

Jared	Basil	Appointed member – Vice Chair
Lainee	Eccleston	Appointed member
Anne	Glassford	Appointed member
Randal	Macnair	Appointed member
Nic	Milligan	Appointed member - Chair
Darlene	Trach	Appointed member
Amber	Van Drielen	Appointed member
Nathan	Dueck	Chair – EdCo
Jenn	Smith	Elected CUPE
Sharon	Demaine	Elected Faculty
Lucy	Adams	Elected – Student Representative
Paul	Vogt	President & CEO
Deb	Carty	Vice President, External Relations
Robin	Hicks	Vice President, Academic and Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Dana	Wesley	Executive Director, Indigenous Strategy and Reconciliation
Susan	Woods	Executive Assistant to the Board

*Highlighted indicates NOT in attendance

1.1 Welcome and Call to Order

a. Territorial Acknowledgement

Jared delivered the territorial acknowledgement giving thanks that we are able to live, work and play on the traditional unceded territory of the Ktunaxa and home to the Shuswap and Metis.

b. Welcome to Board Members and members of the Public

Jared welcomed members of the Board and Public to the meeting.

1.2 Order of Business

a. Additions and approval of the agenda

No additions to the agenda but a request to reverse the orders of items 1.6 c. and 1.6. h., which was granted.

MOTION to approve the agenda as revised

MOVED by Randal, seconded Jenn, carried

1.3 Consent Agenda

Items included on the Consent Agenda included the following:

- a. Confirmation of Minutes: March 9, 2023
- b. Media Releases
- c. Board Budget
- d. Cheque Register

MOTION to approve the items on the Consent Agenda as presented

MOVED by Sharon, seconded by Anne, carried

1.4 Monitoring Report:

a. Spring Semester Stable Enrolment Report

Robin reviewed the stable enrolment report which indicates that we are seeing an increase in domestic of 4.1%, Indigenous of 20.2% and international of 36.7% resulting in a total increase of 8.4%.

We are seeing enrolment increases in Sustainable Business and Tourism programs and decreases in the Hospitality Management Diploma for the spring intake. We will be making changes to this program, which should result in higher uptake for the fall.

1.5 Unfinished General Business:

There was no unfinished general business

1.6 Business Arising and/or New Business:

a. 4.8.8 Sexualized Violence Prevention and Response – Policy Approval

Policy 4.8.8 Sexualized Violence Prevention and Response (SVPR Policy) is up for review and renewal every three years as stipulated in the Sexual Violence and Misconduct Policy Act [SBC 2016] Chapter 23, 3 (1) (a). The College of the Rockies SVPR Policy was last updated in April 2020 and is due to be renewed in spring of 2023.

Robin reviewed the changes to the policy, most of which were not substantial but more for clarification and clearer language. A definition was added around “rape culture” and flow charts to assist both employees and students were added to ease the process.

**MOTION to approve policy 4.8.8 Sexualized Violence Prevention and Response, as presented
MOVED by Sharon, seconded by Anne, carried**

b. 2.4.1 Credential Framework – Policy Approval

This policy was not yet up for renewal as it was last updated in 2019 but with the prescribed changes in Ministry definitions, and their work to fund and promote micro-credentials the College’s policy needed to be updated to reflect this new category of credentials and clarify the criteria for issuing credentials to students.

The credential definitions and criteria included in this update are drawn from the Micro-Credential Framework CDW Data Standard Definitions for Credential Types.

Robin reviewed the policy changes that were implemented after a robust cycle of consultation with the academic team, ASAP, CPC and EdCo.

**MOTION to approve policy 2.4.1 Credential Framework as presented and recommended by EdCo
MOVED by Jenn, seconded by Laine, carried**

c. Computer Systems Technician Program Idea Profile (PIP)

Robin shared the Program Idea Profile for the 2-Year Computer Systems Technology Diploma that we will be launching for September of 2024, thanks to ongoing provincial funding that we have received to support

both the re-development of curriculum (that we have purchased from VCC) as well the purchase of equipment and delivery of the program. This program will provide learners with the foundational skills to work in business and support their IT needs.

Labour market data shows a need in the region for this type of training with no direct conflict with other Post-Secondary programs in our catchment area. We have existing faculty on staff that can teach various sections of the program and don't anticipate any problems with acquiring additional staff where needed.

This profile is provided to the Board for information with approval. Approval is at the recommendation of the President, which has been provided.

d. 2022 – 2023 Year-End Audited Financial Statements – Approval

The Finance and Audit committee welcomed Sinead Scanion of BDO to their meeting earlier today and received a detailed presentation on the 2022 – 2023 Year-End Audited Financial Statements. BDO is issuing an unqualified audit opinion and a “no issues” Management letter. Our end of year financial situation is much improved from Q3 due to funding being received for excluded employee increment increases and the wage increases included in the successful completion of bargaining with both our CUPE and CORFA union employee groups. We also had higher than expected revenue in contract training and International Operations and avoided some budgeted costs due to unfilled positions. Many of these improvements are one-time in nature and are not being factored into our budget plans going forward. We had forecast a \$2.1 million deficit, but our actuals at year-end show a \$513,000 surplus.

Lainee expressed that getting a no issues letter is a “big deal” and feels that having three CPA's on staff is beneficial. Lainee reinforced that the extra funding is an anomaly and cannot be counted on moving forward. Jared commended the College staff for a job well done.

**MOTION to approve the 2022 – 2023 Year End Audited Financial Statements as presented and recommended by the Finance and Audit Committee
MOVED by Lainee, seconded by Randal, carried**

e. Year End Review – 2022 – 2023 Integrated Plan Strategic Initiatives

Members were provided with a progress update on the 2022 – 2023 Integrated Plan – Strategic Initiatives. All of the initiatives have either been fully completed or have significant and ongoing progress made on them. The total of funding dedicated to these initiatives was approximately \$310,000.

f. Micro Credentials Presentation

Robin gave the members of the Board a detailed presentation on Micro-Credentials which helped define what a micro credential is, and how delivering education in this manner supports the Ministry's commitment to provide short term skills training that will provide learners with the skills that they need to quickly enter or improve their viability in the work force.

Micro-credentials are known by a variety of names but all have a common goal of being competency based rather than outcome based: can be both credit or non-credit in nature; can be delivered in short term training sessions of up to twelve weeks; and can help address skills shortages.

g. Future Skills Grant Program

Closely tied to the idea of micro-credentials, the Future Skills Grant Program is being introduced by the Ministry with new funding being introduced to all BC Residents (age 19 plus) of \$3,500 (lifetime) per person to be used for short term training (micro credentials). Institutions were asked to identify qualifying programs being offered at their campuses with over 400 programs being identified across the province. College of the Rockies currently offers four programs that qualify for September.

This program will be launched in September of 2023, with the monies being paid directly to the individual institutions upon student registration. The \$3,500 per individual can be used in smaller increments and is not tied to a particular institution. A total of approximately \$39 million over the next five years is being allocated to this program.

1.7 Correspondence:

a. Ministry Letter – Invermere Expansion Funding

Provided to the Board for information, this letter confirms an increase of \$2 million dollars for our expansion project at the Invermere campus.

b. Ministry Letter – Interim Budget Letter

Dianne reviewed the Interim Budget letter which outlines the block grant funding we can expect to receive for the 2023 – 2024 fiscal year along with some FTE and other expectations and process information. Our final funding letter will look significantly different due to collective agreement increases which will be included in the Q1 which is due on Friday. This letter is provided to the Board for information.

c. Ministry Letter – Deficit Approval Letter

The Ministry Deficit Approval letter in the package includes both deficit approval for the 2022 – 2023 fiscal year in the amount of \$2.2 million and deficit approval for the 2023 – 2024 fiscal year in the amount of \$2.3 million. This information is provided to the Board for information.

d. Ministry Letter – Road Extension and Invermere Campus

This Ministry Letter directed to the Board Chair confirms approval of \$3.9 million for the Secondary Access Road and expanded funding for the Invermere expansion project to \$2.9 million and is provided to the Board for information.

1.8 Officer Reports:

a. Board Chair's Report

No Chair's report as Nic was unable to attend today

b. President's Report

A written report was provided to members from the Executive Leadership Team.

Paul shared highlights of his activities over the last couple of weeks including attending the trades sampler graduation in Invermere where 12 students graduated from the program. 19 students are already expected

for next year. He also attended Project Heavy Duty in Sparwood/Elkford where 24 students from local high schools had the opportunity to operate many pieces of heavy equipment.

A Blessing of the Land for the new access road was held with a number of Board members attending. This was a very inspiring and well attended event and a positive demonstration of the growth in our relationship with the Ktunaxa.

Members of the Executive Leadership and Indigenous teams attended the CIGan Conference in Montreal with Dana proudly accepting the national award for our Indigenous program.

We continue to work with RAPS and EKCaress for the relocation of the feral cats in the colony that is on College property. RAPS sanctuary in Richmond has agreed to take all 14 cats. We will bear some of the cost of transporting the cats while EKCaress will facilitate the capture and transportation of the cats to the facility.

We have hired a new Executive Director of HR, Ariane Tennant. Who will be starting with us next week. Ariane has extensive experience at leading HR in Post-Secondary and EDIIB and Indigenization.

We have entered into a rental agreement with Purcell Collegiate for them to rent space from us here until they complete their own buildings. They also have agreements with the Kimberley ski hill and St. Eugene. They are looking to bring in approximately 60 students initially. Revenue from the rental will be approximately \$250,000 annually.

There are indications from the Ministry that they are not moving forward with the Funding Review at this time. (18 months out from the election date) and instead will be focusing on the Future Skills Grant Program. We don't expect requested adjustments to our operating grant in the near future.

President's will be meeting with the Deputy Minister on Monday to discuss collaboration between institutions for Indigenous education, Future Skills, coordinated course delivery and shared services.

Paul will be presenting to the Select Standing Committee on June 7th. His focus will be on future skills, micro-credentials and immigration.

Jared spoke to the Land blessing and how this type of event exemplifies what Indigenization is.

c. EdCo Report

Nathan submitted a written report encompassing the two meetings that EdCo has had since our last Board meeting. The committee reviewed and recommended the Computer Systems Technician Diploma Program which was brought to the Board today as well as endorsing the Articulation and Strategic Framework draft. Minor and major changes from the CSC were reviewed and approved. They also reviewed a briefing note on sexualized violence prevention and discussed the impact of artificial intelligence in teaching and learning.

1.9 Agenda Items for Next Meeting (June 8, 2023):

Anyone having items they would like on the June Board agenda are asked to submit them to the Chair and Susan

1.10 Information and Good of the Institution:

Members who were in attendance share their own positive thoughts regarding the Blessing of the Land (ground-breaking) ceremony. Sharon shared an encounter with a friend who attended COTR and who always gives the College a glowing report. Sharon has expressed how great the people that she works with throughout the College are, especially her CORFA peers who included her in a meeting that she couldn't attend with a picture of her face on a stick so she wouldn't miss out on the fun.

1.11 Questions from the Public regarding any Agenda item:

There were no questions from the public but thanked the Board for the opportunity to attend.

1.12 Adjournment

MOTION to adjourn

MOVED by Sharon

Distribution to Members:

Nic Milligan, Jared Basil, Laine Eccelston, Anne Glassford, Randal Macnair, Darlene Trach, Amber van Drielen, Jenn Smith, Sharon Demaine, Lucy Adams, Nathan Dueck

College:

Paul Vogt, Robin Hicks, Dianne Teslak, Deb Carty, Dana Wesley