



## Professional Communication 3 – PPNP 202

### Practical Nursing Program

### Course Outline

COURSE IMPLEMENTATION DATE: September 2013  
OUTLINE EFFECTIVE DATE: September 2018  
COURSE OUTLINE REVIEW DATE: March 2023

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#### GENERAL COURSE DESCRIPTION:

This course focuses on specific professional communication skills used with clients and care providers across the lifespan requiring care in the community.

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**Program Information:** This course is one of six courses required in Level 3 of the Practical Nursing program. Satisfactory completion of this course is required to progress to the next level.

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**Delivery:** This course is delivered face to face.

**COTR Credits:** 1

**Hours for this course:** 20 hours

#### Typical Structure of Instructional Hours:

Instructional Activity	Duration
Lecture Hours	20
Seminars / Tutorials	
Laboratory / Studio Hours	
Practicum / Field Experience Hours	
Other Contact Hours	
<b>Total</b>	20

#### Practicum Hours (if applicable):

Type of Practicum	Duration
On-the-job Experience	N/A
Formal Work Experience	N/A
Other	N/A
<b>Total</b>	N/A

**Course Outline Author or Contact:**

Patti Thygesen, RN/BSN

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Signature

**APPROVAL SIGNATURES:**

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Department Head Signature

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Dean Signature

EDCO

Valid from: September 2018 – March 2023

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Education Council Approval Date

**COURSE PREREQUISITES AND TRANSFER CREDIT:**

**Prerequisites:** Successful completion of Level 2 courses and PPNP 117.

**Corequisites:** PPNP 201, PPNP 203, PPNP 204, PPNP 205.

**Flexible Assessment (FA):**

Credit can be awarded for this course through FA  Yes  No

Learners may request formal recognition for flexible assessment at the College of the Rockies through one or more of the following processes: External Evaluation, Worksite Assessment, Demonstration, Standardized Test, Self-assessment, Interview, Products/Portfolio, Challenge Exam. Contact an Education Advisor for more information.

**Transfer Credit:** For transfer information within British Columbia, Alberta and other institutions, please visit <http://www.cotr.bc.ca/Transfer>.

Students should also contact an academic advisor at the institution where they want transfer credit.

**Prior Course Number:** PNUR 302 ⇔⇔ PPNP 202

**Date changed:** September 2012

## Required Textbook:

Textbook selection varies by instructor and may change from year to year.

Arnold, E., & Boggs, K. (2016). *Interpersonal relationships: Professional communication skills for nurses* (7<sup>th</sup> ed.). Saunders/Elsevier.

Halter, M. J. Pollard, C.L., & Jakubec, S.L. (2019). *Varcarolis's Canadian psychiatric mental health nursing: A clinical approach* (2<sup>nd</sup> ed.). Toronto, ON: Elsevier Saunders.

Potter, P. A. & Perry, A. (2014). *Canadian fundamentals of nursing* (5<sup>th</sup> ed.). Toronto, ON: Elsevier Canada.

Please see the instructor's syllabus or check COTR's online text calculator <http://go.cotr.bc.ca/tuition/tCalc.asp> for a complete list of the currently required textbooks.

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## LEARNING OUTCOMES:

Upon the successful completion of this course, students will be able to

- explain approaches to communicate with the interprofessional team to ensure the continuity of care;
  - effectively facilitate discussion and interactions among team members in a simulated environment;
  - facilitate collaborative problem solving and decision making process;
  - participate and be respectful of all members' collaborative decision making;
  - describe strategies for managing interprofessional conflict;
  - discuss specific communication strategies and approaches relative to clients with mental illnesses;
  - identify communication indicators that may indicate when an individual may be at risk for self-harm or harm to others;
  - identify communication strategies to de-escalate a volatile situation;
  - discuss the communication skills required for effective collaboration with both Indigenous and non-Indigenous health care professionals, traditional medicine peoples/healers in the provision of effective health care for First Nation, Inuit and Métis clients, families and communities;
  - compare communications practices for health beliefs among different Indigenous peoples;
  - Identify components that demonstrate a commitment to engage in dialogue and relationship building with different cultures, including cultural safety;
  - describe specific communication strategies and approaches relative to clients with developmental disabilities; and
  - describe communication strategies to build positive relationships with children.
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## COURSE TOPICS:

- Integration of communication skills
  - Ensuring continuity of care
  - Problem solving and decision making
  - Conflict resolution
  - Age-appropriate communications
  - Adaptation of communication skills appropriate to the client

- Integration of Relational Practice
  - Working with groups
  - Encouraging responsibility for own health
  - Communicating effectively with children
  - Communicating effectively with clients experiencing mental illness
  - Communicating effectively with clients with developmental disabilities
  - Honouring diversity
  - Caring and respect
  
- Integration of Interprofessional Communication
  - Interprofessional conflict resolution
  - Guidelines for addressing disagreements
  - Establishing a safe environment to express opinions
  - Reaching a consensus
  - Coordinating actions of others during an emergency
  - Cultural safety

*See instructor syllabus for the detailed outline of weekly readings, activities and assignments.*

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**EVALUATION AND ASSESSMENT:**

Assignments	% Of Total Grade
Assignment	35%
Exam	30%
Assignment	<u>35%</u>
Total	100%

*No rewrites will be granted for any assignments or exams within this course.*

*Please see the instructor syllabus for specific classroom policies related to this course, such as details of evaluation, penalties for late assignments and use of electronic aids.*

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**Student Attendance/Absence**

- As adult learners, students are expected to attend all classes. Attendance is taken as a means of monitoring student success. In the event of illness or other unavoidable cause of absence, the student should notify the appropriate instructor as soon as possible.
- Students must attend all clinical/preceptorship experiences. If illness or other unavoidable absence occurs the student must notify the appropriate instructor prior to the time s/he is expected.
- Unexcused/excessive absences from clinical/preceptorship may mean students must withdraw from the program.

## Written Assignments

- Assignments about clients must be written using the clients' INITIALS ONLY.
  - Late assignment: a 15% penalty will be applied for each day past due date for late submissions. If any assignment is more than three (3) days late it will be assigned a grade of "0". All evaluation components must be submitted to pass the course.
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## EXAM POLICY:

Students must attend all required scheduled exams that make up a final grade at the appointed time and place.

Individual instructors may accommodate for illness or personal crisis. Additional accommodation will not be made unless a written request is sent to and approved by the appropriate Department Head prior to the scheduled exam.

Any student who misses a scheduled exam without approval will be given a grade of "0" for the exam.

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## COURSE GRADE:

Course grades are assigned as follows:

Grade	A+	A	A-	B+	B	B-	C+	F
Mark (Percent)	≥ 95	94-90	89-85	84-80	79-75	74-70	69-65	< 65

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## ACADEMIC POLICIES:

See [www.cotr.bc.ca/policies](http://www.cotr.bc.ca/policies) for general college policies related to course activities, including grade appeals, cheating and plagiarism.

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## COURSE CHANGES:

Information contained in course outlines is correct at the time of publication. Content of the courses is revised on an ongoing basis to ensure relevance to changing educational, employment and marketing needs. The instructor endeavours to provide notice of changes to students as soon as possible. The instructor reserves the right to add or delete material from courses.

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