



English Composition – ENGL 100

University Studies Program

Course Outline

COURSE IMPLEMENTATION DATE: Pre 1998
OUTLINE EFFECTIVE DATE: September 2021
COURSE OUTLINE REVIEW DATE: March 2026

GENERAL COURSE DESCRIPTION:

English 100 focuses on composition strategies for writing across academic disciplines. Over the course of the term, students will develop an awareness of how rhetorical situations affect composition and refine their understanding of the fundamentals of essay writing (and clear communication more broadly), including paragraphing, thesis statements, essay structure, and citation methods. Students will also learn the fundamentals of critical thinking and analysis, persuasive writing techniques (including rhetorical appeals and modes), scholarly research, and academic reading.

Program Information: Most university programs require two of the three first-year College of the Rockies English courses (ENGL 100, ENGL 101, ENGL 102). ENGL 100 is specifically required for many certificates, diplomas and degrees, such as Associate of Arts degree, Bachelor of Science in Nursing degree, Tourism Management and Recreation Management certificates and diplomas, and the Business Management program.

Delivery: This course is delivered face-to-face, online and hybrid.

COTR Credits: 3

Hours for this course: 45 hours

Typical Structure of Instructional Hours:

Instructional Activity	Duration
Lecture Hours	45
Seminars / Tutorials	
Laboratory / Studio Hours	
Practicum / Field Experience Hours	
Other Contact Hours	
Total	45

Practicum Hours (if applicable):

Type of Practicum	Duration
On-the-job Experience	N/A
Formal Work Experience	N/A
Other	N/A
Total	

Course Outline Author or Contact:

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Signature

APPROVAL SIGNATURES:

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Department Head Signature

Dean Signature

EDCO

Valid from: September 2021- March 2026

Education Council Approval Date

COURSE PREREQUISITES AND TRANSFER CREDIT:

Prerequisites: Minimum 65% in either English 12, English Studies 12, English First Peoples 12, ENGL 090, or equivalent (refer to Course Equivalency information on the College Website)

Flexible Assessment (FA):

Credit can be awarded for this course through FA Yes No

Learners may request formal recognition for flexible assessment at the College of the Rockies through one or more of the following processes: External Evaluation, Worksite Assessment, Demonstration, Standardized Test, Self-assessment, Interview, Products/Portfolio, Challenge Exam. Contact an Education Advisor for more information.

Transfer Credit: For transfer information within British Columbia, Alberta and other institutions, please visit <http://www.cotr.bc.ca/Transfer>.

Students should also contact an academic advisor at the institution where they want transfer credit.

Prior Course Number: N/A

Textbooks and Required Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

Brummett de Leon, Randi and Brooke Hughes. *Write Here: Developing Writing Skills in a Media Driven World*. Broadview Press, 2020.

Please see the instructor's syllabus or check COTR's online text calculator <http://go.cotr.bc.ca/tuition/tCalc.asp> for a complete list of the currently required textbooks.

LEARNING OUTCOMES:

Upon the successful completion of this course, students will be able to

Read

- perform university-level critical analysis of texts by identifying and evaluating controlling ideas, supporting ideas, dominant rhetorical patterns, tone, context, and features of style;
- discuss and debate texts using discipline-specific terminology and demonstrate an awareness of the rhetorical context in academic fields / professional environments;
- paraphrase/summarize texts to reflect, accurately and coherently, their ideas, organization and tone; and
- read comparatively across formal and informal settings, using a range of critical perspectives.

Write

- demonstrate the use of a mature writing process which involves pre-writing, planning, multiple drafting, conferring (including giving and responding to constructive oral and written critical commentary), revising, and editing/proofreading with a focus on grammatically correct style;
- respond to and address constructive feedback on their writing given by their peers and their instructor; and
- produce clear and effective writing under time restrictions without external assistance (e.g. writing tutor).

Content and organization

- summarize and respond to academic texts across academic disciplines;
- identify and use the rhetorical appeals (logic, emotion, and authority);
- use strategies of logical debate, including refutation and the recognition of fallacies;
- develop an argument with a thesis or controlling idea, using appropriate rhetorical patterns and supporting material for their audience and purpose;
- use summarized, paraphrased and quoted material to support an idiosyncratic argument;
- write unified, coherent paragraphs, including effective introductions and conclusions, and transitions between and within paragraphs; and
- compose assignments with clear, cohesive, and effective English.

Style

- vary style purposefully through manipulating sentence rhythms, sentence variety, vocabulary, and figurative language; and
- recognize how the rhetorical situation determines the form, content, and style of their writing.

Perform research

- find and evaluate source material, which may include personal knowledge and interview, print and electronic media;
- integrate source material (including quotations, paraphrases, and summaries) purposefully and effectively, providing suitable authority and context;
- identify and collect the bibliographic information required for citations across disciplines;
- recognize the role and purpose of style guides;
- discuss political implications of citation and style (e.g. recognizing Indigenous forms of knowledge);
- document sources fully and ethically according to a current and audience-expected documentation system (e.g.MLA); and
- recognize and use primary and secondary sources appropriately.

COURSE TOPICS:

- The Reading and Writing Process
- Academic Writing
- Scholarly Research
- Critical Thinking and Rhetorical Analysis

See instructor's syllabus for the detailed outline of weekly readings, activities and assignments.

EVALUATION AND ASSESSMENT (Face-to-Face Delivery):

Assignments	% Of Total Grade
Research and Writing Portfolio	30%
Research Essay	35%
Rhetorical Précis (in-class)	5%
Participation	5%
Final Exam	<u>25%</u>
Total	100%

EVALUATION AND ASSESSMENT (Online Delivery):

Assignments	% Of Total Grade
Research and Writing Portfolio	30%
Research Essay	30%
Participation	10%
Rhetorical Précis	5%
Final Exam	<u>25%</u>
Total	100%

Please see the instructor's syllabus for specific classroom policies related to this course, such as details of evaluation, penalties for late assignments and use of electronic aids.

EXAM POLICY:

Students must attend all required scheduled exams that make up a final grade at the appointed time and place.

Individual instructors may accommodate for illness or personal crisis. Additional accommodation will not be made unless a written request is sent to and approved by the appropriate Department Head prior to the scheduled exam.

Any student who misses a scheduled exam without approval will be given a grade of "0" for the exam.

COURSE GRADE:

Course grades are assigned as follows:

Grade	A+	A	A-	B+	B	B-	C+	C	C-	D	F
Mark (Percent)	≥ 90	89-85	84-80	79-76	75-72	71-68	67-64	63-60	59-55	54-50	< 50

A grade of "D" grants credit, but may not be sufficient as a prerequisite for sequential courses.

ACADEMIC POLICIES:

See www.cotr.bc.ca/policies for general college policies related to course activities, including grade appeals, cheating and plagiarism.

COURSE CHANGES:

Information contained in course outlines is correct at the time of publication. Content of the courses is revised on an ongoing basis to ensure relevance to changing educational, employment and marketing needs. The instructor will endeavour to provide notice of changes to students as soon as possible. The instructor reserves the right to add or delete material from courses.