

Lainee	Eccleston	Appointed member
Rod	Giles	Appointed member
Darryl	Hyde	Appointed member
Steen	Jorgensen	Appointed member
Randal	Macnair	Appointed member
Jesse	Nicholas	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Sharon	Demaine	Chair – EdCo
Colhane	Martyniuk	Elected CUPE
Greg	McCallum	Elected Faculty
Bradley	Schmidt	Elected – Student Representative
Reg	Goldsbury	Elected – Student Representative
David	Walls	President & CEO
Laurie	Calverley	Executive Director, Human Resources and Payroll
Deb	Carty	Interim Vice President, Partnership and Advancement
Robin	Hicks	Vice President, Academic and Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Susan	Woods	Executive Assistant to the Board

*Highlighted indicates NOT in attendance

2.1 Welcome and Call to Order

a. Territorial Acknowledgement

Randal delivered the territorial acknowledgement and recognized how fortunate we are to live and work in this beautiful place, especially in these difficult times.

b. Welcome to Board Members and members of the Public

Randal welcomed members of the Board and the public to the June Public session of the Board.

Randal expressed his thanks for the members of the team, the diverse and thoughtful productive voices around the table. He also expressed his thanks to Jesse, Wilda and David for their leadership as Board Chairs and President.

2.2 Order of Business

a. Additions and approval of the agenda

MOTION to approve the agenda of the June 11, 2020 public session of the Board

MOVED by Bradley, seconded by Colhane, carried

2.3 Consent Agenda

Items included on the consent agenda included:

- a. Confirmation of Minutes: May 14, 2020
- b. Media Releases
- c. Cheque Register

**MOTION to approve the items on the Consent Agenda as presented
MOVED to Kryz, seconded by Greg, carried**

2.4 Monitoring Report:

a. 4.8.8 Sexualized Violence and Response – Annual report

Bill 23 requires the College or Institute to provide an annual report to the Board on response and prevention. David referred members to the supplied briefing note which summarizes the reports of sexual assault (1), and the disclosure of Sexual Misconduct (1). This past year's focus on education has been effective for those involved and helped to reduce the number of cases. In both instances only students were involved.

**MOTION to receive the 4.8.8 Sexualized Violence and Response Annual report
MOVED by Colhane, seconded by Reg, carried**

b. 2019 – 2020 Integrated Plan – Progress Report

The 2019 – 2020 Integrated Plan was approved by the Board in March of 2019. It contains 13 strategic initiatives that were supported through the College's Strategic Initiatives funding which is mandated by the Board as 1% of the College's net revenue each year. David reviewed the progress on each of the initiatives and responded to questions from the Board.

**MOTION to approve the 2019 – 2020 Integrated Plan Progress Report
MOVED by Greg, seconded by Reg, carried**

c. Student FTE Year End Report 2019 – 2020

The Student FTE Year End Report for 2019 – 2020 shows a slight decline in both domestic student FTE's (-2.10%) and International student FTE's (-0.07%). Most of the domestic decline is attributed to the Community Literacy Outreach program, which declined by 43%. Some of this loss was offset with an increase to FIT – Fire Innovation Training with an increase of 23%. Other areas that had less FTEs than previous year are Continuing Education, HCA, PN and DEAS. Trades program FTEs were up 8%, University Studies, Business, Tourism, Recreation were up approximately 4%.

**MOTION to receive the Student FTE Year End Report 2019 – 2020
MOVED by Kryz, seconded by Bradley, carried**

2.5 Unfinished General Business:

There was no unfinished business

2.6 Business Arising and/or New Business:

a. Five Year Capital Plan

The Five Year Capital Plan is updated every year and due to the Ministry in July. The plan is not yet finalized but is quite similar to last year but in a slightly different order being:

1. Road Linkage Extension
2. Center for Performance and Human Wellness
3. Expansion of the Invermere Campus

Projects on the plan will have the best chance of being funded if they line up with government priorities and by being “shovel ready”. With this in mind the College is working to identify supplemental funding sources (such as SIF 2 and CBT) and to develop business cases on the identified projects.

**MOTION to approve in principal the items identified for the 5 Year Capital Plan as presented
MOVED by Rod, seconded by Jesse, carried**

b. 2.1.2 English Language Proficiency Policy --Approval

Amendments to this policy were required to align with the changes being implemented by Paragon Testing Enterprises, Pearson PTE Academic English Language testing and changes in the BC Grade 12 curriculum English requirements. These changes were made in consultation with the Academic and Student Affairs Policy Committee (ASAP), Vice President’s Academic Council (VPAC), and are recommended by EdCo. Robin and Jason Colombo reviewed the changes on the supplied document.

**MOTION to approve the changes to policy 2.1.2. English Language Proficiency as presented
MOVED by Krys, seconded by Rod, carried**

2.7 Correspondence:

There was no correspondence

2.8 Officer Reports:

a. Board Chair’s Report

In his role as Chair, Randal has attended a couple of standing committee meetings but it has otherwise been a quiet month. Randal shared a thank you to everyone who has contributed so much to the College and to the Board. Departing members, Krys, Steen, Jesse and Wilda will very much be missed around the table.

b. President’s Report

David updated the Board on the measures being taken to ensure the safety of College employees and students in the face of the COVID pandemic. Since last meeting we have been focused on planning re-entry to campus in a phased in approach following all guidelines from the Provincial Health Officer and WorkSafeBC. Phase 1 included those employees who could not perform their core job functions remotely. Phase 2 included those faculty and students who needed to complete experiential components of their programs and Phase 3 will include faculty and support staff that require campus access to plan for fall delivery.

The Safety Task Team has developed both an Exposure Control Plan and Risk Assessment tool to guide the College through re-entry phases. Signage has been placed where appropriate throughout the campuses and cleaning stations, barriers and PPE have been implemented. Our goal is not to fully re-populate each campus - just those that need to be there. The majority of our employees continue to work remotely. Planning for fall program delivery is underway with a mix of synchronous or asynchronous online, face to face and hybrid delivery models.

c. EdCo Report

Sharon shared highlights from her written report noting that there was no meeting in March due to faculty and staff workload with a virtual meeting taking place in April where they dealt with minor and major policy

changes. EdCo has updated its presence on the website with the inclusion of photos and biographies of members to help connect with the College community and to help recruit new members and will be working on updating their by-laws.

Sharon participated in the Academic Governance Council meeting in May where the main topic of conversation was how BC Colleges are collectively facing the changes due to COVID.

2.9 Agenda Items for Next Meeting:

The next meeting of the Board will take place on September 17th and is currently planned to take place remotely barring any changes in the COVID situation.

The following item was identified for the agenda:

1. Board Retreat – private

2.10 Information and Good of the Institution:

As we cannot meet in person, Communications and Marketing and Student Services and Registration are working on a Virtual convocation to take place on June 26th to provide our graduates with a way to celebrate. Deb outlined what is being planned and shared thankyou.

Jason shared the completion of the XML Transcript project which allows us to receive transcripts electronically. Has helped streamline processes and reduced workload for staff.

Greg recognized Accounting faculty for their hard work on curriculum changes that now embed the CPA requirement into the BBA degree.

Randal publicly thanked David for his leadership and commitment to the College of the Rockies throughout his tenure.

2.11 Questions from the Public regarding any Agenda item:

There were no questions from the Public

2.12 Adjournment:

MOTION to adjourn
MOVED by Jesse

Distribution to Members:

Randal Macnair, Wilda Schab, Rod Giles, Darryl Hyde, Steen Jorgensen, Krys Sikora, Lainece Eccelston, Jesse Nicholas, Greg McCallum, Colhane Martyniuk, Sharon Demaine, Bradley Schmidt, Reg Goldsbury

College:

David Walls, Robin Hicks, Dianne Teslak, Laurie Calverley, Deb Carty