



**MINUTES OF THE BOARD OF GOVERNORS
PUBLIC SESSION NO. 7
Thursday, January 10, 2008
Cranbrook Campus – 3:00 pm**

Attendance:

Board	Troy Sebastian, Chair Sandra Roberts Nick Rubidge Ann Rice Fernando Arteaga Jim Bailey Mark Wagner Chris Ondrik Ron Toyota Marko Maryniak Danielle Cardozo	Appointed Member Appointed Member President/CEO Elected CORFA Elected Student EdCo Chair Elected CUPE Appointed Member Appointed Member Appointed Member (teleconference) Elected Student
Regrets	Len Luders Andy Cohen	Appointed Member Appointed Member
College	Donna Kraus-Hagerman Dianne Teslak Sue Bodnaruk Kathy Bonell Pat Bowron Ron McRae Denis Kielly Ardy Smith Miller Doug McLachlan Serge Lacroix	Manager, Marketing & Community Relations Bursar Board Assistant President, CORFA Director, International Dean of Instruction Director, HR Dean of Instruction Dean of Instruction/SIO Manager, Facilities
Public	Gerry Legare	Director, Metis Nation BC

7.1 Welcome and Call to Order

The Chair welcomed everyone and called the meeting to order at 3:13 pm and round-table introductions were made.

7.2 Appointment of Meeting Evaluator

Ms. Ondrik volunteered to evaluate the meeting.

7.3 Order of Business

The agenda was accepted as presented.

7.4 Confirmation of the Minutes: November 8, 2007

Minutes were confirmed as presented.

7.5 Finance

7.5 (a) Finance/Audit Committee Report

Ms. Roberts announced that she had accepted the position of Chair for the Finance Committee at the Board meeting held in October 2007. She reported that the Committee met earlier today. The Status Report which included budgets adjustments of 2% was tabled. The College is doing an excellent job.

7.6 Monitoring Report

7.6 (a) Cranbrook Campus Expansion

The Financial Summary for the Cranbrook Campus Expansion Project as at December 5, 2007 was presented. Mr. Serge Lacroix – Manager of Facilities was on hand to answer questions.

Some equipment and furniture still need to be ordered with outstanding commitments within budget for the project. The landscaping contract is out for tender with an anticipated start in mid-March. Ms. Rice commented that she had held her first class in the Lecture Theatre in Summit Hall and the facility is extraordinary. The technology is transparent and line of sight is excellent for students in a lecture format. Special thanks go to the IT staff and especially Nathon Hall and his vision of what technology needed to be included in the Lecture Theatre.

Mr. Toyota asked if there was any follow up on the letter received from Rendek dated December 10, 2007. Mr. Lacroix replied that the contractor had completed some outstanding issues outlined in the correspondence. Mr. Lacroix has just returned from vacation and has not had the opportunity to discuss details but is progressing as per contract.

Dr. Rubidge thanked Mr. Lacroix for his hard work over the past few years and for keeping the project within budget.

7.7 Unfinished General Business

None.

7.8 Business Arising and/or New Business

7.8(a) Avalanche Volunteers

Mr. Kielly's portfolio includes the Avalanche Volleyball team and he wanted to formally acknowledge the volunteers who give up their free time to provide services usually on Friday nights and Saturdays. Those volunteering their time for the past few years are:

- Sheena Martin - scorekeeping
- Sue MacDonald – scorekeeping
- Jonathan Butt - announcer

New to the scorekeeping roster is Bonnie New. These employees have been sent letters of recognition and have been invited to join the Board at the Wine & Cheese function following this meeting.

7.8(b) Mansfield Minerals Stock

Ms. Teslak informed the Board that the College has received \$10,000 in cash and 10,000 shares in Mansfield Minerals Inc. stock from the Leask family. The shares were listed at \$3.75 each and an official tax receipt has been issued in equal amounts to the family individuals. A press release was also sent out and has been announced on the radio.

7.9 Correspondence

7.9(a) Board Re-Appointment

Mr. Sebastian congratulated Ms. Ondrik on her re-appointment to the Board until July 31, 2008.

7.9(b) Ministry Correspondence

Dr. Rubidge announced that funding had been awarded by the Ministry for the following projects:

1. *Implementation of Common Data Standard for Identification of Aboriginal People* - \$12,000 – this initiative is a result of discussion between the Government and the BC First Nations' Leadership Council.
2. *Aboriginal Gathering Places Proposal*: \$450,000 has been approved with possibly an additional \$150,000 being available. COTR submitted a proposal for a permanent teepee arbour that will reflect the cultural characteristics of its Aboriginal students, community and traditions. Credit and kudos go to Danielle Cardozo – our elected Student Representative on the Board of Governors. Ms. Cardozo brought this call for proposal to the attention of Mr. Kielly (Director, HR) who helped develop and move this submission forward.
3. *One-time funding allocation to Skills Canada BC* to fund and administer direct support for the travel costs of post-secondary students and officials that attend the 2008 Provincial and National Skills Competitions. Funding of travel costs will be made available on a dollar for dollar matching basis to post secondary school and officials associated with institutions outside the lower mainland. As well, travel support will be provided to all provincial winners to attend the 2008 National Competition in Calgary.

7.10 Items Brought Forward from the Private Agenda

None.

7.11 Linkage to Ownership

7.11 (a) Chair's Report

Mr. Sebastian reported that he will attend the Ministry of Advanced Education's System Leadership Roundtable with Dr. Rubidge in Vancouver on Tuesday, January 15th. Institution Presidents and Chairs have been invited to engage in a Collaboration Dialogue. Students from each institution were encouraged to put their names forward to attend the Roundtable. The Ministry randomly selected two students from the names submitted for

each institution. All travel and accommodation expenses for the students selected were covered by the Ministry. Student representatives for COTR were: Jasmine Smith (EDUC program) and Jaylene Bodner (ATBO program).

7.11 (b) President's Report

Dr. Rubidge and Mr. McRae (Dean of Instruction) recently visited the Fire Program being conducted in Saudi Arabia. There are opportunities to provide more training for the Saudis.

7.10 (c) Deans' and Directors' Reports

Each of the Deans and Directors spoke briefly to the highlights of their reports.

7.10 (d) Education Council Report

The Education Council report was received and filed.

7.12 Agenda Items for Next Meeting

None.

7.13 Information and Good of the Institution

7.13 (a) K. Bonell – President, CORFA

Ms. Bonell spoke to her written report on behalf of CORFA. She asked the Board to give her feedback on the content of her reports and to advise if the information she is providing meets the expectations of the Board. The Board thanks Ms. Bonell for her informative reports and confirmed that her reports are interesting and appreciated by the Board.

Mr. Sebastian was particularly interested in the Anti-Racism and Multiculturalism Program that Ms. Bonell included in her written report and stated that he would like to get involved.

7.13(b) F. Arteaga – President, Students' Association

Mr. Arteaga reported that the Students' Association hosted the University Studies Pizza Party which was traditionally hosted by the US department. He thanked the various areas of the College that provided door prizes for the event where approximately 135 people attended. The Students' Association has been fund raising and been using Face Book as a media to reach students. The SA is encouraging students and staff to attend the Avalanche game on February 1 to increase the sense of belonging and to create psychological pressure on the opposing team.

7.13(c) Other general information

- “Green” bags are available for purchase through the LRC at \$1.99.
- Ms. Cardozo reported that her instructor Richard Hewko is teaching his Math 102 using dots. He is taking a different angle to teach Math 102 and Ms. Cardozo finds it a phenomenal learning tool that gives every student confidence in Math.
- Ms. Teslak reported that the Accounting group led a project to provide Christmas gifts for the homeless and working poor who use the Hot Breakfast program. The staff purchased 40 backpacks and accepted staff/faculty donations of goods such as socks, hats, gloves, McDonald gift certificates, personal toiletries, etc. and filled the backpacks that were distributed by the Breakfast program.
- The LRC also had its traditional Christmas tree of gloves, hats and scarves.

- Student Services are collecting funds to support Esther in Kenya to continue her education. The area has collected enough money to pay for tuition, accommodations, and books for another 2 years. They are currently working on raising more funds towards Ester's 3rd. year.
- The College supports and is highly involved with the Winter games on many different levels. It is giving staff an opportunity to volunteer time and is also providing the use of facilities for venues.

7.14 Questions from the Public regarding any Agenda Items

None.

Meeting was adjourned at 4:38 pm.

Troy Sebastian, Chair

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