



## Incident Command Systems 200 – FIRE 114

### Fire Training Certification

### Course Outline

**COURSE IMPLEMENTATION DATE:** September 2015  
**OUTLINE EFFECTIVE DATE:** February 2018  
**COURSE OUTLINE REVIEW DATE:** September 2023

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#### GENERAL COURSE DESCRIPTION:

Incident Command Systems (ICS) 200 builds on the knowledge acquired in ICS 100 (COTR FIRE 113), and defines the unique qualities of ICS as an event or incident management system. This course provides an introduction to leadership and management, delegation of authority and management by objectives, functional areas and positions, briefings, organizational flexibility, and transfer of command within an ICS. The focus is on the management of single resources, and the training needs of personnel who are likely to assume a supervisory position within the ICS.

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**Program Information:** This course is a required course for the Fire Training Certification program. It may also be delivered as a standalone course or as a part of a specialized contract training program.

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**Delivery:** This course may be delivered either face-to-face, or in a hybrid delivery model (i.e. course theory delivered online; practical skills developed in a face-to-face setting).

**COTR Credits:** 0.5

**Hours for this course:** 16 hours

#### Typical Structure of Instructional Hours:

Instructional Activity	Duration
Lecture Hours	8
Practical Skills Training	8
Laboratory / Studio Hours	
Practicum / Field Experience	
Other Contact Hours	
<b>Total</b>	<b>16</b>

#### Practicum Hours (if applicable):

Type of Practicum	Duration
On-the-Job Experience	N/A
Formal Work Experience	N/A
Other	N/A
<b>Total</b>	

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**Course Outline Author or Contact:**

Jack Paterson, Fire Instructor

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Signature

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**APPROVAL SIGNATURES:**

Department Head

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Dean of Trades and Technology

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Department Head Signature

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Dean Signature

EDCO

Valid from: February 2018 – September 2023

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Education Council Approval Date

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**COURSE PREREQUISITES AND TRANSFER CREDIT:**

**Prerequisites:** FIRE 113 (Incident Command Systems – 100)

**Corequisites:** None

**Flexible Assessment (FA):**

Credit can be awarded for this course through FA  Yes  No

Learners may request formal recognition for flexible assessment at the College of the Rockies through one or more of the following processes: External Evaluation, Worksite Assessment, Demonstration, Standardized Test, Self-assessment, Interview, Products/Portfolio, Challenge Exam. Contact an Education Advisor for more information.

**Transfer Credit:** For transfer information within British Columbia, Alberta and other institutions, please visit <http://www.cotr.bc.ca/Transfer>.

Student should also contact an academic advisor at the institution where they want transfer credit.

**Prior Course Number:** N/A

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## **Textbooks and Required Resources:**

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

Emergency Management British Columbia, *Principles and Features of ICS Module 2 – ICS-200*.

Note: Incident Command Systems manuals and student guides are distributed by two authorities to approved trainers. These authorities are: Emergency Management British Columbia and Incident Command Systems Canada. The material was adopted from a federal US government and updated to create the Canadian version by the National Training Working Group (NTWG).

*Please see the instructor syllabus or check COTR's online text calculator [http://www.cotr.bc.ca/bookstore/cotr\\_web.asp?IDNumber=164](http://www.cotr.bc.ca/bookstore/cotr_web.asp?IDNumber=164) for a complete list of the currently required textbooks.*

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## **LEARNING OUTCOMES:**

Upon the successful completion of this course, students will be able to perform the following competencies of the ICS Management System:

- identify and define the various roles and functions during an incident and how to delegate authority following the ICS; and
  - understand how to give briefings and how organizational flexibility impacts the Incident Command System.
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## **COURSE TOPICS:**

The order in which course topics are delivered may vary in order to accommodate student interests, prior knowledge, and complementary or co-delivered training courses.

- Facilities
- incident Resources
- Common Responsibilities
- Factors Affecting Incident Management
- ICS Concepts and Principles
- ICS Standards
- 5 Steps to Managing Small to Moderate Incidents
- Leadership & Management
- Delegation of Authority & Management by Objectives
- Functional Areas & Positions
- Briefings
- Organizational Flexibility
- Transfer of Command

*See instructor syllabus for the detailed outline of weekly readings, activities and assignments.*

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## EVALUATION AND ASSESSMENT:

Assessment of learning follows standard approved by Emergency Management British Columbia.

Assessment
This course is assessed with a final exam. Students must achieve a minimum mark of 70%.

*Please see the instructor syllabus for specific classroom policies related to this course, such as details of evaluation, penalties for late assignments and use of electronic aids.*

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## EXAM POLICY:

Students must attend all required scheduled exams that make up a final grade at the appointed time and place.

Individual instructors may accommodate for illness or personal crisis. Additional accommodation will not be made unless a written request is sent to and approved by the appropriate Department Head prior to the scheduled exam.

Any student who misses a scheduled exam without approval will be given a grade of "0" for the exam.

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## COURSE GRADE:

Course grades are assigned as follows:

<b>COM</b>	Completed to defined standard
<b>NCG</b>	No Credit Granted

A grade of COM is awarded for: A minimum of 70% on total course assessment.

Completion (COM) is assessed in some courses by a minimum mark on a written test alone or by a combination of written and practical test scores. In other courses, completion is assessed by a holistic estimate by the instructor of the student's mastery of learning outcomes.

***All courses (whether credit-bearing or continuing education courses) must be passed or marked "complete" according to the criteria listed before the student can be awarded the COTR Fire Services Training Certificate.***

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## ACADEMIC POLICIES:

See [www.cotr.bc.ca/policies](http://www.cotr.bc.ca/policies) for general college policies related to course activities, including grade appeals, cheating and plagiarism.

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**COURSE CHANGES:**

Information contained in course outlines is correct at the time of publication. Content of the courses is revised on an ongoing basis to ensure relevance to changing educational, employment and marketing needs. The instructor endeavours to provide notice of changes to students as soon as possible. The instructor reserves the right to add or delete material from courses.