



Human Service Work: Practicum 1 – HSWR 118
Child, Youth and Family Studies Program:
Human Service Worker Specialty

Course Outline

COURSE IMPLEMENTATION DATE: Pre 1998
OUTLINE EFFECTIVE DATE: January 2023
COURSE OUTLINE REVIEW DATE: September 2028

GENERAL COURSE DESCRIPTION:

The purpose of this course is for students to integrate theory and skills learned in the classroom in an on-site practicum.

Program Information: Human Service Worker Program. This 180 hour practicum is the first of two practica required in the Human Service Work Certificate Program.

Delivery: This course is delivered online.

COTR Credits: 4

Hours for this course: 180 hours

Typical Structure of Instructional Hours:

Instructional Activity	Duration
Lecture Hours	
Seminars / Tutorials	
Laboratory / Studio Hours	
Practicum / Field Experience Hours	180
Other Contact Hours Online	
Total	180

Practicum Hours (if applicable):

Type of Practicum	Duration
On-the-job Experience	180
Formal Work Experience	
Other	
Total	180

Textbooks and Required Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

Haig, J., Raikes, G., & MacMillan, V. (2010). *Cites & sources: An APA Documentation Guide* (3rd ed). Toronto, Ontario: Nelson Publishing.

Please see the instructor's syllabus or check COTR's online text calculator <http://go.cotr.bc.ca/tuition/tCalc.asp> for a complete list of the currently required textbooks.

LEARNING OUTCOMES:

Upon the successful completion of this course, students will be able to

- apply practical and theoretical learning to working with a client population;
 - demonstrate their ability to create and work toward preset learning goals;
 - demonstrate their ability to work within the guidelines of the BC Association of Social Workers Code of Ethics, and negotiate ethical challenges;
 - determine how their values, beliefs, and attitudes fit within their practice;
 - plan, implement & evaluate a client activity based on client/agency needs; and
 - incorporate recommendations of the Truth and Reconciliation Commission into their practice.
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COURSE TOPICS:

- Interpersonal communication and collaboration
- Self-assessment and professional development
- Internal bias
- Self-care
- Referrals and interdisciplinary practice

See instructor's syllabus for the detailed outline of weekly readings, activities and assignments.

EVALUATION AND ASSESSMENT (Online Delivery):

Assignments	% Of Total Grade
Online discussion forums and activities	20%
Assignments	40%
Final evaluations with student, site supervisor and college supervisor	40%
Total	100%

Please see the instructor's syllabus for specific classroom policies related to this course, such as breakdown of evaluation, penalties for late assignments, and the use of electronic aids.

EXAM POLICY:

Students must attend all required scheduled exams that make up a final grade at the appointed time and place.

Individual instructors may accommodate for illness or personal crisis. Additional accommodation will not be made unless a written request is sent to and approved by the appropriate Department Head prior to the scheduled exam.

Any student who misses a scheduled exam without approval will be given a grade of "0" for the exam.

COURSE GRADE:

Course grades are assigned as follows:

COM	Completed to defined standard
NCG	No Credit Granted

Note: To receive a mark of COM in this course, the student must achieve a minimum grade of 60%.

ACADEMIC POLICIES:

See www.cotr.bc.ca/policies for general college policies related to course activities, including grade appeals, cheating and plagiarism.

Late Policy: Assignments received up to one week past their due date will receive a penalty of 10%. Assignments received after the first week late will not be marked and the student will receive a zero for that assignment. Weekly discussion forums must be completed in the designated week and late postings will not be marked. Note that no assignments will be accepted after the last day of the semester.

COURSE CHANGES:

Information contained in course outlines is correct at the time of publication. Content of the courses is revised on an ongoing basis to ensure relevance to changing educational, employment and marketing needs. The instructor will endeavor to provide notice of changes to students as soon as possible. The instructor reserves the right to add or delete material from courses.