

Lainee	Eccleston	Appointed member
Rod	Giles	Appointed member
Darryl	Hyde	Appointed member
Steen	Jorgensen	Appointed member
Randal	Macnair	Appointed member
Jesse	Nicholas	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Sharon	Demaine	Chair – EdCo
Colhane	Martyniuk	Elected CUPE
Greg	McCallum	Elected Faculty
Bradley	Schmidt	Elected – Student Representative
Reg	Goldsbury	Elected – Student Representative
David	Walls	President & CEO
Laurie	Calverley	Executive Director, Human Resources and Payroll
Deb	Carty	Acting Vice President, Partnership and Advancement
Robin	Hicks	Vice President, Academic and Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Courtenay	Mooy	on behalf of Susan Woods, Executive Assistant to the Board

\*Highlighted indicates NOT in attendance

### 5.1 Welcome and Call to Order

a. Welcome to Board Members and members of the Public

The public session was brought to order at 1:04 pm by Chair, Randal Macnair. Randal welcomed members to the session. No members of the public were in attendance.

### 5.2 Order of Business

a. Additions and approval of the agenda

**MOTION to approve the Public agenda as amended**

**MOVED by Colhane, seconded by Bradley, carried**

### 5.3 Consent Agenda

The items included on the consent agenda were:

- a. Confirmation of Minutes: November 7, 2019
- b. Media Releases
- c. Board Budget Update
- d. Status Report
- e. Q3 Forecast

**MOTION to approve the consent agenda items with discussed amendments to 5.3 a.**

**MOVED by Greg, seconded by Reg, carried**

### 5.4 Monitoring Report:

a. Stable Enrolment Report – Winter Semester

David reviewed the distributed Winter Semester Stable Enrolment Report. The report shows headcounts for domestic and international students, and for non-Indigenous and Indigenous students. Board members expressed interest in seeing a comparison of headcounts and FTEs with other institutions.

**MOTION to receive the Stable Enrolment Report for the Winter Semester as presented  
MOVED by Rod, seconded by Bradley, carried**

b. Continuing Education and Contract Training Report

David reviewed the Continuing Education and Contract Training report as written by Leah Bradish, Director, Continuing Education, Contract Training & Regional Campus Operations. The report is part of the Continuing Education and Contract Training Policy, approved last year by the Board. The included report is coming to the Board but there was no successful motion to recommend the report by Education Council. It is presented to the Board as information.

**MOTION to receive the Continuing Education and Contract Training Report as presented  
MOVED by Colhane, seconded by Rod, carried, 1 opposed**

**5.5 Unfinished General Business:**

There is no unfinished general business

**5.6 Business Arising and/or New Business:**

a. Autonomous Systems Technician Diploma

David advised the Board that the program for the Autonomous Systems Technician Diploma has now been approved through EdCo and the first offering of the program is scheduled for September 2020.

The Board would like to pass congratulations along through Robin, to those involved in bringing this program to the College.

b. Bylaw Change - S. 22 Signing Authorities

Dianne reviewed the provided changes to Bylaw 22, Signing Authorities, Appendix "C", which includes language clarification and title corrections. This request for change is recommended by the Finance and Audit Committee.

**MOTION to approve the changes to Bylaw 22, Appendix "C" as presented by Dianne and recommended by the Finance and Audit Committee**

**MOVED by Rod, seconded by Bradley, carried**

c. 2020-2021 and 2021-2022 College Calendar

Robin reviewed the supplied briefing note and the proposed College Calendar as provided by Jason Colombo, Registrar. Previous Calendars have only been for one year at a time, but this year the Board is being presented with two years (2020-2021 and 2021-2022) in the Calendar for approval. Education Council has recommended that the Board approve.

**MOTION to approve the 2020-2021 and 2021-2022 College Calendar as presented to the Board**

**MOVED by Rod, seconded by Steen, carried, 3 opposed**

d. Policy 6.1.4 Ethics in Scholastic Activities - Recommendation to Rescind

Robin reviewed the request to rescind Policy 6.1.4 Ethics in Scholastic Activities. Policy 7.1.2 Ethical Conduct for Research involving Human Subjects was approved in 2017 and is meant to replace Policy 6.1.4 Ethics in Scholastic Activities. The rescinding of policy 6.1.4 was an overlooked step.

**MOTION to rescind policy 6.1.4 Ethics in Scholastic Activities**

**MOVED by Bradley, seconded by Colhane, carried**

e. Recreation Leader Certificate – Program Cancellation

Robin reviewed the request to cancel the Recreation Leader Certificate program. The program was introduced at a time when there was a particular market for the program, but now changes in the market and growth in other programs covers what is needed. There will be no loss in faculty. The one student enrolled in the program will be provided a teach out plan, and anyone interested in the program has opportunity through the College's other programs.

**MOTION to approve the cancellation of the Recreation Leader Certificate program as presented**

**MOVED by Rod, seconded by Steen, carried**

**5.7 Correspondence**

There is no correspondence

**5.8 Officer Reports:**

a. Board Chair's Report

Randal reported that the hiring process for the new President is underway. Randal is happy with Tony Kirschner and Leaders International. Randal received a letter from the Ktunaxa Education and Employment Sector Council requesting a meeting with the Board, and although that meeting had to be postponed, Randal and David did meet with the Sector Council before the Board meetings. Randal reported that it was a productive meeting and included discussion of how to keep the MOU, recently enacted, a living and breathing document: how to implement the MOU, integrate its meaning and the intent, and next steps. March 12 is the proposed day for the Sector Council and the College Board to meet.

**Agreement by the Board for an early supper meeting on March 12, 2020 with the Ktunaxa Education and Employment Sector Council.**

b. President's Report

David echoed that the meeting with the Sector Council was a positive meeting and that moving forward will be about working together. David recognized the new executive team members at the table – Robin Hicks, Laurie Calverley, and Deb Carty and shared that Pat Bowron has left the College. Deb is taking over the VP Partnership and Advancement role on an interim basis for the next year.

David reported that he did visit with some Ministry personnel on his recent trip to Victoria.

c. EdCo Report

Sharon reported that the EdCo meeting dates have been set for the remainder of the year. There have been standard curriculum and outline changes. The larger project has been the integration of the new K-12

curriculum as additional course pre-requisites. Work is being done on having a written explanation of procedures for electing Chair and Vice-Chair of EdCo, so members can know what to expect. Sharon is hoping to go to Vancouver in the Spring to meet with other EdCo Chairs.

**5.9 Agenda Items for Next Meeting (March 12, 2020):**

No items identified for the next meeting agenda at this time

**5.10 Information and Good of the Institution:**

Randal shared that when he attended a Christmas party in Vancouver, in December, he met a woman whose granddaughter attends the College and that both the grandmother and granddaughter were impressed with the region. The granddaughter was attracted to the College by the programming and volleyball program: she is a keen College of the Rockies volleyball player now and reports having a fabulous time in Cranbrook.

Greg reported that the College is sending two teams to the Western Canadian Business competitions, and that College students placed first and third in the country for a marketing simulation in the Strategic Marketing Course.

Reg shared that the Student Association is strong and that student morale is high: students are feeling good.

Rod shared that Crawford Bay students are looking forward to competing in the upcoming BC Skills competition at the College. Also, Rod spoke with a student who attends courses online and this student raved about her experience with the College.

Colhane reported that the recent trivia night for CUPE and CORFA went well and there is anticipation for future team building events, including participation by management as well.

Dianne reported that both volleyball teams are going to Provincials.

Sharon shared on her fantastic experience going to Class Act and encouraged others to book too.

**5.11 Questions from the Public regarding any Agenda item**

There were no questions from the public regarding any agenda items

**5.12 Adjournment**

**MOTION to adjourn, 2:32 pm.**

**Moved by Jesse**

**Distribution to Members:**

Randal Macnair, Wilda Schab, Rod Giles, Darryl Hyde, Steen Jorgensen, Krys Sikora, Laine Eccelston, Jesse Nicholas, Greg McCallum, Colhane Martyniuk, Sharon Demaine, Bradley Schmidt, Reg Goldsbury

**College:**

David Walls, Robin Hicks, Dianne Teslak, Laurie Calverley, Deb Carty