

Glen	Campbell	Appointed member
Rod	Giles	Appointed member
Darryl	Hyde	Appointed member
Steen	Jorgensen	Appointed member
Jesse	Nicholas	Appointed member
Cindy	Pearson	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Cindy	Yates	Appointed member
Leslie	Molnar	Chair – EdCo
Colhane	Martyniuk	Elected CUPE
Jan	White	Elected Faculty
Seamus	Damstrom	Elected Student
David	Walls	President & CEO
Heather	Hepworth	Acting Vice President, Academic & Applied Research
Dianne	Teslak	Vice President, Finance
Drew	Miller	Executive Director, Human Resources
Pat	Bowron	Vice President, International and Regional Development
Susan	Woods	Executive Assistant to the Board

* Highlighted indicates NOT in Attendance

4.1 Welcome and Call to Order

a. Introduction and Oath of Office for new members to the Board

The public session of the Board was brought to order at 1:00 p.m. by Chair, Jesse Nicholas. Jesse welcomed members of the public to the session. Colhane Martyniuk and Seamus Damstrom, new members to the Board introduced themselves and were administered the Oath of Office by Vice President Finance and Corporate Services, Dianne Teslak.

4.2 Order of Business

a. Additions and approval of the agenda

No items were added to the agenda.

MOTION to approve the agenda as presented

MOVED by Glen, seconded by Krys, carried

4.3 Consent Agenda

The items included on the consent agenda included:

- a. Confirmation of Minutes: September 14, 2017
- b. Media Releases
- c. Board Budget Update

MOTION to approve the consent agenda as presented

MOVED by Jan, seconded by Cindy Y, carried

4.4 Finance:

a. Status Report

Darryl shared highlights from the August 31st, 2017 Status Report noting that we are currently showing a six million dollar surplus which is in line with expectations and previous year statistics for this time of year. Enrolment revenues are in line with expectations. The format of the status report has been modified to provide clearer and more relevant information.

**MOTION to approve the August 31, 2017 status report as presented
MOVED by Cindy Y, seconded by Rod, carried**

4.5 Monitoring Report:

a. Fall Semester Student FTE Census Report

David reviewed a report which shows that we welcomed 233 more students this fall compared to the fall of 2016, which represents a year over year increase of 14.6%. Of this increase, 40% were domestic and 60% international. Domestic students increases were primarily in ABE and University Studies while international student increases were in Business Management, Tourism and Recreation Management and University Studies. This report does not include continuing education or contract training students.

4.6 Unfinished General Business:

a. Student Mobility

At the September meeting of the Board there were questions raised around student mobility in our region. Provincial data was provided that show the number of high school graduates from our region that attend College of the Rockies, attend other post-secondary institutions in British Columbia and the mobility of students between BC institutions.

b. Board Retreat Agenda

The Draft Agenda for the Board Retreat was provided to members for their input and discussion.

**MOTION to approve the 2017 Board Retreat draft agenda
MOVED by Wilda, seconded by Glen, carried**

d. Final Copy of Board Standing Committee Membership

The Board Standing Committee Membership list has been updated as discussed and will be finalized once Jesse has met with new members to assign them to committees as appropriate. A final copy will be provided to members at that time.

e. Final Copy of Board Calendar

The finalized copy of the Board Calendar with changes from last meeting was supplied to members for approval.

**MOTION to approve the 2017 – 2018 Board Calendar as presented
MOVED by Krys, seconded by Wilda, carried**

4.7 Business Arising and/or New Business:

a. Campus Master Plan – Presentation and Approval

Joanne Smith from Sahuri and Associates presented the Campus Master Plan to the Board. The plan will be used to guide future growth and development of the College of the Rockies campus. This plan is phase one of a two part plan and looks at the development and use of outside spaces, while phase two will concentrate on inside space allocation. The plan will also help inform our integrated plan and capital requests.

MOTION to approve the DRAFT copy of the Campus Master Plan

MOVED by Wilda, Glen, carried

b. AGB Conference – Report from Attendees

Attendees of the AGB Conference shared their thoughts and experiences with members. All felt that the conference went well and feel that these types of events are very important for Board development.

4.8 Correspondence:

a. Ministry Thank You Letter – Finance Team

Included in the meeting package was a letter from Kevin Brewster, Assistant Deputy Minister of the Financial and Management Services Division of the Ministry thanking the finance team for their time and dedication to the processes of preparing the College's financial information and ensuring that the information provided to the Ministry was accurate and timely.

4.9 Officer Reports:

a. Board Chair's Report

Jesse reported that his duties as Chair saw him taking in Tom Shyptka's office opening, attending the AGB conference and conducting an interview on the Drive radio station.

b. President's Council Report

David indicated that the work of building the 2018 – 2019 operating budget and Integrated Plan has begun.

The Executive Director position recruitment is in the final stages and we hope to make an announcement soon. David's trip to China and Vietnam was cancelled, as the planned events in both countries did not come together.

c. EdCo Report

Leslie reviewed her written report with members. Some of the highlights included the election of new EdCo members and a change to the term of the EdCo Chair which will now be for two years. The committee is conducting a review of their committee structure and will be formalizing what types of items are important to them. Her report also included a list of policies that have come through EdCo, an Articulation report and a summary of motions as required by the Board by-laws.

MOTION to receive the 2016 – 2017 Education Council Summary of Motions as required by the Board by-laws

MOVED by Wilda, seconded by Kryz, carried

4.10 Agenda Items for Next Meeting:

Items for the next meeting to include:

- Safe Disclosure policy

4.11 Information and Good of the Institution:

Jesse thanked Susan for her organization of the AGB conference. Rod shared his new awareness of all of the College projects that are taking place throughout the world.

4.12 Questions from the Public regarding any Agenda item:

No questions raised by public attendees

4.13 Adjournment

MOTION to adjourn

MOVED BY Cindy Yates