

Rod	Giles	Appointed member
Darryl	Hyde	Appointed member
Steen	Jorgensen	Appointed member
Randal	Macnair	Appointed member
Jesse	Nicholas	Appointed member
Cindy	Pearson	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Cindy	Yates	Appointed member
Sharon	Demaine	Chair – EdCo
Colhane	Martyniuk	Elected CUPE
Jan	White	Elected Faculty
Bradley	Schmidt	Elected – Student Representative
Brenda	Cortés Vargas	Elected – Student Representative
David	Walls	President & CEO
Heather	Hepworth	Interim Vice President, Academic & Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Pat	Bowron	Vice President, Partnership and Advancement
Drew	Miller	Executive Director, Human Resources and Payroll
Susan	Woods	Executive Assistant to the Board

* Highlighted indicates NOT in attendance

1.1 Welcome and Call to Order

a. Welcome to Board Members and members of the Public

The Public Session of the Board was brought to order at 1:05 p.m. by Chair, Jesse Nicholas. Jesse welcomed members of the Board and public (Doris Silva and Tiffany Gustafson) to the session. Jesse shared regrets from Rod Giles, Randal Macnair and Cindy Pearson, who were unable to attend.

1.2 Order of Business

a. Additions and approval of the agenda

The following item was added to the agenda:

1.5 a – Request for Exception Resolution – Rod Giles

MOTION to approve the agenda as amended

MOVED by Colhane, seconded by Krys, carried

1.3 Consent Agenda

The items included in the Consent Agenda were:

a. Confirmation of Minutes: March 14, 2019

b. Media Releases

c. Board Budget Update

MOTION to approve the items on the Consent Agenda as presented

MOVED by Cindy Y, seconded by Darryl, carried

1.4 Monitoring Report:

a. Sexual Violence and Misconduct Prevention and Response Policy and Protocol – Annual Report (Doris Silva)

Bill 23 Sexual Violence and Misconduct Policy Act requires all post-secondary institutions to establish and implement a sexual misconduct policy with annual reporting to their Boards. The Sexual Violence and Misconduct Prevention and Response Policy was developed during the 2016/17 academic year and was approved by the College of the Rockies Board of Governors at the Board meeting in April 2017.

The supplied report provided an overview of the number of incidents that took place during the 2018 – 2019 academic year, the actions and responses to each, and the work that has been done on this initiative at College of the Rockies including training and awareness. All issues that arose were dealt with appropriately.

MOTION to receive the Sexual Violence and Misconduct Prevention and Response Policy and Protocol – Annual Report as presented

MOVED by Wilda, seconded by Krys, carried

b. 2018 - 2019 Integrated Plan – Progress Update

David is finalizing the 2018 – 2019 Integrated Plan Progress Update and will have available for the June meeting of the Board.

c. 2019 – 2020 Integrated Plan – Final Document

David has developed the 2019 – 2020 Integrated Plan and has communicated to staff through a “Town Hall” event and in separate meetings with CUPE and CORFA executive along with division meetings within the College. The Plan includes 13 initiatives totaling approximately \$420,000. This along with \$3.6 million in year-end one-time funding constitutes a significant investment into the College operations. The final document will be available for the June meeting of the Board.

d. Spring Semester – Student FTE Report

Spring stable enrollment shows that we have approximately 140 registered students compared to 90 at the same time last year. This increase is partially attributed to the new Hospitality Management program cohort of 24 students running in Invermere. Our IR department is working to finalize numbers and we will have them available for the June meeting of the Board.

1.5 Unfinished General Business:

a. – Request for Exception Resolution – Rod Giles

MOTION: Whereas, pursuant to the *College and Institute Act Part 6—General: Boards and members of boards 59(7) If a member of the board has not attended 3 consecutive regular meetings of the board, the member is no longer a member of the board unless excused by a resolution of the board;*

And whereas, the member of the Board Rod Giles has requested a leave of absence up to and including June 30, 2019 and it is anticipated that he will return and attend regular meetings of the board in September, 2019;

Therefore be it resolved that the Board approves this request and Rod Giles remains a member of the College of the Rockies Board of Governors

MOVED by Wilda, seconded by Colhane, carried

1.6 Business Arising and/or New Business:

a. Board Retreat Planning Update

A draft agenda for the Board retreat was supplied to members. A final agenda will be distributed closer to the event and an email will be circulated to arrange transportation and any final details.

b. Credential Framework Policy – For Approval

The Executive and Governance committee met and reviewed the Credential Framework Policy in detail. Changes to the policy were minimal and were implemented to clarify language surrounding ConEd certificates and GPA's.

MOTION to approve the Credential Framework Policy as presented and recommended by the Executive and Governance Committee

MOVED by Wilda, seconded by Bradley, carried

c. Family Child Care Program – Cancellation

Heather reviewed the supplied briefing note which supports the cancellation of the Family Child Care Program. This program was originally created as both a professional development pathway for child care providers and a licensing requirement for family day care providers. Since that time the regulations have changed and new programs that meet requirements have been created. In the past 30 years only six FCCP credentials have been granted. There are currently no students enrolled in the FCCP and the program no longer fulfils a need within our community.

MOTION to approve the cancellation of the Family Child Care Program as presented and recommended by the Executive and Governance Committee.

MOVED by Cindy Y, seconded by Krys, carried

d. Year-End Audited Financial Statements

Finance committee received a presentation from Harley of BDO detailing the Audited Financial Statements and the Final Report. Dianne reviewed the details of the Financial Statements and Report with members.

MOTION to approve the Financial Statements as presented and recommended by the Finance and Audit Committee

MOVED by Darryl, seconded by Steen, carried

1.7 Correspondence:

There was no correspondence

1.8 Officer Reports:

a. Board Chair's Report

Jesse, in his role as Chair, has been active with Executive and Governance meetings and HR Committee meetings. He also attended the funding announcement for Student Housing and had the opportunity to tour the campus with Minister Mark and Rick Jensen from CBT.

b. President's Report

David gave an update on College recruitment efforts noting that we have hired Laurie Calverley as our new Executive Director HR and Payroll with Drew's last day being the end of May. We have also engaged the services of Gary Leier to help us through the transition and Dianne has stepped in as Acting ED of HR in the interim. Our new ED Communications and Marketing, Deb Carty will be starting in August and has good experience in both the public and private sector. Our VP Academic search is underway with the aid of a search firm, Leaders International – we are hoping to have someone in place by September. David and Pat travelled to Invermere this past week to do a community consultation and do a refresh on the strategic plan. The Hospitality Management program is being very well received by both the students and the community.

c. EdCo Report

Sharon reviewed her written report and responded to Board member questions. She will be attending an Academic Governance AGM this coming month so John McDonough will be chairing the May meeting.

1.9 Agenda Items for Next Meeting:

Members having items they would like included on next month's agenda are asked to forward to Jesse and Susan

1.10 Information and Good of the Institution:

Heather shared that Greg McCallum was part of a panel that presented at the Chamber of Commerce along with a student and past student on sustainability and were very well received. The signing of the MOU with the Ktunaxa will be taking place on May 31st at the Ktunaxa Nation building.

The College's 43rd annual convocation will be taking place at the College on Friday June 7th with the largest graduating class to date with just over 200 graduates attending.

The College's sustainability committee had an earth day event and display for awareness and are working on bringing a composting system to the college.

Faculty member Kevin Szol, gave a talk on his journey with mental health earlier today which was very well received and attended.

Pat shared that we will be bringing Ken Steele in on June 14th.

Steen is happy to see Graham Knipfel back to the College in his new role as Executive Director Donor and Alumni.

Attendees of this year's CICan Conference in Niagara Falls shared their experiences. Sessions included those on internationalization, technology, risk management, employer engagement strategies, along with many others.

1.11 Questions from the Public regarding any Agenda item:

There were no questions from the public

1.12 Adjournment

MOTION to adjourn at 2:55 p.m.

MOVED by Steen

Distribution to Members:

Jesse Nicholas, Wilda Schab, Rod Giles, Darryl Hyde, Steen Jorgensen, Cindy Pearson, Krys Sikora, Cindy Yates, Randal Macnair, Jan White, Colhane Martyniuk, Sharon Demaine, Bradley Schmidt, Brenda Cortés Vargas

College:

David Walls, Heather Hepworth, Dianne Teslak, Pat Bowron, Drew Miller