



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 8
Thursday, February 14, 2008
Kimberley Campus**

Attendance:

Board	Troy Sebastian, Chair Sandra Roberts Nick Rubidge Ann Rice Fernando Arteaga Jim Bailey Mark Wagner Chris Ondrik Ron Toyota Len Luders Andy Cohen Danielle Cardozo	Appointed Member Appointed Member President/CEO Elected CORFA Elected Student EdCo Chair Elected CUPE Appointed Member Appointed Member Appointed Member Appointed Member Elected Student
Regrets	Marko Maryniak	Appointed Member
College	Dianne Teslak Pat Bowron Sue Bodnaruk Kathy Bonell Ron McRae Gary Johnson	Bursar Director, International Board Assistant President, CORFA Dean of Instruction Dean of Instruction
Public	Ida Cale Vine Maddar Graham Mann Jack Ratcliffe Dale Zinovich Cheryl Webber William Litchfield Jeff Cooper Mike Flowers Joy Brown	Director, CBEEN Chamber of Commerce Councillor – City of Kimberley International Affairs Dept, COTR International Affairs Dept, COTR International Affairs Dept, COTR Manager, Kimberley Campus Instructor, ESL – Kimberley Campus

8.1 Welcome and Call to Order

The Chair welcomed guests to the meeting and thanked them for taking the time to attend. Mr. Sebastian called the meeting to order at 1:07 pm and round-table introductions were made.

8.2 Appointment of Meeting Evaluator

Mr. Wagner volunteered to evaluate the meeting.

8.3 Order of Business

Mr. Sebastian advised that the Monitoring Report (International Partnerships) would be moved ahead and be the first item on the agenda. The agenda was accepted as amended.

8.4 Confirmation of the Minutes: January 10, 2008

Item 7.13: Student Association should be *Students'* Association.
Minutes were confirmed as amended.

8.5 Monitoring Report

8.5 (a) International Partnerships

The College has developed an international strategy that was vetted through various groups and has resulted in the College working on a 5 year plan. The International Affairs Department coordinators were introduced to present highlights (Cheryl Webber, William Litchfield – Student recruitment and Jeff Cooper – Public Engagement).

Non-ESL student numbers are on the rise. As ESL students complete their ESL components, they are integrated into the regular stream of programs. There are 53 international students in non-ESL program. In the 2007/08 academic year, COTR welcomed International students from 24 different countries including the Caribbean, Europe, Central and South America, Africa, USA and several Asian countries.

COTR was approached by the Kenyan government to start recruiting students from Kenya and Zambia. As these students are recruited and come to COTR, this leaves an open seat for other Kenyan students to fill. We are now looking at Africa as a recruitment market. In the summer of 2007, 10 interns and three COTR students were deployed to Kenya to work with communities to reduce poverty and enhance health. Our interns worked with communities in the areas of: Community Development, HIV/AIDS Education, Basic Health Education and Gender Empowerment and Leadership. These interns have delivered more than 15 presentations to the community and to classes at COTR upon their return in late January 2008.

As well, partnerships for exchanges and study abroad have been established with Avans Hogeschool at the University of Applied Sciences in the Netherlands, ESCIP School of International Business in France and Griffith University in Australia.

In 2007, COTR has sponsored 25 college personnel to international organizations for trade missions, professional development, exchanges, secondments, and consultancies. The College will continue to support overseas teaching and exchange experiences for staff with our partners in Sweden, Ecuador, Kenya and New Zealand.

The African Challenge sponsored by COTR received fantastic media coverage. Six Kenyans travelled to Cranbrook in October 2007. Some of the visitors facilitated workshops and others spoke at local elementary schools. Mrs. Elaine Mukuru and Mr. Stephen Lewis were the keynote speakers. Workshops for this event included HIV/AIDS, Malaria and TB; Access to Education and Poverty and Gender Issues. More than 1000 Kootenay residents directly took part in one or more aspects of the conference. Outcomes

of the conference included the formation of a Cranbrook Go Go Grannies group and the Kootenay Action Group for Africa.

Mr. Sebastian commented that the Board is very pleased and impressed with the work of the International Affairs Department and proud of the work they are doing. He offered his congratulations on behalf of the Board.

8.6 Finance

8.5 (a) Finance/Audit Committee Report

Ms. Roberts reported that the Committee met earlier today and reviewed the Financial Statements in detail for the month of December 2007. At the end of December we were 75% through our year. Receipts are at 81% of the expectation. Expenses were only at 64%. The College is doing an excellent job and doing business in an appropriate manner.

MOVED that the Board accept the Finance/Audit Committee Report as presented.
Roberts/Cohen CARRIED UNANIMOUSLY

8.7 Unfinished General Business

None.

8.8 Business Arising and/or New Business

None.

8.9 Correspondence

8.9(a) Rural & Remote Colleges Symposium

We have been invited to attend the 2008 Rural and Remote Colleges Symposium in Prince George on May 23 – May 24, 2008. The 2008 Symposium will focus on practical applications to improve labour market productivity and to enable works to effectively compete in the global knowledge-based economy. Dr. Rubidge asked Board members who wish to attend should advise his office as soon as possible as arrangements must be made. A decision will be made at the next Board meeting as to who will attend on behalf of COTR.

As well, Dr. Rubidge has been invited to co-host the session on “Creating a Competitive Rural Economy” at the Symposium.

8.10 Items Brought Forward from the Private Agenda

None.

8.11 Linkage to Ownership

8.11 (a) Chair’s Report

Mr. Sebastian reported that he had attended the Ministry of Advanced Education’s System Leadership Roundtable with Dr. Rubidge in Vancouver on Tuesday, January 15th. Institution Presidents and Chairs were invited to engage in a Collaboration Dialogue. Students from each institution attended the Roundtable on the second day. Mr. Sebastian found the meeting extremely interesting. However the group did not touch on Campus 2020. Mr. Sebastian advised that Minister Coell had arranged to speak with each of the

Board Chairs within the Province. Mr. Sebastian was scheduled to have a teleconference with Minister Coell this past Tuesday, but due to an emergency that came up for the Minister, the teleconference was cancelled and Mr. Sebastian was assured that it will be rescheduled. Hopefully by the end of this month, we will have a clearer picture of what Campus 2020 and the Throne Speech means for the system and what kind of impact they will have on the College.

8.11 (b) President's Report

Dr. Rubidge spoke to some of the highlights in his report. The College is in discussions with School District #6 regarding use of space in the Blarchmont School. The College is considering moving into that facility with other community services as it is a more visible space and this would allow the School District to consolidate some of its operations.

Dr. Rubidge also attended the Ministry Policy Table meeting that is chaired by the Assistant Deputy Minister, Presidents from BCIT, Malaspina, NVIT and College of the Rockies. Also at the table are representatives from 3 major unions and the committee is looking at joint policy issues around provisions of services to our learners.

Dr. Rubidge informed the Board that the Wellness Committee and Yvonne Nelson (lead) put on a very successful "heart@work" fair for staff over the last few weeks. Over 100 staff participated. This event was done in part by our students along with community health professionals.

8.10 (c) Deans' and Directors' Reports

Each of the Deans and Directors spoke briefly to the highlights of their reports.

Mr. McRae has spent a great deal of time negotiating the Trades Training Plan and trying to clarify our position with the Industry Training Authority (ITA) to establish trades training for 2008/09. He also attended the Pro-Board Accreditation for our Fire Services training in Florida.

COTR has recruited Ms. Sheila McDonald who will replace Denis Kielly when he retired at the end of May 2008. Ms. McDonald is currently working at the UAE University, and will arrive at the College in mid-April.

Ms. Teslak reported that her area has been extremely busy with the contract with Service Canada and the internal audit has just been completed.

Mr. Johnson reported that we have had 3 grant proposals accepted for Aboriginal Health projects. One for Pre-health Professional Summer Institute, one Health and Wellness Curriculum Development and another for laddering LPN to BSN. Each one is for \$40,000 which will hopefully be seed money to complete the projects. A fourth one was accepted to bridge individuals from pre-post secondary programming into post secondary programming in trades and health related areas. The focus is on Aboriginal students but also can go beyond that. This will give us some seed money to look for additional funding down the road. The Federal funding organization is AHRRI and disseminated through the Provincial government.

Mr. Sebastian asked if it would be possible to have a summary of these activities of everything that is happening. Mr. Johnson will put together a summary for the next Board meeting. By then we hope we will have people in place and have a better idea of where we are heading with the project. Mr. Sebastian asked that the capital resources be included in the report as well.

8.10 (d) Education Council Report

Mr. Bailey reported that the Education Council dealt mainly with curriculum and talked a bit about program evaluation. The Council is also looking at a common grade scale. The Education Council report was received and filed.

8.12 Agenda Items for Next Meeting

None.

8.13 Information and Good of the Institution

Ms. Bonell, President of the Faculty Association introduced Joy Brown who teaches ESL at the Kimberley Campus. Ms. Brown gave a brief overview of the program and her current students.

The Faculty Association hosted an evening where faculty members could come and share expertise with one another and wanted to share this information with the Board. Ms. Cardozo had an idea she wanted to share with the Board. She gave a brief background of her personal life and the addictions involved in her life. Ms. Cardozo feels that the College really needs a drug addiction counselling program. Close to a million dollars goes out of the Cranbrook – Elkford area on drugs. We have so much expertise we don't have to start every program from scratch. In many situations, particularly for the Addictions Counselling program - we have programs that we can offer the first 2 years already by combining coursework together and all the College needs to do is take that next step up to offer 3rd and 4th year.

Mr. Sebastian expressed the Board's appreciation of the information shared by CORFA and Ms. Cardozo's personal disclosure. Some discussion followed.

Mr. Johnson commented that the discussion of this topic is timely as he is working with Robyn Beattie-Laine to put together a proposal for education in the community to supplement the training that counselors already have recognizing that the PLA process would recognize the training they have and then develop courses to supplement their training and give them degree recognition. It is in its infancy stage and it is a project that we recognize is long overdue.

Ms. Bonell advised that there is a site on the Faculty Development website that is hosts a forum so colleagues from across the campuses can start contributing ideas to the site. Ms. Bonell will in the future be presenting information to the Board as to what ideas are emerging.

Mr. Arteaga - the President of the Students' Association advised that Students' Association held it's Winter Format in early February and had 125 students attending the event in formal dress. Students were asked to bring non-perishable items and the Association then

made a donation to the food bank with the proceeds. The Students' Association is a different entity from the College but the College does benefit from the goodwill of the Students' Association. Students are more aware of what's going on in the community.

8.14 Questions from the Public regarding any Agenda Items

Mrs. Dale Zinovich asked how many full time students are in this area. – Last year's audit statement show approximately 2100 FTE. However, this is not a "head count". The 3,000 students in Continuing Education courses and these turn in to very little FTEs. These numbers were included in that FTE count.

Mr. Mann commented that English training at the Kimberley facility is fascinating and he complimented the centre in its work. He feels that there will be more immigrants coming in with more Burmese people coming to the area. How does the College work with the school district as there are a lot of students at Selkirk who's prime objective is to learn English. There are school districts recruiting internationally to come to the high school. Here at this centre – how do you work together. Ms. Bowron stated that the College actually works closely with Selkirk. Her Department has worked with Selkirk on a scholarship program so high school students could actually receive scholarships. One idea out of Calgary is the Mosaic Parents' and Childrens' Centre that helps immigrants integrate into Canadian society. Mike Flowers, Joy Brown and others will be trying to gather that research and how you work complementary with one another rather than in competition.

Mr. Flowers commented that when the School District is doing their recruiting overseas, it seems like with many students that wants to come to Kimberley, their parents also want to come and do something. That is an opportunity perhaps to work in partnership with the School District to develop some kind of immersion group.

8.15 Adjournment

Mr. Sebastian thanked the members of the public for coming to the Public Session and expressed his appreciation that they took the time to come out and meet with the Board of Governors.

Meeting was adjourned at 2:42 pm.

Troy Sebastian, Chair

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