

Jared	Basil	Appointed member
Lainee	Eccleston	Appointed member
Anne	Glassford	Appointed member
Randal	Macnair	Appointed member
Nic	Milligan	Appointed member
Darlene	Trach	Appointed member
Amber	Van Drielen	Appointed member
Sharon	Demaine	Chair – EdCo
Jenn	Smith	Elected CUPE
Greg	McCallum	Elected Faculty
Reg	Goldsbury	Elected – Student Representative
Lucy	Adams	Elected – Student Representative
Paul	Vogt	President & CEO
Deb	Carty	Vice President, External Relations
Robin	Hicks	Vice President, Academic and Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Dana	Wesley	Executive Director, Indigenous Strategy and Reconciliation
Susan	Woods	Executive Assistant to the Board

*Highlighted indicates NOT in attendance

3.1 Welcome and Call to Order

a. Territorial Acknowledgement

Randal delivered the territorial acknowledgement and expressed how thankful and honoured we are for being able to work and play on the unceded territory of the Ktunaxa and home to the Shuswap and Kinbasket peoples. He was pleased to see the Ktunaxa flag displayed in the Board room.

b. Welcome to Board Members and members of the Public

Randal welcomed members of the Board and public to the meeting and shared regrets on behalf of Darlene Trach who was unable to attend.

3.2 Order of Business

a. Additions and approval of the agenda

MOTION to approve the agenda as presented

MOVED by Anne, seconded by Nic, carried

3.3 Consent Agenda

Items included on the Consent Agenda included:

- a. Confirmation of Minutes: June 9, 2022
- b. Media Releases
- c. Board Budget
- d. Cheque Register
- e. Status Report to June 30
- f. Q1 Forecast

MOTION to approve the items included on the consent agenda as presented

MOVED by Nic, seconded by Jenn, carried

3.4 Monitoring Report:

a. Accountability Report and Plan 2022 – Presentation

Each year, public Post-Secondary institutions submit Institutional Accountability Plans and Reports to the Ministry. The reports include the institution's goals, objectives and performance measure results and ties in directly to our Strategic Plan, the Mandate Letter and Government's overall direction. The report is a mechanism to ensure that we are reaching the priorities as laid out by the government as well as to map out our intentions moving forward.

Robin reviewed some of the changes in the report from past years and answered questions from Board members. We have "achieved" or "substantially achieved" in almost all areas that are mandated by the Ministry. We achieved 88% of our FTE targets.

MOTION to receive the Accountability Report and Plan

MOVED by Jared, seconded by Lucy, carried

b. Indigenization Presentation

Dana gave a presentation to the Board which included updates on Indigenous events being held at the College along with the services available through the Indigenous Team and at the Place Where People Gather. There will be a Learning Symposium on October 6th and 7th which will include meaningful conversations about race and equity along with a series of sessions titled "Dialogues with Indigenous People" which will lay out the 4 R's to help people build their capacity as allies and increase their knowledge. The Indigenous Team will be hosting an Open House at the Place Where People Gather on October 4th to educate both students and staff on what we have available to support them. Dana is also looking into creating a chapter of AISES (American Indian Science and Engineering Society) and will be moving forward with a Strategic Initiative Fund request. We currently have 170 students at the College that identify as Indigenous.

c. Public Bodies Report

Each year we are required to submit a Public Bodies Report to the Ministry which outlines the financial expenses paid out by the college to suppliers in excess of \$25,000 and employees in excess of \$75,000. It also includes a reconciliation report and schedule of guarantees and indemnities as well as any severance agreements completed in the fiscal year. This report, for fiscal year ended March 2022, is prepared under the Financial Information Regulations, Schedule 1 ss 6(7) and 6(8) and is being presented here today for approval by the Board. This is a public report and will be posted on Sharepoint for employee information. Dianne reviewed the details of the Public Bodies Report for the Year Ended March 31, 2022 and responded to questions. The deadline for submission to the Ministry is September 30, 2022. Once submitted the report becomes a public document and is shared with our union leaders. Approval of this report is recommended by the Finance and Audit Committee.

MOTION to receive the Public Bodies Report as presented and recommended by the Finance and Audit Committee

MOVED by Laine, seconded by Anne, carried

3.5 Unfinished General Business:

There was no unfinished business

3.6 Business Arising and/or New Business:

a. Election of Board Chair and Vice Chair

Randal gave his Chair farewell and thanked members for their support along with PC members and Paul. Paul indicated his appreciation for the Board members for their thoughtful support and to Randal for his Board leadership and the tone he set in creating a safe space for conversation.

Randal relinquished the Chair to Dianne to run the elections for Board Chair and Vice Chair.

Dianne called for nomination from the floor for the position of Board Chair. Randal nominated Nic Milligan for the Position of Chair, and Nic agreed to let his name stand. There were no other nominations and Nic was acclaimed to the position of Board Chair.

Dianne called for nominations from the floor for the position of Board Vice Chair. Nic nominated Jared Basil for the Position of Vice Chair, Jared agreed to let his name stand. There were no other nominations from the floor. Jared was elected to the position of Vice Chair by acclamation.

Nic assumed the Chair and thanked Dianne for her assistance running the elections. Nic thanked the Board members for their support.

b. Five Year Capital Plan – Final Approval

The Five-Year Capital Plan was approved in principle at the June meeting of the Board and has been submitted to the Ministry. Due to extreme increases in construction costs these Class C estimates have increased from those originally forecasted. New projections are \$93,738 million for the Health Sciences Center, \$12,812 million for the Learning Commons and \$3,045 million for the Secondary Access Road.

The Ministry has indicated that most of the projects they are seeing come in are experiencing similar increases. The Ministry has not given any indication of whether these projects continue to align with the Ministry's priorities so we will have to wait.

Randal spoke to the capital ask for the HSC building (now \$120 likely million, allowing for escalation) indicating that this is a huge ask for us and though we have been very successful in the past we need to acknowledge that there is some risk in pursuing this project and we must be open to alternate solutions.

MOTION to approve the Five -Year Capital Plan as presented and recommended by the Finance and Audit Committee

MOVED by Laine, seconded by Anne,

c. 2023 – 2024 Domestic Tuition Fees

Dianne reviewed the proposed tuition fee changes for the 2023 – 2024 Academic Year. The Ministry has set a 2% limit on tuition and mandatory fee increases which in our case results in an estimated additional \$75,000 in revenue annually. In order to keep up with financial and inflationary pressures it is advisable to

consider this increase. Not approving an increase would result in a compounding shortfall moving forward. Approval of the 2023 – 2024 Domestic Tuition Fees as presented is recommended by the Finance and Audit Committee.

Members engaged in a lengthy discussion regarding the merits and consequences of the proposed increases on both students and the College. A decision made today will have compounding effects going forward. The total increase would result in approximately an additional \$75,000 in tuition revenue which goes entirely to support students and education programs.

MOTION to approve the 2023 – 2024 Domestic Tuition Fees as presented and recommended by the Finance and Audit Committee, with a 2% increase in line with the Government's Tuition Limit Policy MOVED by Laine, seconded by Anne, carried

Opposed: Reg

MOTION to amend the motion to have a 1% increase

MOVED by Reg, seconded by Jared, motion defeated

d. Sexualized Violence Prevention and Response - Annual Board Report 2021 – 2022

On May 19, 2016, the Ministry passed Bill 23 Sexual Violence and Misconduct Policy Act which requires all Post-Secondary institutions to establish and implement a sexual misconduct policy by May 19, 2017. The Sexual Violence and Misconduct Prevention and Response Policy was developed during the 2016/17 academic year and was approved by the College of the Rockies Board of Governors at the Board meeting in April 2017. This policy was updated in April 2020 as per 3 (1) (a) of the Act and is up for renewal in April 2023.

Bill 23 requires the College or Institute to provide an annual report to the Board on response and prevention. The following report provides an overview of the number of incidents that took place during the 2021-22 academic year and the work that has been done on this initiative at College of the Rockies.

Robin reviewed the report with members and responded to questions. We had a total of four disclosures with only one report and investigation. The report also outlines activities that we take for prevention and education and includes definitions contained in the document. A lot of the work required is intensive and is not specifically funded. The College does budget \$5,000 per year and we have received some outside funding. We have purchased licensing for "Article Rise" which allows us to deliver our in-house training asynchronously to both students and staff, and it is getting good reviews.

e. Program Suspension – Timberframe and WIST

Robin advised the Board of the two programs (Timberframe and Wireless Information Systems Technology) that we were planning for intakes for September but that we have had to postpone or cancel due to low enrolments.

We ran our first intake of WIST as a pilot with students graduating in the spring of this year. We have received funding for a 2nd co-hort and we are still hoping to run in the winter semester. The instructor will be working with industry and high schools to build awareness and recruitment.

The Timberframe program was last run in the fall of 2019 with eight students. In 2021, the student demand was low, and we were unable to recruit a new instructor after the retirement of our long term instructor. The intake for September 2022 was looking promising but by June the interest and applications had dwindled to the point we could not reasonably offer the program.

These decisions need to be made 8 weeks prior to the program start date to ensure students have ample notice. As per our policy 6.1.5 Program Suspension and Termination these decisions are the responsibility of the Vice President Academic and are brought here to the Board for information only.

3.7 Correspondence:**a. Final Funding/Budget Letter – Ministry**

We have now received our final funding letter from the Ministry for the 2022 – 2023 Fiscal year. This letter outlines the grant expectations for the year along with FTE targets. There were no significant changes, but we did see a slight decrease in the FTE expectation due to some seats that were funded with one-time funding. This information is brought to the Board for information only.

3.8 Officer Reports:**a. Board Chair's Report**

Randal had no report for the public session

b. President's Report

Paul and President's Council members provided the Board with an Executive Report that gives highlights from each area. We are now back to a full range of on-campus training and events and were able to host events for both students and staff at the beginning of the term. A number of initiatives were worked on over the summer such as EDIIB, SEM, and Health and Wellness. The planned naming ceremony for the new housing community was cancelled due to the Queen's passing but Paul did get an opportunity to meet with the Minister in Vancouver.

The Government is working on two major initiatives, Future Ready and the PSE Funding model review. We will not likely see any changes coming out the Funding model review for at least three years. The Government has an expectation of all PSI's that we show a path to back to a balanced budget over the coming years, and in the meantime we are undertaking many initiatives to help us identify where we can focus our efforts. We are starting planning for the next steps of our 2 Year Action Plan (or creation of new plan) which will include some community outreach events. Paul has no regrets for how we have maneuvered/responded to COVID to ensure we are doing the best for our students and building resiliency in the face of adversity. Paul spoke to how we have kept our values intact and continue to be focused on the important issues. Across the B.C. College system, presidents are still expressing uncertainty about what the future looks like for institutions.

c. EdCo Report

Sharon provided Board members with a written report and advised that EdCo has not yet met this fall. EdCo elections are coming up with five faculty seats to be filled. Sharon is not planning to run again for Chair. The new Quali system/software is currently being populated which will help us stay organized.

3.9 Agenda Items for Next Meeting (November 4, 2022):

No additional agenda items were identified outside of those in the Board calendar

3.10 Information and Good of the Institution:

Jenn shared that 210 ice cream cones given out in the hallway yesterday for students and staff. We had 150 students come attend the Job Fair. Dianne reminded members that the Avalanche season home openers would be taking place on October 21st and 22nd. Reg noted that he has been hearing from students how excited they are to be returning to on-campus classes and activities. Reg is running for local government office and will miss being on the Board. Nic thanked Reg for his involvement and dedication during his term with the Board.

3.11 Questions from the Public regarding any Agenda item:

There were no questions from the public

3.12 Adjournment

MOTION to adjourn the Public session of the Board at 3:50 pm

MOVED by Laine

Distribution to Members:

Randal Macnair, Jared Basil, Laine Eccelston, Anne Glassford, Nic Milligan, Darlene Trach, Amber van Drielen, Greg McCallum, Jenn Smith, Sharon Demaine, Reg Goldsbury, Lucy Adams

College:

Paul Vogt, Robin Hicks, Dianne Teslak, Deb Carty, Dana Wesley