



- DRAFT -

Attendance:

Jim	Abbott	Appointed member
Glen	Campbell	Appointed member
Dave	Handy	Appointed member- Chair
Ken	Hoepfner	Appointed member– Vice Chair
Steen	Jorgensen	Appointed member
Jesse	Nicholas	Appointed member
Rob	Ondrik	Appointed member
Gloria	Perry	Appointed member
Wilda	Schab	Appointed member
Krys	Sikora	Appointed member
Cindy	Yates	Appointed member
Avery	Hulbert	Chair – EdCo
Mary	Davies	Elected CUPE
Betty	Mosher	Elected Faculty
Nolin	Hoodicoff	Elected Student
Marc	Ramis	Elected Student
David	Walls	President & CEO
Marilyn	Petersen	Acting Vice President, Education
Dianne	Teslak	Vice President, Finance
Sheila	McDonald	Executive Director, HR
Pat	Bowron	Executive Director, International Affairs
Sue	Bodnaruk	Board Assistant
<b>Public:</b>	Leslie Molnar	President, CORFA

\* Highlighted: indicates **Not** in Attendance

**4.1 Welcome and Call to Order**

Dave Handy, Board Chair called the meeting to order at 2:40 pm and welcomed everyone to the Public Session of the Board. Round table introductions were made to introduce our new Board members.

**4.2 Order of Business**

None.

**4.3 Confirmation of the Minutes – September 11, 2014**

**Moved** that the Minutes of June 12, 2014 be approved as presented.

**Jorgensen/Mosher**

**Carried Unanimously**

**4.4 Finance**

The VP, Finance spoke to the August 2014 Status Report and reviewed it in detail

with the Standing Committee. She explained that this report is presented at each Finance & Audit Standing Committee for whatever month is closed prior to the meeting. Both revenues and expenditures are in a favourable variance at the end of August. Tuition Revenue is strong.

**Moved** that the Board receive and file the Summary Report.  
**Perry/Ondrik** **Carried Unanimously**

**4.5 Monitoring Report**

None.

**4.6 Unfinished General Business**

None.

**4.7 Business Arising and/or New Business**

None.

**4.8 Correspondence**

None.

**4.9 Items Brought Forward from the Private Agenda**

None.

**4.10 Linkage to Ownership**

a) Chair's Report: Dave Handy

Mr. Handy reported that the last month has been taken up with the Taxpayer Accountability Principles that was signed at the Private Session of the Board earlier today and is an addendum to our Letter of Expectation. They will be posted on our website after they are submitted to the Ministry.

b) President's Report: David Walls

The President reported that recruitment will begin for a replacement for the Executive Assistant to the President/CEO and Board of Governors. The other competition that is underway is for the position of VP, Education with interviews occurring later this month. There are 9 or 10 members on the interviewing committee representing various constituents within the College.

The Strategic Planning Committee will be meeting on October 16 and October 17 to begin work on finalizing the Mission and Values and discussion on the Rocky Mountain Advantage. This will be a topic at the Board Retreat as well. We are beginning some cascading of the objectives into divisions within the College. Pat Bowron's division of the International & Regional Development will pilot the plan.

c) Vice-President, Education Report: Marilyn Petersen

Dr. Petersen commented that part of her portfolio is Applied Research so she and Gina Bennett - Chair of Academic Innovation and Applied Research have been connecting with the innovation network in the region (Kootenay Rockies Innovation Council, National Research Council and folks from the Royal

Development Institute from Selkirk College to talk about ways we can collaborate on developing our applied research strategy. Dr. Petersen's area has also been working on MOUs with Blue Lake Forest Education Society and Canadian Wildlife Federation on opportunities for collaboration on research and experiential learning experience with those organizations. The VP, Academic at Selkirk and Dr. Petersen met with CBT to follow up on the Regional Workforce Table Initiative. COTR led the combined Kootenay Region in the last couple of years. Selkirk has been asked to take the lead on the next phase and CBT has just approved funding for a Regional Workforce Coordinator. Dr. Petersen also reported on the recent BCCAT meeting as well as a proposal for a third associate degree that focuses on education for employment. BCCAT has put out a RFP to do research in the province around academic advising practices and experiential learning practices at the various institutions. Dr. Petersen sits on the committee that will evaluate those proposals.

Dr. Petersen announced that BCCAT initiated a "Rising Star" award for Articulation folks in the province and our very own Karen Langan was nominated and was the unanimous choice of the selection committee. She will be awarded with the BCCAT Rising Star Award the meeting in Vancouver.

d) **Vice President, Finance: Dianne Teslak:**

The Vice President, Finance advised that the position of Controller has been offered and accepted. Mr. Walls and Ms. Teslak presented to the Select Standing Committee for Finance on September 29, 2014.

The IT Department submitted the 2<sup>nd</sup> annual internal self-assessment audit as required by the Auditor General's office that assesses our IT processes, mitigation, security, business continuity, etc.

e) **Executive Director, HR: Sheila McDonald:**

Mr. Walls spoke to Sheila McDonald's written report which was distributed for the Board's information that included information on bargaining, core review, etc.

f) **Executive Director, International Affairs: Pat Bowron**

The President also spoke to Pat Bowron's written report. International is getting off to a good start with approximately 203 international students on site from 33 countries. We have secured a couple of significant contracts in South America (Columbia and Bolivia) and are working on contracts in the Caribbean as well.

Some contracts have been delayed on the Contract Training area while the federal government and the provincial government worked on transfer of funds. Mr. Walls highlighted some of the more significant contracts such as the forestry contracts. The SABIC Fire Training contract is approximately \$524,000 USD.

g) **Education Council Report**

Avery Hulbert, Chair of EdCo had submitted her written report for the Board's information. Ms. Hulbert drew the Board's attention to approval of the Admission and Progression policy at the last EdCo meeting in Practical Nursing and CYFS and clarified that they are not admission policy, but progression

policy. In Section 23 of the College and Institute Act, admission policy is something that EdCo advises on and the Board approves. After discussions, these were viewed as progression policy and how students move through the program.

Four new student representatives have been appointed and two new faculty members.

Ms. Hulbert is not able to attend the Senior Administration Forum and she is also unable to attend the AGC meeting for EdCo, but Karen Langan will attend on our behalf.

The Secondary School Transition project is something the EdCo Chairs are watching carefully provincially and have been aware of for some time.

EdCo elections are scheduled at next week's meeting and Ms. Hulbert will be putting her name forward again for the position of Chair.

**4.11 Agenda Items for Next Meeting**

The next Public Session of the Board will take place February 12, 2015.

**4.12 Information and Good of the Institution**

None

**4.13 Questions from the Public Regarding any Agenda Item**

None

**4.14 Adjournment**

**Moved** that the meeting be adjourned at 3:50 pm.  
**Perry/Nicholas**

**Carried Unanimously**

---

Dave Handy - Chair

---

Date