

Lainee	Eccleston	Appointed member
Rod	Giles	Appointed member
Darryl	Hyde	Appointed member
Steen	Jorgensen	Appointed member
Randal	Macnair	Appointed member
Jesse	Nicholas	Appointed member
Cindy	Pearson	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Sharon	Demaine	Chair – EdCo
Colhane	Martyniuk	Elected CUPE
Jan	White	Elected Faculty
Bradley	Schmidt	Elected – Student Representative
David	Walls	President & CEO
Pat	Bowron	Vice President, Partnership and Advancement
Laurie	Calverley	Executive Director, Human Resources and Payroll
Deb	Carty	Executive Director, Communications and Marketing
Robin	Hicks	Vice President, Academic & Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Susan	Woods	Executive Assistant to the Board

* Highlighted indicates NOT in attendance

3.1 Welcome and Call to Order

a. Welcome to Board Members and members of the Public

The Public session of the Board was brought to order at 1:05 p.m. by Chair, Jesse Nicholas. Jesse welcomed members of the Board and introduced new member, Lainee Eccleston, along with new VP Academic Robin Hicks, new Executive Director Communications and Marketing, Deb Carty and new Executive Director Laurie Calverley and asked them to give a short bio. No members of the public were present. Jesse shared regrets on behalf of Krys Sikora.

3.2 Order of Business

a. Additions and approval of the agenda

The following items were added to the agenda:

3.6 a.1 Oath of Office – Lainee Eccleston

3.6 I Ratification of Policy Approval (electronic vote) – 2.1.10 Progression and Re-admission CYFS

3.6 j Public Bodies Report

MOTION to approve the agenda as amended

MOVED by Colhane, seconded by Wilda, carried

3.3 Consent Agenda

Items included in the consent agenda included:

a. Confirmation of Minutes: June 19, 2019

b. Media Releases

- c. Board Budget Update
- d. Status Report
- e. Q1 Forecast

MOTION to approve the consent agenda items as presented

MOVED by Bradley, seconded by Darryl, carried

3.4 Monitoring Report:

3.5 Unfinished General Business:

3.6 Business Arising and/or New Business:

a. Election – Board Chair and Vice-Chair

Jesse relinquished the Chair to Dianne Teslak to conduct the nominations for Chair and Vice-Chair.

Dianne called for nominations to the position of Chair. Randal Macnair was nominated by Jesse and agreed to let his name stand. Dianne called for further nominations. No other nominations were put forward and Randal was elected to the position of Chair by acclamation.

Dianne called for nominations for the position of Vice Chair. Wilda Schab was nominated by Jesse for the position of Vice Chair. Wilda agreed to let her name stand. Dianne called for further nominations from the floor. No other nominations were put forward and Wilda was elected to the position of Vice-Chair by acclamation.

Jesse resumed the Chair and thanked members for their confidence and support throughout his 2 year tenure as Board Chair. Jesse also extended thanks to David for his work with the Board along with Dianne and Susan. He expressed that though we are a smaller college we are definitely Small College Proud!

Jesse relinquished the Chair to Randal Macnair, for the remainder of the meetings. Randal thanked everyone for their confidence in his appointment as Board Chair.

a.1 Oath of office – Appointed member - Laine Eccleston

Dianne administered the Oath of Office to new Board appointed member, Laine Eccleston.

b. Revisions to Board Calendar – 2019 – 2020

The Board calendar was approved by the Board at the May 2019 meeting but has required revision due to the Board's decision to move back to the month of November for the Board retreat. New date for the Board retreat is November 6 & 7, 2019.

MOTION to adopt the calendar revisions as presented

MOVED by Steen, seconded by Laine, carried

c. Board Standing Committee Appointments

A draft list of Board Standing Committee appointments was provided to members. Needed changes were identified and a final copy will be provided to members at the next meeting.

Jesse confirmed with members that Cindy Yates' appointment was not extended and acknowledged her contributions to the Board throughout her term.

d. Approval of Five Year Capital Plan

Dianne reviewed the Five Year Capital Plan with members and responded to questions. Dianne noted that the Ministry may not be approving any capital projects in the next year but that we need to ensure that we have shovel ready projects under \$1 million and business plans for larger projects in the event that the government moves ahead with any funding.

MOTION to approve the Five Year Capital Plan as presented and recommended by the Finance Committee

MOVED by Darryl, seconded by Rod, carried

e. Approval of Institutional Accountability Plan and Report

Each year, public post-secondary institutions submit Institutional Accountability Plans and Reports to the Ministry. The reports include the institution's goals, objectives and performance measure results and ties in directly to our Strategic Plan and Governments direction. David reviewed some of the changes in the report from past years and answered questions from Board members.

MOTION to approve the Institutional Accountability Plan and Report as presented

MOVED by Jesse, seconded by Steen, carried

f. Approval of 2020 – 2021 Domestic Tuition Fees

Domestic tuition and mandatory fee increases in the past years has been mandated by the Ministry on an annual basis. In March 2018 we were advised by the Ministry that the tuition limit maximum rate has been set to 2% on an ongoing basis rather than annually. This will allow the College to have more certainty when developing future year operating budgets as well as providing improved workflows. Dianne reviewed the proposed fee schedule as well as the comparison to other colleges and the direct impact to students.

MOTION that the Board approve a 2% increase to tuition and mandatory fees for the 2020/21 academic year in compliance with government's Tuition Limit Policy as recommended by the Finance committee.

MOVED by Darryl, seconded by Cindy P, carried

g. 2020 – 2021 International Tuition Fees (for information)

A four year proposal for International Tuition Fees was presented for information to the Board in February of 2019 with further review and approvals to be brought forward by President's Council each year. Pat reviewed the International Tuition fee schedule as approved by President's Council in September 2019 for the 2020 – 2021 Academic year.

**MOTION to receive the 2020 – 2021 International Tuition schedule as presented
MOVED by Rod, seconded by Darryl, carried**

h. Board Governance Workshops

David shared that there will be no AGB this year and instead BCC will be hosting a Post-Secondary Advancement Conference in Vancouver October 24 & 25. The focus of the workshop is on foundation governance but may still be beneficial for our Board members. Pat Bowron and Graham Knipfel will be attending on behalf of the College.

i. Ratification of Electronic Vote – Approval of 2.1.10 CYFS Progression and Re-admission Policy Changes
In July 2019 policy 2.1.10 Progression and Re-admission, was submitted to the Board by EdCo with a recommendation for approval of changes.

The Board held an electronic vote as follows:

MOTION: to approve changes to policy 2.1.10 Progression and Re-admission, Child, Youth and Family studies as presented and recommended to the Board by Education Council and the Executive and Governance Committee as per the College and Institute Act 19 (1) (f), and 23 (1) (m).

MOVED by Jesse, seconded by Wilda, carried

j. Public Bodies Report

Each year we are required to submit a Public Bodies Report to the Ministry which outlines the financial expenses paid out by the college to suppliers in excess of \$25,000 and employees in excess of \$75,000. It also includes a reconciliation report and schedule of guarantees and indemnities as well as any severance agreements completed in the fiscal year. This report, for fiscal year ended March 2019, is prepared under the Financial Information Regulations, Schedule 1 ss 6(7) and 6(8) and is being presented here today for approval by the Board. This is a public report and will be posted on Sharepoint for employees. Dianne reviewed the details of the Public Bodies Report for the Year Ended March 31, 2019.

MOTION to approve the Public Bodies Report as presented and recommended by the Finance and Audit Committee

MOVED by Darryl, seconded by Steen, carried

3.7 Correspondence:

There was no correspondence to share

3.8 Officer Reports:

a. Board Chair's Report

Jesse had nothing to report

b. President's Report

David reviewed highlights of his written report noting that overall fall enrolment is approximately the same as last year with a decrease in international enrolment of 9% and an increase in domestic enrolment of 3%. David also shared information from the Deputy Minister Advanced Education Skills &

Training from his recent BCC meeting. The Ministry has indicated that there will be little additional funding in the coming year with their focus being on technology programming, funding for new co-op programs and integrated learning opportunities and there is a recognized need to review the current post-secondary funding model.

c. EdCo Report

Sharon shared the results of the recent elections which sees new members to Education Council from faculty (CORFA), support staff (CUPE) and newly appointed administration. They have not had a meeting since the last Board meeting with their next meeting being on September 25, 2019.

MOTION to receive the EdCo Chair report

MOVED Jesse, seconded by Rod, carried

3.9 Agenda Items for Next Meeting:

No agenda items were identified. Members having agenda items they would like included on the next agenda are asked to forward them to Randal and Susan.

3.10 Information and Good of the Institution:

Dianne shared that the home opener for both the Ladies and Mens Avalanche teams will be on October 18th.

Randal spoke to students on his way in to the College today and noted how enthusiastic they are about coming to the College. Rod feels that the College is very welcoming and full of positive energy. While Wilda arrived in the airport from her recent travels at the same time that some International students were coming in and was witness to the excitement of both the students, members of the International Department and the host families.

Steen was excited to see the bulldozers at work on the start of the infrastructure (road) as part of the new student housing project.

Randal thanked Jan for her contributions to the Board.

3.11 Questions from the Public regarding any Agenda item:

There were no questions from the Public

3.12 Adjournment

MOTION to adjourn

MOVED by Jesse

Distribution to Members:

Randal Macnair, Wilda Schab, Rod Giles, Darryl Hyde, Steen Jorgensen, Krys Sikora, Lainece Eccelston, Jesse Nicholas, Greg McCallum, Colhane Martyniuk, Sharon Demaine, Bradley Schmidt, Reg Goldsbury

College:

David Walls, Robin Hicks, Dianne Teslak, Pat Bowron, Laurie Calverley, Deb Carty