

Rod	Giles	Appointed member
Darryl	Hyde	Appointed member
Steen	Jorgensen	Appointed member
Randal	Macnair	Appointed member
Jesse	Nicholas	Appointed member
Cindy	Pearson	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Cindy	Yates	Appointed member
Leslie	Molnar	Chair – EdCo
Colhane	Martyniuk	Elected CUPE
Jan	White	Elected Faculty
David	Walls	President & CEO
Heather	Hepworth	Interim Vice President, Academic & Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Drew	Miller	Executive Director, Human Resources and Payroll
Pat	Bowron	Vice President, International and Regional Development
Erin	Gawne	Executive Director, Communications and Marketing
Susan	Woods	Executive Assistant to the Board

\* Highlighted indicates NOT in attendance

### 3.1 Welcome and Call to Order

#### a. Welcome members to the Board

The Public Session of the Board was brought to order at 1:05 p.m. by Chair, Jesse Nicholas. Jesse welcomed members of the Board and public to the session.

### 3.2 Order of Business

#### a. Additions and approval of the agenda

##### 3.9 d. Executive Director, Marketing and Communications Report - Erin

The following items were added to 3.3 Consent Agenda

d. Cheque Register

e. Status

f. Operating Grant Letter

**MOTION to approve the agenda as amended**

**MOVED Rod, seconded by Krys, carried**

### 3.3 Consent Agenda

Items included in the consent agenda included:

- a. Confirmation of Minutes: June 14, 2018
- b. Media Releases
- c. Board Budget Update
- d. Cheque Register
- e. Status Report
- f. Operating Grant Letter

**MOTION to approve the consent agenda as amended**

**MOVED by Cindy P, seconded by Colhane, carried**

### 3.4 Finance:

No report

### 3.5 Monitoring Report:

No report

### 3.6 Unfinished General Business:

There was no unfinished business

### 3.7 Business Arising and/or New Business:

#### a. Election of Officers

Jesse relinquished the Chair to Dianne Teslak to conduct the nominations for Chair and Vice-Chair. Dianne called for nominations to the position of Chair. Jesse Nicholas was nominated by Randal and agreed to let his name stand. Dianne called for further nominations. No other nominations were put forward and Jesse was elected to the position of Chair by acclamation.

Dianne called for nominations for the position of Vice Chair. Cindy Yates was nominated by Jesse for the position of Vice Chair. Cindy agreed to let her name stand. Dianne called for further nominations from the floor. No other nominations were put forward and Cindy was elected to the position of Vice-Chair by acclamation. Jesse resumed the Chair and thanked everyone for their continued support and trust.

#### b. Board Standing Committee Appointments

A draft list of Board Standing Committee appointments was provided to members. Needed changes were identified and a final copy will be provided to members at the next meeting.

#### c. Approval of Board Calendar

Members reviewed the draft Board Calendar and recommended changes. Once updated the final copy will be circulated to members.

**MOTION to approve the Board Calendar as amended**

**MOVED by Cindy P, seconded by Steen, carried**

d. Five Year Capital Plan

The Five Year Capital Plan was brought to the Board for review at the June 2018 meeting with the final copy being due to the Ministry over the summer. Dianne supplied members with a copy of the final document and gave an update on our business case for a student residence and preliminary work being completed for a proposed connector road.

f. 2017-2018 Institutional Accountability Plan and Report

Each year, public post-secondary institutions submit Institutional Accountability Plans and Reports to the Ministry. The reports include the institution's goals, objectives and performance measure results. Erin reviewed some of the changes in the report from past years and answered questions from Board members.

**MOTION to approve the 2017 – 2018 Institutional Accountability Plan and Report as presented.**

**MOVED by Steen, seconded by Cindy P, carried**

g. Approval of 2019 – 2020 Tuition Fees

Dianne reviewed the 2019 – 2020 Tuition Fees briefing note, which outlines the Tuition Limit Policy, set out by the Ministry. In past years, this information was not communicated until the last quarter of the year, which was not ideal from a planning and workflow perspective. In March 2018 the Ministry advised us that the tuition limit maximum rate has been set to 2% on an ongoing basis as opposed to setting the rate annually. This allows the College to have more certainty when developing future year operating budgets as well as provides improved workflow as we are able to make the recommendation to the Board earlier in the year and be less time constrained in getting billing tables updated for future year academic registration. The Board feels that we should wait until we have elected student members in place before proceeding with any decision around this item so that we have a student perspective.

**MOTION to defer the approval of the 2019 – 2020 Tuition Fees to the November 1, 2018 meeting.**

**MOVED by Randal, seconded by Colhane, carried**

3.8 Correspondence:

There was no correspondence

3.9 Officer Reports:

a. Board Chair's Report

Jesse's activities in his role as Chair for this period included attendance at the opening of Patterson Hall along with Minister Mark as well as attending the announcement of additional one-time ECE funding. Jesse also participated with David on a call with the Ministry where they were able to advocate for Board re/appointments and is happy to say that all members will continue in their positions on the Board for another term.

b. President's Report

David shared highlights from his written report including; revisions to the Board of Governors Manual, improvements and streamlining of the student admissions process, and upcoming bargaining for both

the CUPE and CORFA collective agreements. David also attended the grand opening of Patterson Hall, which was very well attended and included several speakers including Minister Mark, donors and a first year apprentice. David and Dianne will be presenting at the BC Parliamentary Select Standing Committee later in the month as well David will be moderating the all candidates forum and participating in an evaluation of NAIT's four-year degree programs.

c. EdCo Report

Leslie provided a detailed written report to the Board. New elections to the committee will be taking place in October with two acclaimed seats and a further two available seats for students, and five for faculty. Leslie is pleased with the Curriculum Standing Committee format changes and feels that the involvement of the department heads will prove to be invaluable.

d. Executive Director, Marketing and Communications Report – Erin

Erin gave members an update on her activities since starting with the College and an overview of the direction of the Marketing and Communications team moving forward. She feels that we are doing a great job of meeting the needs of our region and will be working on putting a more strategic lens on how and what we communicate as we move forward.

3.10 Agenda Items for Next Meeting:

- a. Cannabis Legalization and it's effect on the College  
(how it relates to employees, students, residence, policy changes)

3.11 Information and Good of the Institution:

(Board and President's Council Members)

Dianne (on behalf of Wilda) shared a story from a participant of the 55+ Games praising the college for their involvement in the games. Dianne expressed special thanks to Cori Andrichuk and all for a job well done.

3.12 Questions from the Public regarding any Agenda item:

Joan let members know the College will be holding Innovation Week in November and shared an uplifting email from Seamus expressing thanks to the College for preparing him for his transition to SFU.

3.13 Adjournment

**MOTION to adjourn the Public session at 2:50 p.m.**

**MOVED by Steen**

**Distribution to Members:**

Jesse Nicholas, Wilda Schab, Rod Giles, Darryl Hyde, Steen Jorgensen, Cindy Pearson, Krys Sikora, Cindy Yates, Randal Macnair, Leslie Molnar, Jan White, Colhane Martyniuk

**College:**

David Walls, Heather Hepworth, Dianne Teslak, Pat Bowron, Drew Miller, Erin Gawne