



**BOARD OF GOVERNORS' AGENDA**

Thursday June 8, 2023

1:00 pm – 3:00 pm MST,

College of the Rockies, Cranbrook Boardroom

Public Session 2

Jared	Basil	Appointed member – Vice Chair
Lainee	Eccleston	Appointed member
Anne	Glassford	Appointed member
Randal	Macnair	Appointed member
Nic	Milligan	Appointed member - Chair
Darlene	Trach	Appointed member
Amber	Van Drielen	Appointed member
Nathan	Dueck	Chair – EdCo
Jenn	Smith	Elected CUPE
Sharon	Demaine	Elected Faculty
Lucy	Adams	Elected – Student Representative
Paul	Vogt	President & CEO
Deb	Carty	Vice President, External Relations
Robin	Hicks	Vice President, Academic and Applied Research
Ariane	Tennant	Executive Director, Human Resources
Dianne	Teslak	Vice President, Finance and Corporate Services
Dana	Wesley	Executive Director, Indigenous Strategy and Reconciliation
Susan	Woods	Executive Assistant to the Board

\*Highlighted indicates NOT in attendance

**2.1 Welcome and Call to Order**

a. Territorial Acknowledgement

Randal was appointed meeting Chair by the members of the Board in the absence of the Chair or Vice Chair. The meeting was called to order at 1:10 p.m. Randal reminded members of the upcoming Indigenous Peoples Day coming up on June 21<sup>st</sup> and encouraged members to take part in some of the Indigenous events that are taking place in our neighboring communities.

b. Welcome to Board Members and members of the Public

Randal welcomed Ariane to her first meeting and welcomed members of the public.

Jared arrived to the meeting with apologies for being late and took over the chairing of the meeting.

**2.2 Order of Business**

a. Additions and approval of the agenda

**MOTION to approve the agenda as presented  
MOVED by Sharon, seconded by Darlene, carried**

**2.3 Consent Agenda**

Items included on the consent agenda consisted of the following:

- a. Confirmation of Minutes: May 11, 2023
- b. Board Budget
- c. Cheque Register

**MOTION to approve the items on the consent agenda as presented**

---

**MOVED by Laine, seconded by Jenn, carried**

**2.4 Monitoring Report**

There were no monitoring reports

**2.5 Unfinished General Business**

There was no unfinished general business

**2.6 Business Arising and/or New Business**

a. Risk Register Presentation

Dianne presented the Risk Registry to the committee noting any revisions that have been made. She is proposing an increase to the residual risk in the IT systems and Cybersecurity area due to the increased pressure from cyber hackers. Multi-factor Authentication (MFA) is already in place for employees and will be rolling out to students by the end of June. Students will be able to utilize the app on their cell phones for this or if they do not have a compatible cell phone, "Fobs" will be available for purchase (\$5.00) through the bookstore.

Dianne has reduced the residual and net risk regarding a labour strike as both of our union groups have just ratified new agreements. Risk surrounding funding remains unchanged with the postponement of the Funding Review initiative. The other high level is around the recruitment of employees in all of our employee groups as we continue to struggle with this. A new Risk category has been added to the registry surrounding employee retention considering our uncompetitive wages for our CUPE employees.

**MOTION to approve the Risk Register as presented and recommended by the Finance and Audit Committee**

**MOVED by Lucy, seconded by Anne, carried**

b. 5 Year Capital Plan – approval in principle

Dianne presented the draft Five Year Capital Plan submission to the Finance and Audit Committee for their input and approval. We are required to submit our Five-Year Capital Plan to the Ministry in mid-July of each year. In order to meet the submission deadline, we are seeking the Board's approval in principle of the projects to be included in this year's submission and then the final plan will come to the Board in September for final approval.

The top four priorities that we are recommending for the 2023 – 2024 submission include:

1. Health Science Centre
2. Student Housing
3. Learning Commons Renovation
4. Technology Infrastructure

**MOTION to approve the 5 Year Capital Plan in principle as presented and recommended by the Finance and Audit Committee**

**MOVED by Sharon, seconded by Randal, carried**

c. SEM Action Plan and Progress Report

Robin provided members with an update on the activities of the Strategic Enrolment Management Steering Committee over the past year. The SEM Steering Committee is Chaired by Robin Hicks, VPAAR, and consists of 20 members across multiple departments and all employee groups, as well as a student representative. The committee met on four occasions from September 2022 to May 2023 and developed a SEM Action Plan with strategies and tactics for each of 6 KPIs: Enrolment, Program Quality, Student Success, Student Experience, Regional Impact and Sustainability. Substantial progress has been achieved in the committee's inaugural year as reflected in the written report provided to members.

Highlights include expanded seats in health care programs, increased dual credit opportunities, new steps to promote some of our programs through Contact North BC, increased investments in advisory committee programs and policies, new faculty onboarding, success in new funding support for students on practicum, increase in STEAM camps, increase in events and campus visits, seat increases in ECE and Health care programs and renewal of CBT partnerships.

This report was provided to the Board for information.

**2.7 Correspondence:**

There was no correspondence

**2.8 Officer Reports:**

a. Board Chair's Report

There was no Board Chair report as Nic was unable to attend today's meeting

b. President's Report

Paul thanked Robin for her leadership with SEM and for her general leadership and expanded on the written Executive Leadership report submitted.

Both Paul and Sheena presented to the provincial government's Select Standing Committee with Paul speaking to the College's role in communities and how stretched thin on resources we are, along with concerns over housing, and the Post-Secondary funding review. Sheena was much more direct as she could be and spoke to both the College's inability to utilize our frozen net assets (universities do not have this same restriction) and the impacts that insufficient funding is having on the College.

In honour of National Indigenous month we hosted a Ktunaxa Games which was lead by Juanita Eugene and her grandson. The Executive Leadership Team along with other College employees took part in the games, one of which was similar to what we know as grass hockey.

Paul welcomed Ariane to the College and as a great addition to the Executive Leadership Team.

This year's Convocation will be held tomorrow with just over 800 credentials being awarded (not all attended). Paul gave credit to everyone throughout the College who contribute to the students success. PD days are being held next week for CUPE and Management and includes a session on EDIIB by HRX along with many other sessions.

Paul put out his first monthly update to employees last week with information on the Year end audited financial statement, enrolment stats for the year, the results of the Employee Engagement Survey and progress on our capital projects.

Work will continue over the summer on the Strategic Plan with the launching of an external stakeholder survey. Paul and Deb attended BCIE event in Victoria on International recruitment and development.

c. EdCo Report Nathan provided members with a written report and responded to questions. He made a correction to the report wherein the Economics Pre-Major Associate Degree has not been suspended. EdCo will be having it's final meeting for the academic year this month.

**2.9 Agenda Items for Next Meeting (September 14, 2023):**

Anyone having items for the agenda for the September 14<sup>th</sup> meeting are asked to send them to the Chair and Susan

**2.10 Information and Good of the Institution:**

Lucy shared that on her recent trip to Australia she learned that we have a transfer agreement with some colleges there and enjoy a very positive relationship and reputation with them. Lucy also noted that she has secured a job in our 3D printing lab and is enjoying it very much. Lainee had an ECG last week which was done by a College student. Randal announced that he has been renewed to stay on the Board for another year. Jared expressed pleasure in this decision and appreciates the perspective that Randal brings to the table.

**2.11 Questions from the Public regarding any Agenda item:**

Sheena didn't have any questions but was happy that student housing issues continue to be a discussion here at the College.

**2.12 Adjournment**

**MOTION to adjourn**

**MOVED by Sharon**

**Distribution to Members:**

Nic Milligan, Jared Basil, Lainee Eccelston, Anne Glassford, Randal Macnair, Darlene Trach, Amber van Drielen, Jenn Smith, Sharon Demaine, Lucy Adams, Jessica Mooney, Nathan Dueck

**College:**

Paul Vogt, Robin Hicks, Dianne Teslak, Deb Carty, Dana Wesley, Ariane Tennant