



**MINUTES OF THE BOARD OF GOVERNORS  
PUBLIC SESSION NO. 2  
Thursday, May 8, 2008 – 2:30 pm  
Creston Campus**

Attendance:

|         |  |   |
|---------|--|---|
| Board   | Troy Sebastian, Chair<br>Nick Rubidge<br>Len Luders<br>Jim Bailey<br>Heather Jackson<br>Ann Rice<br>Sandra Roberts<br>Ron Toyota<br>Chris Ondrik | Appointed Member<br>President/CEO<br>Appointed Member<br>EdCo Chair<br>Elected CUPE<br>Elected CORFA<br>Appointed Member<br>Appointed Member<br>Appointed Member                          |
| Regrets | Danielle Cardozo<br>Andy Cohen<br>Fernando Arteaga<br>Marko Maryniak   | Elected Student<br>Appointed Member<br>Elected Student<br>Appointed Member (via teleconference)   |
| College | Dianne Teslak<br>Laura Cooper<br>Sheila McDonald<br>Gary Johnson<br>Sue Bodnaruk<br>Rand Archibald<br>Ron McRae<br>Pat Bowron                    | Bursar<br>Dean of Instruction<br>Director, Human Resources<br>Dean of Instruction<br>Board Assistant<br>Manager, Creston Campus<br>Dean of Instruction<br>Director, International Affairs |
| Public  | Len Folkman  | Councillor, Creston   |

**2.1 Welcome and Call to Order**

The Chair welcomed guests to the called the meeting to order at 1:05 pm.

**2.2 Order of Business**

The Agenda was accepted as presented.

**2.3 Confirmation of the Minutes:**

**MOVED** that the Minutes of April 10, 2008 be accepted as presented.

Roberts/Toyota

**CARRIED UNANIMOUSLY**

## **2.4 Finance:**

Mrs. Roberts reported that the Finance Committee met yesterday during the Board Retreat to review the final draft of the College budget. The block funding from the Ministry included a 2.6% reduction and has created some funding issues for us. Some colleges have to make drastic changes and we are fortunate to have a balanced budget this year but will have to look at how to balance the budget next year. The Board thanked Dianne Teslak and the Finance Committee members for their hard work.

## **2.5 Monitoring Report:**

Rand presented his report earlier this afternoon during the luncheon meeting with the public. The Chair thanked Rand for the informative presentation.

## **2.6 Unfinished General Business**

None.

## **2.7 Business Arising and/or New Business**

None.

## **2.8 Correspondence**

2.8 (a) A note of thanks was received from Principal Sharen Popoff of Prince Charles Secondary School for the opportunities offered to Prince Charles Secondary School students through the Creston Campus.

2.8(b) The COTR Student Association submitted notice to the Board of changes in the Students' Association fee structure. A referendum was conducted in accordance to the SA Bylaws and relevant legislation to increase membership fees. The fee structure was outlined in their letter. There is a question as to whether the SA is required to be audited.

2.8(c) Transition Coordinator proposal has been finalized. The coordinator will be assigned to work directly with the high school and to expand dual credit activity. The government agreed to have a Transition Coordinator for the West Kootenay and one for the East Kootenay region. For the first 2 years, this position will be cost shared and during the third year, the cost will be carried by the College and the school districts. It is planned that someone will be seconded out of the high school to work at the College. This will provide an opportunity for high school students to have an enriched high school program that present demographics do not allow.

## **2.9 Items Brought Forward from the Private Agenda**

None.

## **2.10 Linkage to Ownership**

### 2.10 (a) Chair's Report

Mr. Sebastian reported that a letter has been sent to the Ministry regarding the advocacy of block transfer. Hopefully, this will promote some change. The Chair also attended a Housing Forum and was surprised at the large turnout. The Chair also met with MLA Bill Bennett and provided him with a copy of the correspondence he sent to Minister Coell for background on our issues. We have committed to lobbying in soft diplomacy and use Mr. Bennett's influence in Victoria. Mr. Sebastian also attended the launch of the Crown of the

Continent at St. Eugene's Mission which was a good media event for the College. It is good to see the College involved in geo-tourism and this map is the only geo-tourism map that straddles the border.

#### 2.10 (b) President's Report

Dr. Rubidge spoke to his report and challenges we face. Nick indicated that a new organization chart will be done and distributed.

#### 2.10 (c) Deans' and Directors' Reports

Each Dean and Director spoke briefly to their reports that were received and filed. The Chair noted that this would be Denis Kielly's final report and Sheila's first Board report.

#### 2.10 (d) Education Council Report

The Education Council report was received and filed.

### **2.11 Agenda Items for Next Meeting**

1. It was suggested that a discussion be held to put in place a structure where someone involved in putting the agenda together review the agendas for the year to decide what times on the agenda could be included for discussion during the Public session. (Private Session)
2. Discussion regarding orientation (in Private session);
3. Proposed Board meeting schedule for 2008/09 – Nick, Troy, Ron (Private Session).
4. Review of Succession Policy - Sandra Roberts (Private Session).

### **2.12 Information and Good of the Institution**

The "Get in the Groove" brochure for Continuing Education was submitted to LERN where the brochure won an award for the Best Multi-Generation Brochure".

Dr. Rubidge thanked all who volunteered to work at the Trade Show and applauded their contribution.

Mr. Sebastian acknowledged Ann Rice for her time spent as a Board member. Ms. Rice is retiring and this is her last Board meeting. The Chair stated that the Board has appreciated her perspective, her active participation in meetings and wished her all the best in the future. Dr. Rubidge also thanked Ms. Rice for being a persistent and capable advisor who has made great contributions to Faculty and has provided leadership.

Ms. Rice stated that she will miss the institution and friendships but commented that she will "be around". She continued to say that this has been a wonderful learning opportunity – both as an educator and as a Board member. She has enjoyed her time at College of the Rockies and reiterated how pleased she has been to be part of a Board that is genuinely concerned about education.

Ms. Teslak invited the Board to participate in the "Dunk Tank" that will be held at the College on Thursday, June 5<sup>th</sup>. This will be a good opportunity for the Board to interact with students and staff. Mr. Sebastian volunteered for the dunk tank.

### **2.13 Questions from the Public regarding any Agenda Items**

Councillor Len Folkman commented that he was very impressed with the way the Board meeting is run and thanked the Board for the opportunity to attend the Public Session.

**2.14 Evaluation:**

Mr. Luders provided an evaluation of the meetings.

**2.15 Adjournment**

Mr. Sebastian thanked the public for attending the Board meeting and adjourned the meeting at 2:15 pm

---

Troy Sebastian, Chair

:sb