE Member
Kathy Hagman, EDCO Chair
Gisele Kitchen, Elected Student Member
Bob Langin, Appointed Member
Len Luders, Appointed Member
Chris Ondrik, Appointed Member
Nick Rubidge, President and CEO

Regrets: Cindy Brunel, Appointed Member
Bruce Fairley, Appointed Member
Denice Louie, Chair
Dave McAnerney, Appointed Member

College: Marianne Dakin, Board Assistant
Denis Kielly, Human Resources Director
Donna Lomas, Dean of Instruction
Doug McLachlan, Dean of Instruction
Toni O'Keeffe, Communications Director
Heather Schneider, Senior Instructional Officer
Lynne Shewchuk, Bursar
Pat Bowron, Manager of International Partnerships and Development
Jason Colombo, President of CUPE Local 2773
Velma McKay, President of Faculty Association

Presentation: Debbie Hope, Dental Assisting Faculty

1.1 Welcome and Order of Business

Janice Bradshaw took the Chair and called the meeting to order. She expressed the regrets of the Board Chair, Denice Louie, and members Cindy Brunel, Bruce Fairly and Dave McAnerney. She welcomed the visitors and called for round table introductions.

The following additions were made to the Agenda: 1.4b) Select Standing Committee on Education Report and 1.8d) Literacy Charity Golf Tournament.
The Agenda was adopted as amended.

1.2 Confirmation of the Minutes

Dr. Rubidge requested that the last sentence under 10.3 a) on page 2, be deleted from the record. The statement is only an estimate at this time and could be misleading.
The minutes of the meeting of March 13, 2002 were confirmed as amended.

1.3 Unfinished General Business

None.

1.4 General New Business

a) Feedback on Tuition Increase

Dr. Rubidge reported that there has been very little response from the community regarding the tuition increase other than seeking information and clarification. We still represent an extremely good value for the dollar and our increase seems to be consistent with the Ministry's expectations.

Ms. Catsirelis questioned which programs would have the highest increase. Ms. Schneider will check and report back to Ms. Catsirelis. Ms. Kitchen pointed out that seniors will no longer have free tuition but will receive a 20% fee reduction.

Ms. O'Keeffe advised that her department has followed up with the high schools regarding the impact of the tuition increase on our enrolments. The counsellors are anticipating more applications coming in to the College because of the high fees announced by the universities.

Ms. Bradshaw commented that tuition rates would continue to be monitored.

b) Select Standing Committee Report on Education

Dr. Rubidge circulated copies of the Report that covers the work of the Committee with respect to measures to improve access, choice, flexibility and quality in public education and measures to strengthen the network of colleges, institutes and on-line learning throughout the province. Wendy McMahon, MLA Columbia River-Revelstoke, chaired the Committee. Dr. Rubidge noted that Velma McKay, President of the Faculty Association, is quoted on page 13 of the Report.

1.5 Reports

a) Chair's Report

Tabled.

b) President's Report

Dr. Rubidge referred to his activities for the month and delivered his report, highlights of which are as follows:

- Enrollment numbers continue to rise and are running about 32% above last year's applications
- Applications for student residence are up over 50% for next year
- Avalanche Volleyball Team Awards were held April 4th and were well attended
- Congratulations to Coach Steve Kamps who was voted the Canadian Coach of the Year, which is a remarkable achievement.
- Award and Scholarship Ceremonies were held April 10.
- On April 21 COTR will once again host the EK10. Last year over 800 people participated.
- The College received \$5000 from the Woodward Foundation to purchase new lift equipment for our health care programs.

- The College was left an endowment of 4% of the estate of Ms. Ruth Walker of Kimberley. We are unsure at this time how much that equates to.
- We have started planning for orientation day at the College to welcome our new students on September 4, 2002.
- Career Fair will take place in conjunction with Returning to Learning in February 2003. Planning is now underway.
- College Daze was a success, this is where we bring in high school students from around the region and match them up with a College buddy. They stay overnight in Residence, go to classes, and experience College life. We had 12 students come through the program.
- I have been asked to present at several conferences and meetings over the next few months. These include presenting my thoughts on the post secondary system in Canada to the Provincial Deputy Ministers of Education and Labour at a national conference coordinated by HRDC. I will also be speaking on Leadership in the Adult Learning Environment at the University of Victoria and will be presenting an update of College activities at the Cranbrook Chamber of Commerce next week.
- A team of four College of the Rockies Business Administration students won the bronze medals in a provincial business simulation competition held in Kelowna March 14 - 16. Teams from nine other BC colleges and university colleges took part in the annual event.
- Assistant Deputy Minister Lyn Tait will be leaving the Ministry. Jim Soles will replace her.
- The College will be running summer school and have a full slate of programs available to students who want to jump start their post secondary journey.
- The College has received funding from HRDC in the amount of \$531,000 to continue running Job Seekers Resource Centre in Cranbrook. HRDC has also renewed the Elk Valley Job Seekers contract for another year. This is a \$297,000 contract.
- The interior of the child care facility is being finalized; the groundwork on the exterior will begin in May.
- The College continues to invest in employee professional development. Last year we spent over \$104,000 on staff PD.
- Fernie campus will again host the Kokushikan Japanese program in August and is already receiving calls from interested host families.
- Fernie will be the first campus to host the Rotational Licensed Practical Nursing program and is gearing up for a January start. The 34 students who are just now completing their Biology 090 and other pre-requisites in the Elk Valley are very excited.
- Fernie campus is working on a new course for individuals interested in teaching English overseas.

Ms. Bradshaw noted that the Avalanche volleyball teams awards ceremony was profiled on Shaw Cable. She commented that the ceremony was well organized and it was great publicity for the College.

c) Education Council Report

Ms. Hagman delivered her report, a copy of which is attached.

Ms. Hagman explained that the Board may appoint a member as a non-voting member of EDCO. Ms. Kitchen expressed interest in attending but is unavailable to attend the May meeting. Mr. Luders expressed interest in attending next year, but is currently too heavily committed.

1.6 Correspondence

None.

1.7 Announcements from the Private Session

Ms. Bradshaw announced that one of the Board's student representatives, Darko Filipic, has resigned from the Board in order to travel to China where he will be employed to teach English.

1.8 Information and Good of the Institution

a) Report on Graduation Planning

Ms. O'Keeffe reported that Convocation will be held on May 31 at 7:30 pm. The College has approximately 650 graduates and about 400 will participate in the ceremonies. All board members are invited to attend.

b) Dental Assisting Program Presentation

Doug McLachlan, Dean of Instruction, introduced Debbie Hope, an instructor in the Dental Assisting program, who presented general information on the program. She distributed a handout (attached) and circulated photographs of the dental clinic contrasting the facility the program was formerly housed in with their current location. She also circulated thank you cards from students and parents and evaluation forms completed by dentists on practicum students and noted the evaluations have been extremely positive.

Ms. Hope then outlined program details. She commented that the College's tuition is extremely low compared to other institutions. Students attend the program from all across Canada and the program has a very good reputation in the community.

Ms. Bradshaw thanked Ms. Hope for the very informative presentation.

c) Presentation on College Committees

Mr. Kielly delivered an overhead presentation on the College's internal committees.

Ms. Bradshaw suggested that if anyone wished to evaluate the meeting they should forward their comments to the President.

d) Literacy Charity Golf Tournament

Ms. McKay circulated an information handout and registration form for the Ninth Annual Literacy Charity Golf Tournament that will be held at the Radium Resort on June 5. Leona Gadsby, Invermere campus, is an organizer for this event that is hosted by the College's

Invermere campus and the Invermere Public Library with the partnership and support of the Radium Resort.

Good of the Institution

- Ms. McKay informed that:
 - The Faculty Association committed years ago to donate \$2000 per annum to a campus childcare facility. They have made their first \$2000 donation and will be donating the second \$2000 as soon as the Community Campus Children's Society request it so that they have start-up funds.
 - Richard Hewko, Cranbrook campus, has been asked to make a presentation at his annual articulation meeting on teaching practices in physics classes.
 - Bev Weber, Cranbrook campus, reports that demand is growing for the on-line ABT program and that they plan to extend the training into the May and June period starting next summer.
 - Leslie Molnar, Cranbrook campus, is coordinating Exploring Science. In May grade 6 classes from Cranbrook, Kimberley and Wasa will choose three workshops from a list of six options in science and humanities fields. Hands-on science workshops include making fake blood and dissecting mud puppies; humanities options include history and anthropology sessions.
 - The annual CIEA AGM is to be held on May 22 – 25 with former COTR instructor Cindy Oliver running for election as CIEA president.
 - The Faculty Association in conjunction with the EK Organization of Labour is sponsoring two courses at a weekend school: parliamentary procedure and health and safety committee training. These courses are open to all union members.
 - The Faculty Association will be holding its 2nd annual appreciation dinner for members who participated on various committees. Forty-five invitations have been sent out. Most of these are going to members who sit on more than one committee.
- Ms. Kitchen highlighted some of the events recently sponsored by the Student Union:
 - \$800 towards sending a team of business administration students to the provincial business simulation contest in Kelowna
 - \$2000 towards the ECE students' field trip to Vancouver
 - \$1000 for students to attend the Canadian Skills Competition
 - \$3000 donation to the Community Campus Children's Society.

1.9 Adjournment

The meeting adjourned at 7:50 p.m.

Janice Bradshaw, Chair