

Glen	Campbell	Appointed member
Rod	Giles	Appointed member
Darryl	Hyde	Appointed member
Steen	Jorgensen	Appointed member
Randal	Macnair	Appointed member
Jesse	Nicholas	Appointed member
Cindy	Pearson	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Cindy	Yates	Appointed member
Leslie	Molnar	Chair – EdCo
Colhane	Martyniuk	Elected CUPE
Jan	White	Elected Faculty
Seamus	Damstrom	Elected Student
David	Walls	President & CEO
Heather	Hepworth	Interim Vice President, Academic & Applied Research
Dianne	Teslak	Vice President, Finance and Corporate Services
Drew	Miller	Executive Director, Human Resources and Payroll
Pat	Bowron	Vice President, International and Regional Development
Erin	Gawne	Executive Director, Communications and Marketing
Susan	Woods	Executive Assistant to the Board

* Highlighted indicates NOT in attendance

2.1 Welcome and Call to Order

a. Welcome members to the Board

The public session of the Board was brought to order at 1:15 p.m. by Chair, Jesse Nicholas. Jesse welcomed members of the Board and public to the session.

2.2 Order of Business

a. Additions and approval of the agenda

The following items were moved from the Private to public agenda:

2.8 b) 2017 – 2018 Corporate Performance Measures Report (to 1.5 a) Monitoring reports)

- Annual Student FTE
- Percentage of Revenues That are Non Block Grant

2.8 c) Five Year Capital Plan (to 2.7 a) – New Business)

2.3 Consent Agenda

Items included in the consent agenda included:

- a. Confirmation of Minutes: May 17, 2018
- b. Media Releases
- c. Board Budget Update

MOTION to approve the items on the consent agenda as presented

MOVED by Jan, seconded by Steen, carried

2.4 Finance:

Darryl reported that the contract with our auditors (currently BDO) is expiring. We will be going out to RFP over the summer and will bring forward an analysis of the bids and recommendation for appointment at the November 1, 2018 meeting.

2.5 Monitoring Reports:

2017– 2018 Corporate Performance Measures

a) Annual Student FTE Report

David reviewed the student FTE data from the year-end report, which shows an overall increase of 6% over last year (2.5% domestic, 14.5% international). We are currently reporting 2400 student FTE which is just 200 short of our 2600 target.

b) Percentage of Revenues That are Non Block Grant

Dianne reviewed the progress update for the 2.2 *Increase Revenue From Diversified Sources* performance measure which shows an overall decrease in our dependence on block funding from 53.98% in 2010/11 to 48.64% in 2017/18. Various factors have contributed to this decline including domestic and international tuition revenue, contract and other revenue, ITA funding and ancillary services revenue. This gets us well on our way in achieving our target of a 5% reduction over a five-year period.

MOTION to approve the 5 Year Capital Plan as presented

MOVE by Kryz, seconded by Wilda, carried

2.6 Unfinished General Business:

There was no unfinished general business

2.7 Business Arising and/or New Business:

a) 5 Year Capital Plan

Dianne is currently working on finalizing our Five Year Capital Plan for this year, which is due to the Ministry at the end of July and will be shared at the September meeting. Our top three priorities remain the same and are as follows:

1. New Student Residence
2. Center for Human Performance and Wellness (gym, cafeteria expansion)
3. Trades Building Linkage Road to City of Cranbrook

2.8 Correspondence:

No correspondence at this time

2.9 Officer Reports:

a. Board Chair's Report

Jesse's activities in his role as Chair for this period included attending Minister Mark's announcement of \$130,000 for ECE funding as well as joining her and David for a tour of the campus and daycare. Jesse also attended and participated in the College's Convocation Ceremony and attended the Employee Recognition event along with other Board members.

b. President's Report

David attended the same events as indicated by Jesse and recognized the Board members for their great turnout at the employee recognition event. Dianne received her 25 year award, Heather her 20 year award while David received his five year award. We gave out awards to 62 employees and saw 12 retiring after years of service to the College. David also attended an event in Canal Flats announcing the opening of an Advanced Technology Center along with 40 other persons from the business community and government including Premier John Horgan.

c. EdCo Report

Leslie reviewed highlights from her written report including their new consultation format. The committee is currently working on revising the ToR of the SAF committee, researching software to facilitate the program/course revision and approval process, K-12 implementation and its affects at the College and student stipends.

2.10 Agenda Items for Next Meeting:

No agenda items were identified. Anyone having items they would like to see included in the next agenda should forward them to Jesse.

2.11 Information and Good of the Institution:

Seamus shared information regarding the Pride Youth Night held at the college for youth aged 11 – 15 which saw 36 in attendance. 30 of our international students enjoyed a field trip to Banff and many staff and students participated in the JCI colour run.

Heather Hepworth shared that the Human Service Worker Enhanced program in partnership with Ktunaxa has started with 13 students and she is receiving very positive feedback.

2.12 Questions from the Public regarding any Agenda item:

There were no questions from the public regarding today's agenda items.

2.13 Adjournment

MOTION to adjourn

MOVED by Steen

Distribution to Members:

Jesse Nicholas, Wilda Schab, Glen Campbell, Rod Giles, Darryl Hyde, Steen Jorgensen, Cindy Pearson, Krys Sikora, Cindy Yates, Randal Macnair, Leslie Molnar, Jan White, Colhane Martyniuk

College:

David Walls, Heather Hepworth, Dianne Teslak, Pat Bowron, Drew Miller, Erin Gawne