



BOARD OF GOVERNORS' MINUTES
Cranbrook Campus
Thursday, May 14, 2015
Public Session 1

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|--------|-----------|--|
| Jim | Abbott | Appointed member |
| Glen | Campbell | Appointed member |
| Dave | Handy | Appointed member- Chair |
| Steen | Jorgensen | Appointed member |
| Jesse | Nicholas | Appointed member |
| Rob | Ondrik | Appointed member – Vice Chair |
| Gloria | Perry | Appointed member |
| Wilda | Schab | Appointed member |
| Krys | Sikora | Appointed member |
| Cindy | Yates | Appointed member |
| Avery | Hulbert | Chair – EdCo |
| Mary | Davies | Elected CUPE |
| Nolin | Hoodicoff | Elected Student |
| Marc | Ramis | Elected Student |
| Betty | Mosher | Elected Faculty |
| David | Walls | President & CEO |
| Stan | Chung | Vice President, Education & Applied Research |
| Dianne | Teslak | Vice President, Finance |
| Sheila | McDonald | Executive Director, Human Resources |
| Pat | Bowron | Executive Director, International and Regional Development |
| Susan | Woods | Executive Assistant to the Board |

* Highlighted indicates NOT in attendance

1.1 Welcome and Call to Order

Dave Handy, Board Chair called the meeting to order at 3:12 pm and welcomed everyone to the Public Session.

1.2 Order of Business

Call was put forward for any additions to the Agenda. Nothing added.

1.3 Confirmation of Minutes: March 12, 2015

Motion to approve the March 12, 2015 Public Session minutes as provided.

MOTION by Gloria, seconded by Steen, carried.

1.4 Finance:

Gloria reported that the BDO finance report has been approved by the board and has been signed and ratified to be sent to the Ministry. Auditors have issued our management letter with no issues identified. Financial Statement has been signed by authorized individuals and is ready to be submitted.

1.5 Monitoring Report:

No report

1.6 Unfinished General Business:

None

1.7 Business Arising and/or New Business:

None

1.8 Correspondence:

None

1.9 Items Brought Forward from the Private Agenda:

For Information:

- a. 40th Anniversary Celebration in the fall of 2015, 40 Years - 40 Experiences
- b. Employee Appreciation Evening June 3
- c. Graduation Ceremonies on May 29

1.10 Linkage to Ownership:

a. Chair's Report

Dave reminded everyone that June 11 will be the final board meeting of the year to be followed by dinner in the Class Act where we will be honoring retiring board members and welcoming a new member. Dave encouraged members to attend and show support.

b. President's Council Reports

Written report has been provided. Reports going forward will be aligned with the Strategic Plan.

President's Report: David Walls

David informed the Board that Douglas College is leaving BCC and that Jim Reed, President of BCC is retiring. A strategic retreat is being held by BDD for college executive members in Kelowna on June 8 & 9, 2015.

VP Education Report: Stan Chung

In the area of applied research, Stan reported that we have received 15,000 from Pacific Sport for the advance of physical literacy skills for school age children. The education plan will be ready for the fall with a prototype by June and will be a three year rolling plan. We are very proud to have hired a new Aboriginal Program Coordinator, Andrew Judge, who will be starting with the college in the next few weeks.

VP of Finance Report: Dianne Teslak

Year-end activities and the auditor have been taking up most of her time. We have been selected for a GST audit which will be completed by early June. Working at reviewing policies and procedures within her division.

Executive Director, International and Regional Development: Pat Bowron

Stan and Sheila's divisions have been working together on some student education planning. Recently took part in a mining event and met with the International Trades in BC Association, along with working forward with her group in the PUMP process.

Executive Director, Human Resources: Sheila McDonald

Sheila was unable to attend the public session but submitted a written report.

b. EdCo Report: Avery Hulbert

Avery was unable to attend the public session but submitted a written report.

Dave commended the work of the College staff for their meticulous procedures that allow the college to run efficiently.

1.11 Agenda Items for Next Meeting:

None

1.12 Information and Good of the Institution:

- a. Dianne: Wishes to acknowledge Dr. Stan Chung on the completion of his PhD
- b. Wilda: Expressed thanks to Dianne and her team for the wonderful job in looking after and reporting our financial position which allows the board to be confident in their support of the college.
- c. Jesse: Encouraged members to participate in the Ktunaxa Golf Tournament June 18, 2015
- d. Steen: Orchestra on the Mountain in Kimberley taking place July 15, Tickets available at Kimberley Chamber Office

1.13 Questions from the Public regarding any Agenda item:

None brought forward

1.14 Adjournment

Motion to adjourn

Motion by Jesse, seconded by Wilda