

Jared	Basil	Appointed member
Lainee	Eccleston	Appointed member
Rod	Giles	Appointed member
Anne	Glassford	Appointed member
Randal	Macnair	Appointed member
Nic	Milligan	Appointed member
Darlene	Trach	Appointed member
Amber	Van Drielen	Appointed member
Sharon	Demaine	Chair – EdCo
Jenn	Smith	Elected CUPE
Greg	McCallum	Elected Faculty
Reg	Goldsbury	Elected – Student Representative
Paul	Vogt	President & CEO
Laurie	Calverley	Executive Director, Human Resources and Payroll
Deb	Carty	Vice President, External Relations
Robin	Hicks	Vice President, Academic and Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Dana	Wesley	Executive Director, Indigenous Strategy and Reconciliation
Susan	Woods	Executive Assistant to the Board

\*Highlighted indicates NOT in attendance

### 5.1 Welcome and Call to Order

#### a. Territorial Acknowledgement

The Public session of the Board was brought to order at 1:07 pm by Chair, Randal Macnair. Randal delivered the territorial acknowledgment. Randal recognized our collective responsibility to look after the land and recognized the difficult journey that we are all sharing with the rise of the Omicron variant.

#### b. Welcome to Board Members and members of the Public

Randal welcomed members to the meeting – some attending in person and some through virtual means. Randal also welcomed Kristy and Joan as members of the public and shared regrets on behalf of Anne and Amber who were unable to attend today.

### 5.2 Order of Business

#### a. Additions and approval of the agenda

There were no additions to the agenda

**MOTION to approve the agenda as presented**

**MOVED by Darlene, seconded by Lainee, carried**

### 5.3 Consent Agenda

Items on the Consent Agenda including the following:

- a. Confirmation of Minutes: November 5, 2021
- b. Media Releases
- c. Board Budget
- d. Status Report
- e. Cheque Register

f. Q3 Forecast

**MOTION to approve all items on the consent agenda as presented  
MOVED by Laine, seconded by Lucy, carried**

**5.4 Monitoring Report:**

a. Winter Semester Stable Enrolment Report

Paul reviewed the Winter Semester Stable Enrolment Report with members which shows a slight increase in the year over year domestic enrolments with Indigenous enrolments up by 12% and now making up 10.4% of our total student body. International enrolments continue to be down due to COVID restrictions and a delay in the processing in visa's. We have seen increases in our trades, business and university transfer programs and stable numbers in our nursing programs. Tourism and Adult education are slightly down which is a trend being seen across the province.

**5.5 Unfinished General Business:**

There was no unfinished business

**5.6 Business Arising and/or New Business:**

a. 2022 – 2023 Operation Budget Approval

Laine gave an overview of the 2022 – 2023 Operating Budget conversation that occurred at the Finance and Audit Committee meeting and stressed that though we are not normally permitted to approve a deficit budget, there are a number of circumstances that dictate that we do so this year. The Ministry is aware of the situation which is being faced by 16 out of the 25 institutions. We are projecting a deficit of \$3.8 million dollars and expect flat funding from government. It is our hope that Treasury Board will see fit to grant us deficit approval for the 2022 – 2023 Operating Budget as it has for the past two years due to the COVID pandemic.

Dianne presented the 2022 – 2023 Operating Budget and responded to member questions.

**MOTION: Whereas the College of the Rockies is operating within exceptional circumstances due to a global pandemic;**

**And Whereas the College of the Rockies has accumulated surpluses in excess of the deficit presented for the budget;**

**And Whereas the College of the Rockies has consulted with and apprised the Ministry of Advanced Education Skills Training**

**And Whereas College of the Rockies acknowledges that ultimate approval of a deficit budget comes from Treasury Board**

**Be it resolved that the College of the Rockies Board approves the 2022/23 Operating Budget as presented.**

**MOVED by Laine, seconded by Darlene, carried**

**Against: none**

**Abstained: Lucy, Jared**

Randal extended thanks to all those involved in the creation of the Operating Budget (Finance employees and budget officers)

b. BC Provincial Tuition Fee Report

Each year the government compiles and issues the BC Provincial Tuition Fees Report. This report breaks down the tuition and mandatory fees charged at each of the institutions in British Columbia over a three-year period. Dianne reviewed the report with members. This item is for information only.

c. College Important Dates: Convocation Date Change

Each year the Registrar's Office develops a College Important Dates calendar which is reviewed by Education Council. It is the responsibility of Education Council to advise the Board of Governors on the College Calendar (academic schedule) according to the College and Institute Act 23 (1) (h). Education Council reviewed the 2022-2023 and 2023-2024 College Important Dates and recommended them for Board approval at their November 24, 2021 meeting.

Some minor changes have been made to the 2022 – 2023 and 2023 – 2024 College Important Dates since initial approval, that will require Board approval. 1. Change of the document name from College Calendar to College Important Dates 2. Revision to the exam period dates 3. Change of dates for convocation which will now be held off campus at Western Financial Place.

**MOTION to approve the amendments to the College Important Dates calendar as presented**

**MOVED by Darlene, seconded by Laine, carried**

**5.7 Correspondence:**

a. Ministry Letter to Board Chairs, January 21, 2022

Public Post-Secondary Board Chairs received a letter from Minister Anne Kang in January thanking everyone for their hard work in supporting public health guidance and campus-level health and safety protocols that ensure that our campuses remain lower-risk settings for COVID-19 transmission. She expressed support for Dr. Henry's recommendation for the continuation of on-campus instruction. This letter was provided to the Board for information.

**5.8 Officer Reports:**

a. Board Chair's Report

Randal reflected on where we have come (COVID restrictions) since last time we were together. He is grateful that we were able to have our Board retreat face to face with the opportunity to connect in meaningful ways. As Randal entered the College today he visited a "suicide prevention" information table that was set up in the foyer and attended by two of our nursing students. They expressed how happy they are with the education that they are receiving here at the College. Randal expressed thanks to the Ministry for the recent announcement of funding to support expansion in some of our health care programs as well as to support semesters six through eight of our BSN program.

b. President's Report

Paul started by introducing Board members to our new Executive Director, Indigenous Strategy and Reconciliation, Dana Wesley. Dana will be officially starting on Monday February 14<sup>th</sup> and comes to us with degrees from Queens with strong experience in Indigenous education and woman's supports.

The College is conducting an ongoing training series focused on mental health and stress reduction. We recognize how hard the past two years have been on both our students and our employees. Everyone has a lot on their plates, and it is not going unrecognized. We have introduced additional student supports, a Focus Friday initiative and suicide prevention training. The College is doing what we are meant to do – even though we are under stress (due to COVID) and he has confidence that we, as an institution, will work through these challenges - feels that we have made the right decision to return to F2F learning with many faculty teaching in a hybrid model.

Even through this period we are moving forward and making changes to meet the needs of our students and communities. The Throne speech set expectations for the Colleges in meeting the needs of the labour force with increased training opportunities in education, health and trades and an emphasis on recovery, indigenous reconciliations and building the health system.

Will be introducing a mobile education unit to be used for recruitment and to deliver small in-demand programs in our regional communities. As well, we will be conducting consultations in Creston to guide us in the development of a new program offering for the campus that will meet the needs of the community.

The latest census report indicates that we have some of the fastest growing communities in B.C., within our catchment area and that 80% of jobs will require some level of post-secondary training.

We will be offering STEM camps (robotics, math, catapult, science) over spring break next month that will help us engage students earlier and introduce them to an abundance of opportunities. We have introduced ACET streams for some our health programs that allow students in grades 11 and 12 to gain high school and college credits simultaneously.

Our Sustainability Committee which is comprised of representatives from management, CORFA, CUPE and students, continue to do to great work around the campus.

Further updates were provided from the Executive team members in a written report.

#### c. EdCo Report

Sharon shared highlights from her written report noting that it has been somewhat quiet with people being focused on the work that needs to be done. Sharon thanked Paul for recognizing how hard the past two years have been on everybody.

#### **5.9 Agenda Items for Next Meeting (March 10, 2022):**

Jared would like to discuss a joint letter between COTR and Indigenous communities to lobby for funding to support our indigenous reconciliation efforts. Paul indicated that there is already a separate funding review underway for Indigenous education. Susan was asked to schedule a meeting with Jared, Paul, Darlene and Randal.

#### **5.10 Information and Good of the Institution:**

KNC has been involved in Dana's hiring and is excited to work with her  
Reg shared that Students Association elections will be taking place soon.

Susan advised that she will be away for the next Board member and Courtenay will be filling in for her.

**5.11 Questions from the Public regarding any Agenda item:**

Kristy added that the Sustainability committee includes CUPE representation and that the recently launched Black History Month sessions initiated by CORFA are endorsed by CUPE and the College – next session on Friday then another lunch on the following Saturday

Joan brought chocolates to share and is happy to see everyone face to face and back on campus

**5.12 Adjournment**

**MOTION to adjourn the Public session of the Board at 2:43 pm**

**MOVED by Darlene**

**Distribution to Members:**

Randal Macnair, Jared Basil, Lainece Eccelston, Rod Giles, Anne Glassford, Nic Milligan, Darlene Trach, Amber van Drielen, Greg McCallum, Jenn Smith, Sharon Demaine, Reg Goldsbury, Lucy Adams

**College:**

Paul Vogt, Robin Hicks, Dianne Teslak, Laurie Calverley, Deb Carty, Dana Wesley