

Jared	Basil	Appointed member
Lainee	Eccleston	Appointed member
Rod	Giles	Appointed member
Anne	Glassford	Appointed member
Randal	Macnair	Appointed member
Nic	Milligan	Appointed member
Darlene	Trach	Appointed member
Amber	Van Drielen	Appointed member
Sharon	Demaine	Chair – EdCo
Jenn	Smith	Elected CUPE
Greg	McCallum	Elected Faculty
Reg	Goldsbury	Elected – Student Representative
Lucy	Adams	Elected – Student Representative
Paul	Vogt	President & CEO
Laurie	Calverley	Executive Director, Human Resources and Payroll
Deb	Carty	Vice President, External Relations
Robin	Hicks	Vice President, Academic and Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Dana	Wesley	Executive Director, Indigenous Strategy and Reconciliation
Susan	Woods	Executive Assistant to the Board

*Highlighted indicates NOT in attendance

1.1 Welcome and Call to Order

a. Territorial Acknowledgement

The meeting was called to order at 1:04 pm by acting Chair, Nic Milligan. Nic delivered the territorial acknowledgement giving thanks that we are able to come together on the unceded territory of the Ktunaxa, and home to the Shuswap and Metis people. Nic acknowledged the launch of the Moose Hide Campaign which is a grass roots movement by Indigenous and non-Indigenous men and boys who are standing up against violence towards women and children.

b. Welcome to Board Members and members of the Public

Nic welcomed Board members and guests to the meeting and shared regrets on behalf of Randal

1.2 Order of Business

a. Additions and approval of the agenda

Paul let it be known that an in-camera session will be required at the Private session.

MOTION to approve the agenda as presented

MOVED by Lainee, seconded Darlene, carried

1.3 Consent Agenda

Items included on the consent agenda included the following:

- a. Confirmation of Minutes: March 10, 2022
- b. Media Releases
- c. Board Budget
- d. Cheque Register

MOTION to approve the Consent Agenda items as presented

MOVED by Anne, seconded by Greg, carried

1.4 Monitoring Report:

a. Spring Semester Stable Enrolment Report

Paul updated Board members on the enrolment numbers for the spring semester. We are slightly down on the domestic side for student enrolments but slightly up on the international side. Overall we are down by 5.6% (38 students). Specific areas where declines are noted are in OFAD and the BBA program. The later is thought to be due to the continuing COVID situation which is causing difficulties for international students obtaining their visas.

MOTION to receive the Spring Semester Stable Enrolment Report as presented

MOVED by Amber, seconded by Laine, carried

1.5 Unfinished General Business:

There was no unfinished business

1.6 Business Arising and/or New Business:

a. 2021 – 2022 Year End Audited Financial Statements

Laine shared that Harley Lee from BDO gave a detailed presentation of the 2021 – 2022 Year End Audited Financial Statements and the Auditor Report, to the Finance and Audit committee earlier today. The projected deficit is slightly smaller than first projected with a better than anticipated recovery in our ConED and CT program areas. As well, with some employees still working from home, we saw a reduction in some of our operating expenses.

MOTION to approve the 2021 – 2022 Year End Audited Financial Statements as presented and recommended by the Finance and Audit Committee

MOVED by Rod, seconded by Laine, carried

b. Year End Review – 2021 – 2022 Integrated Plan Initiatives

Board members were supplied with progress updates of the 2021 – 2022 Integrated Plan Initiatives which Paul reviewed with them. We were able to support these initiatives with the sum of \$472,128.87 of which \$336,187 came from the Strategic Initiative Fund with the remainder being supported through our Operating Capital Budget and have already resulted in improved efficiencies and expanded opportunities.

MOTION to receive the 2021 – 2022 Integrated Plan Initiative updates as presented

MOVED by Amber, seconded by Darlene, carried

c. Policy Approval – 6.1.7 Program Advisory Committees

Robin reviewed the policy briefing note with members. Policy 6.1.7 Program Advisory Committees is a new policy that was drafted to reflect the existing Terms of Reference and common practice at the College. Similar policies from other institutions were reviewed to inform the development of this policy. The College of the Rockies has an established practice of engaging PACs for most programs and where there is significant overlap in relevant membership, we cluster programs under a single PAC. We have been operating these committees under a Terms of Reference but did not have an established policy.

MOTION to approve policy 6.1.7 Program Advisory Committee as presented

MOVED by Anne, seconded by Jenn, carried

d. Policy Approval – 6.1.5 Program Suspension and Termination

Policy 6.1.5 was due for renewal in 2021. The policy was previously titled, “Program Cancellation and Suspension”. The policy has been reviewed and while the spirit of the original policy is being maintained, the revised draft has been updated. Robin reviewed the changes to the policy and responded to Board member questions.

MOTION to approve the revisions to policy 6.1.5 Program Suspension and Termination as presented

MOVED by Anne, seconded by Reg, carried

Lainee would like it recorded that she was opposed to the motion

1.7 Correspondence:

- a. Invermere Campus Expansion Approval
- b. Deficit Approval Letter 2021 – 2022
- c. Interim Budget Letter 2022 – 2023
- d. Funding Review Bulletin – Ministry

MOTION to receive the following pieces of correspondence as presented:

- a. Invermere Campus Expansion Approval
- b. Deficit Approval Letter 2021 – 2022
- c. Interim Budget Letter 2022 – 2023
- d. Funding Review Bulletin – Ministry

MOVED by Darlene, seconded by Jenn, carried

1.8 Officer Reports:

a. Board Chair’s Report

Randal is currently away in France and will be back for the June meeting. Nic advised members that the College will be holding an Employee Long Term Service Awards on June 20 from 1:00 pm – 4:00 pm at the Cranbrook Golf Course. Please watch for an invitation and further information from Susan.

b. President’s Report

Paul shared highlights from the written President’s and Senior Executive report that was supplied to members. Past reports have been highly focused on managing our way through COVID but we are now working to look forward to more in person events such as Convocation, the Employee Long Term Service Awards and continued face to face programming. We will see the return of Japanese students over the summer and basic adult education is now available through all our campuses. We held STEM camps over the spring break and will be continuing to expand this program with a summer series and offerings at our regional campuses.

Currently working on developing a signature program for our Creston campus, the expansion of the Learning Commons and developing a proposal for the Health Sciences Center.

The job market is increased needs for tech related skills and we may have opportunity to expand our tech related programming to help support this as well as increased capacity in our dual credit streams which now include CYFS.

BCC is putting together a case for the Job Skills for the Future, which outlines the Colleges role as we move forward.

The Two-Year Action plan will come to an end at the end of the year. Paul is not sure what direction we will be going but planning will start taking place in the fall.

c. EdCo Report

Sharon shared highlights from her written report which included EdCo's work on increasing Indigenous representation on the committee. Sharon attended the CIGan conference virtually this year and found a lot of value in the sessions. Some of the sessions spoke about removing barriers for students in education and finding ways to bring back "ceremony" for indigenous learners and the lack of a mechanism in place that would allow students to use spoken word.

MOTION to receive the EdCo report as presented

MOVED by Lucy, seconded by Amber, carried

1.9 Agenda Items for Next Meeting

Anyone having agenda items that they would like included on the June 9, 2022 agenda are asked to forward them to Randal and Susan.

1.10 Information and Good of the Institution:

Lainee also attended the CIGan Conference and was surprised at the number of Colleges that have paid cyber ransoms, and learned about the ways some other institutions structure their Board meetings such as including a small educational section in each meeting. One of the sessions outlined the three challenges projected for the future being technology, climate, and declining fertility rate, and attended sessions regarding indigenizing curriculum, defining of equity (EDI), and SEMM. Lainee thanked the Board for supporting her attendance at the event.

Lucy thanked the Board and Paul for supporting her attendance at the event and found the sessions interesting and informative.

Reg shared that two weeks ago on April 27th his family welcomed a new baby boy.

Jenn also thanked the Board for the opportunity to attend CIGan (on-line) Sessions were fantastic and provided opportunity to think about things from a different perspective. CIGAN Conference next year will be held in Montreal.

1.11 Questions from the Public regarding any Agenda item:

Kristy queried whether the budget for the expansion of the Invermere campus also included renovation of the existing space which was confirmed by Dianne. She also clarified that the Suspension policy only related to academic programming.

Joan was glad to hear that the Funding Review is now moving forward is available to help in anyway that she can.

1.12 Adjournment

MOTION to adjourn the Public Session of the Board

MOVED by Lucy

Distribution to Members:

Randal Macnair, Jared Basil, Lainece Eccelston, Rod Giles, Anne Glassford, Nic Milligan, Darlene Trach, Amber van Drielen, Greg McCallum, Jenn Smith, Sharon Demaine, Reg Goldsbury, Lucy Adams

College:

Paul Vogt, Robin Hicks, Dianne Teslak, Deb Carty, Dana Wesley