

Jared	Basil	Appointed member
Lainee	Eccleston	Appointed member
Rod	Giles	Appointed member
Darryl	Hyde	Appointed member
Randal	Macnair	Appointed member
Nic	Milligan	Appointed member
Darlene	Trach	Appointed member
Amber	Van Drielen	Appointed member
Sharon	Demaine	Chair – EdCo
Jenn	Smith	Elected CUPE
Greg	McCallum	Elected Faculty
Reg	Goldsbury	Elected – Student Representative
Paul	Vogt	President & CEO
Laurie	Calverley	Executive Director, Human Resources and Payroll
Deb	Carty	Interim Vice President, Partnership and Advancement
Robin	Hicks	Vice President, Academic and Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Susan	Woods	Executive Assistant to the Board

*Highlighted indicates NOT in attendance

5.1 Welcome and Call to Order

a. Territorial Acknowledgement

Randal acknowledged that College of the Rockies serves the communities of the East Kootenays. All of the College's campuses are located in the traditional territory of the Ktunaxa people which is also home to the Kinbasket people.

b. Welcome to Board Members and members of the Public

Randal welcomed members of the Board and the public (Joan and Kristy) to the Public session of the Board. Bradley Schmidt, one of our student representatives to the Board has submitted his resignation to the Board due to policies in place with his new employer, BDO (who are our auditors). He will be sorely missed for his strong student voice. Bradley also held a seat on the finance committee and we will need to fill that space.

5.2 Order of Business

a. Additions and approval of the agenda

There were no additions to the agenda

MOTION to approve the agenda as presented

MOVED by Reg, seconded by Rod, carried

5.3 Consent Agenda

Items included on the consent agenda included:

- a. Confirmation of Minutes: November 13, 2020
- b. Media Releases
- c. Board Budget Update
- d. Cheque Register

- e. Q3 Forecast
- f. Status Report

**MOTION to approve the items on the consent agenda as presented
MOVED by Greg, seconded by Laine, carried**

5.4 Monitoring Report:

a. Winter Semester Stable Enrolment Report

The Winter Semester Stable Enrolment Report was supplied to members. This report compares enrolment by student headcount for each program, at stable enrolment date which (two weeks after the start of classes for the term) over a three-year period (2019, 2020, 2021).

When comparing Winter semester 2020 to 2021 we are showing a 2.8% increase in domestic headcount enrolment and a 20.3% decrease in International enrolment resulting in an overall decrease of 2.7%.

5.5 Unfinished General Business:

There was no unfinished general business

5.6 Business Arising and/or New Business:

a. Student Housing Update (video)

Dianne gave a brief update and then shared a video with members that gave them a sneak peek inside the new student housing.

We currently have 63 students living in the new housing units, 23 of which are net new and 30 who moved over from Purcell house. The landscaping will be completed this spring and a ribbon cutting with the Minister will take place at some time in the near future.

b. 2 Year Action Plan Update

Paul shared updates on the development of the 2 Year Action Plan and the internal facing document. The plan is arranged into three pillars (Ready, Set, Go). This was developed through consultation both externally and internally with feedback received from over 100 people.

The next step is to communicate the plan internally to our employees for further feedback and then to our external community.

c. 2021 - 2023 College Calendars

Each year the Registrar's Office develops a College Calendar which is reviewed by Education Council. It is the responsibility for Education Council to advise the Board of Governors on the College Calendar (academic schedule) according to the College and Institute Act 23 (1) (h). Education Council reviewed the 2020-2021 and 2021-2022 College Calendars and recommended them for Board approval on January 27, 2021.

The 2021-22 and 2022-23 College Calendars were built according to College policy and in consultation with various constituent groups throughout the College and are now coming to the Board for final approval.

There has been a lot of discussion brought forward on start and end dates of semesters especially in years when Labour Day occurs later and delays class start date. This creates pressure and compression on the exam period and holiday break. We have committed to form a working group to discuss the recurring concerns and identify any possible solutions.

MOTION to approve the 2021 – 2022 and 2022-2023 College Calendars as presented

MOVED by Darlene, seconded by Nic, carried

d. Policy 6.1.2 Program and Course Development and Approval

The Program Quality Assurance Committee (PQAC) has developed policies and procedures to guide the development of new programs and courses. Policy 6.1.2 Program and Course Development and Approval was reviewed by the College Policy Committee along with the supporting procedures and passed a motion on November 30, 2020 to recommend the policy for approval by Education Council.

This policy was reviewed by EdCo on December 16, 2020 and a motion was passed unanimously to recommend this policy be approved by the Board of Governors, as the final approval body for this policy. Please note that formal approval of the procedures is not required but they are provided for the Board's information only.

MOTION to approve policy 6.1.2 Program and Course Development and Approval as presented

MOVED by Amber, seconded by Greg, carried

e. BC Tuition Fees and Mandatory Fees Report

Each year the government compiles and issues the BC Provincial Tuition Fees Report. This report breaks down the tuition and mandatory fees charged at each of the institutions in British Columbia over a three-year period. Dianne reviewed the report with members. This item is for information only.

f. Dual Credit Opportunities

We currently offer dual credit opportunities to high school students in our trades programming and will be expanding this program to our health programs. In response to high labour market demand for Early Childhood Educators, Education Assistants and Human Service Workers, College of the Rockies is offering a dual credit option for high school students which will provide them with 16 high school credits towards graduation while also receiving 10 post-secondary credits toward a certificate in either Early Childhood Education, Education Assistant or Human Service Worker. Successful completion will qualify students for work in an entry level position as an Early Childhood Education Assistant.

We will be starting our first cohort in Feb 2022 with a class size of 24 students taking all college level courses. Three of the courses feed into either ECE, Educational Assistant or Human Service Worker. They can try out the courses and then decide which path they want to pursue. The fourth program is a student success program that counts as an elective in any of the above. We have had conversations with SD5, 6 & 8 and it has been very well received. Grade 11 students are just starting to select their courses for grade 12 and this option will now be available for them. This item was brought to the Board for information.

5.7 Correspondence:

There was no correspondence for this meeting

5.8 Officer Reports:

a. Board Chair's Report

Randal and Paul had an introductory meeting with Minister Kang where they shared information about the College and our region. Minister Kang is aware of the College's reputation, though she is not familiar with the areas that we serve. Randal felt that she was well briefed, thoughtful and considerate.

Randal has been in discussion with the Board Chair at Selkirk who would like to have a joint meeting between the two boards to discuss similar issues being faced by both Colleges. This meeting is proposed for a late afternoon in mid-March – Randal will communicate with members once a date has been secured.

Randal also had a meeting with Charlie Beresford from CABRO and thanked her for providing us with a very strong board.

b. President's Report

Paul recognized the efforts of the leadership groups in Management, the Unions and the Students Association for their part in supporting our employees and students through this difficult time (COVID19). We recognize the stress that everyone is under and will continue to monitor and find solutions where possible. There is a huge margin of uncertainty on when we can get back to F2F learning the current thinking is that fall will still be very much the same, but we will look for opportunities to open up as much possible.

The College is well regarded across the province but, like all other institutions, is being affected by circumstances that are out of our control. While dealing with what is directly in front of us, we are moving forward and keeping up with trends and making investments (housing) in areas that will push us forward (dual credit). We continue to promote health initiatives with many activities supported through our HR team and will be starting the development of college wide a health and wellness framework.

Paul congratulated Deb on her appointment to the role of Vice President External Relations. Her portfolio will include International Education along with Communications and Marketing. The richness of the College will continue to be supported through her teams. She will be looking to continue to diversify our international recruitment and is looking at expanding programs that support them (tourism).

c. EdCo Report

Sharon provided a written report for the Board and is available to respond to any questions.

5.9 Agenda Items for Next Meeting (March 11, 2021):

The next meeting of the Board is on Thursday March 11, 2021. Anyone having agenda items is asked to send them to Randal and Susan.

5.10 Information and Good of the Institution:

Reg shared that COVID has been challenging for students. The Student's Association recently held student elections for SA Executive positions. All positions have been filled early, which will allow for a transition from outgoing members to the incoming team. Bradley's departure from the Board will require the SA to assign a replacement.

The Student's Association has been actively working with the Capital Planning division in the college to lend their input into the Health and Science proposal and the Learning Commons.

Jenn shared that the College has two virtual events coming up - the Open House Feb 27th from 10:00 am to 1:00 pm and the Career Fair on March 4th. The Career Fair will be taking place using a "Hop On" platform with each vendor having their own virtual booth with the ability to have one on one chats and break out rooms.

Randal extended his thanks through Paul to everyone at the College for all the hard work that is being done to enable us to deliver the best to our students and our communities.

5.11 Questions from the Public regarding any Agenda item:

Joan offered congratulations to Reg for his re-election as President of the Student's Association and shared information on the upcoming events for Black History Month.

Kristy provided an update on the Open House and Rod congratulated everyone on the new initiatives being launched.

5.12 Adjournment

MOTION to adjourn the Public Session of the Board

MOVED by Darlene

Distribution to Members:

Randal Macnair, Jared Basil, Lainece Eccelston, Rod Giles, Darryl Hyde, Nic Milligan, Darlene Trach, Amber van Drielen, Greg McCallum, Jenn Smith, Sharon Demaine, Reg Goldsbury

College:

Paul Vogt, Robin Hicks, Dianne Teslak, Laurie Calverley, Deb Carty