

Jared	Basil	Appointed member – Chair
Lainee	Eccleston	Appointed member – Vice Chair
Angela	Etheridge	Appointed member
Anne	Glassford	Appointed member
Randal	Macnair	Appointed member
Amber	Van Drielen	Appointed member
Nathan	Dueck	Chair – EdCo
Jenn	Smith	Elected CUPE
Sharon	Demaine	Elected Faculty
Lucy	Adams	Elected – Student Representative
Paul	Vogt	President & CEO
Deb	Carty	Vice President, External Relations
Robin	Hicks	Vice President, Academic and Applied Research
Ariane	Tennant	Executive Director, Human Resources
Dianne	Teslak	Vice President, Finance and Corporate Services
Dana	Wesley	Executive Director, Indigenous Strategy and Reconciliation
Susan	Woods	Executive Assistant to the Board

\*Highlighted indicates NOT in attendance

#### 4.1 Welcome and Call to Order

##### a. Territorial Acknowledgement

Jared called the meeting to order at 10:03 am PST and delivered the territorial acknowledgement.

##### b. Welcome to Board Members and members of the Public

Jared welcomed members to the Public session of the Board - no members of the public were in attendance. Jared thanked members and the executive team for their work over the past days throughout the working sessions and was glad for the opportunity to connect with everyone. The tour of the Lower Kootenay Band health center and wetlands was a positive step in building relationships and showing support for the band members.

#### 4.2 Order of Business

##### a. Additions and approval of the agenda

**MOTION to approve the agenda as presented**

**MOVED by Sharon, seconded by Lainee, carried**

#### 4.3 Consent Agenda

Items included on the Consent Agenda were as follows:

- a. Confirmation of Minutes: September 14, 2023
- b. Media Releases
- c. Board Budget
- d. Cheque Register
- e. Status Report
- f. Q2 Report

**MOTION to approve the items on the Consent Agenda as presented**

**MOVED by Lainee, seconded by Anne, carried**

#### **4.4 Monitoring Report:**

##### **a. Fall Semester Stable Enrolment Report**

Robin provided members with the Fall Semester Stable Enrolment numbers along with a comparison to last year at the same time. Our total head count at stable enrolment date was 1569 with 80% of those students being domestic and 20% international. Self-identified Indigenous student numbers are up by 1.9%. We are experiencing a substantial increase in international student numbers of 16.9%. Our overall numbers compared to last year show an increase of 0.8%. It should be noted that this report only includes our credentialed programs.

We have seen an increase in numbers in our kinesiology program along with business management, CYFS and tourism while also seeing a decrease in dental assisting, practical nursing and trades apprenticeship enrolments. These declines are thought to be related to employee shortages and, in the case of health a province-wide drop in enrolment due to COVID trauma. Adult upgrading, trades foundations, industrial mechanic, cook training and hair stylist programs have all seen increases.

##### **MOTION to receive the Fall Semester Stable Enrolment Report as presented**

**MOVED by Sharon, seconded by Jenn, carried**

##### **b. Sexualized Violence Prevention and Response Report**

Members were provided with a copy of the 2022 - 2023 Sexualized Violence Prevention and Response Annual Report as required by Bill 23 which requires all Post-Secondary institutions to establish and implement a sexual misconduct policy and report annually to the Board.

Robin reviewed the report with members and responded to questions. We had a total of six disclosures with only two reports and investigations. The report also outlines activities that we take for prevention and education and includes definitions contained in the document. The Sexualized Violence Prevention and Response Committee reviewed the policy and processes during the 2022-2023 academic year and have updated the policy to ensure that it is relevant and up to date. All students in housing along with our athletes go through *Safer Campuses for Everyone* training prior to the start of the school year.

##### **MOTION to receive the Sexualized Violence Prevention and Response Report as presented**

**MOVED by Laine, seconded by Jenn, carried**

#### **4.5 Unfinished General Business:**

There was no unfinished business

#### **4.6 Business Arising and/or New Business:**

##### **a. Program Suspension – Aboriginal Education Support Worker (AESW) – for information**

College of the Rockies was the first Post-Secondary institution in BC to offer an Aboriginal Education Support Worker diploma program and is the only institution in BC that is still offering it. Since its inception it has struggled to meet enrolment targets with most of the students not completing the program. For this reason Robin has approved the suspension of applications and enrolment for the program for the fall of 2024 pending a review of the program. Suspension of the program will not have any impact on current students' ability to complete the program or any impact on faculty workload. This is brought to the Board for information only.

b. Program Suspension – Associate Degree – Economics Pre-Major - for information

The Economics Pre-Major Associate Degree program was originally the Economics and Commerce Pre- Major and was implemented in 2017. In 2022, due to lack of demand the program removed the commerce element and revised the outline.

In either form, from Winter 2017 – Winter 2023 there has been a total of 10 applicants. All applicants/ students either did not move to enrolment or did not remain or graduate from the program. Currently, there is one application for Fall 2023. There is no impact on faculty workload; the courses that are a part of this credential are offered as required or elective options within the broader University Arts & Sciences suite of programs. There is no intention to try to review and bring back. This is brought to the Board for information only.

**4.7 Correspondence:**

There was no correspondence to review

**4.8 Officer Reports:**

a. Board Chair's Report

Jared recognized everyone for their involvement in the retreat including College staff. The College's staff support is much appreciated. Jared is keen on developing strategic relations with the Creston high school (to support transitions strategies and identifying younger demographics). The Lower Kootenay Band is working together with the Creston Campus to develop/deliver work related training. If Board members know of any other areas that Jared or the Board should be working towards please let him know. Jared thanked Laine, Anne and Paul for helping develop the Board exercise and to Nathan for the presentation on cyber-security.

b. President's Report

Paul concurred that the retreat activities have provided great insights and would like to take Jared up on his offer to identify relationships that we should be pursuing as he would like to continue to deepen our connection to community. Thanks also to Morgan for her participatory presentation. Our Anita Palmer has been named Citizen of the Year for Fernie with over 30 years of service to that community (not just College related)

Paul attended a number of events this fall, both on and off campus, including a COTR trades expo, the KNC AGM, an A'qam education partnership meeting, and World Tourism Day events. The College's Open House will be taking place tomorrow, and in January we will be hosting a Cranbrook Chamber of Commerce event.

Paul distributed a preview of provincial expectations for accessibility and the development of flexible, short-term programs. The Premier is setting a pace now that is very challenging to the Post-Secondary system. We have an expectation for Board oversight on Cybersecurity – but we don't yet know what standards we will be expected to meet.

Indigenous Board members were invited to a meeting with Ministry officials in Vancouver two weeks ago. It is reported to have been a lengthy and very frank exchange with Indigenous members feeling that they were being asked to "shoulder the load" for addressing Indigenization goals. The ministry will be taking stock of the feedback and is expected to schedule follow-up meetings in the new year.

In regard to International Education, the Federal government is moving forward with its Trusted Institutions policy and will be ensuring transparency in marketing and proper training for recruitment agencies. The Standards for Education guidelines are expected to be released in the coming months. Most of the concerns to date are in regard to private Institutions.

The Minister convened with College Presidents two days ago regarding the Hamas situation and the demonstrations held on some B.C. campuses. At COTR, we uphold Freedom of Speech, but we also need to ensure everyone feels safe in our community. This issue has become very intense very quickly (not yet a problem for us) but has provided an opportunity for reflection. We will not be making a public statement at this time but will ensure that we have something prepared in the event it is needed.

**c. EdCo Report**

Nathan submitted a briefing note with updates from the September EdCo meeting along with the annual report on EdCo motions and recommendations for the October 2022 to September 2023 period. The committee approved the major and minor changes recommended by the Curriculum Standing Committee followed by a one-year program review follow-up for the Nursing program. Robin shared reports from the program advisory committees and gave a final report from the degree quality assessment board and reviewed upcoming course suspensions. EdCo will be holding its annual elections at the next meeting and are working to recruit students to EdCo to fill vacant seats.

**4.9 Agenda Items for Next Meeting (February 8, 2024):**

Cyber Security Discussion was identified as an item for the February Private Session of the Board. Anyone having further items are asked to submit them to Jared and Susan.

**4.10 Information and Good of the Institution:**

Lucy shared that she recently attended a Residence Assistants conference in Alberta where we were awarded one of the top trophies and one of our international students also won an award. Open house is happening at the Cranbrook campus tomorrow and the home opener games for our volleyball teams will be taking place this weekend.

**4.11 Questions from the Public regarding any Agenda item:**

No members of the public were in attendance

**4.12 Adjournment**

**MOTION to adjourn at 11:50 am**

**MOVED by Lucy**

**Distribution to Members:**

Jared Basil, Lainece Eccelston, Angela Etheridge, Anne Glassford, Randal Macnair, Amber van Drielen, Jenn Smith, Sharon Demaine, Lucy Adams, Nathan Dueck

**College:**

Paul Vogt, Robin Hicks, Dianne Teslak, Deb Carty, Dana Wesley, Ariane Tennant