



English Skills 1 – ENGL 001

Upgrading for Academic and Career Entry

Course Outline

COURSE IMPLEMENTATION DATE: September 2008
OUTLINE EFFECTIVE DATE: September 2022
COURSE OUTLINE REVIEW DATE: March 2027

GENERAL COURSE DESCRIPTION:

This non-credit course is designed to build confidence and strengthen basic English skills, such as grammar, sentence structure, paragraph writing, and essay writing. Outcomes will be tailored to the individual to address their current skill levels, needs, and goals.

Program Information: Students may enroll in English Skills to determine placement in the Adult Upgrading Program, to prepare for a formal assessment, or to refresh skills before going into a course or program.

Delivery: This course is directed studies with a continuous intake.

COTR Credits: None

Hours for this course: 15 hours per week for a maximum of 4 weeks

Typical Structure of Instructional Hours:

Instructional Activity	Duration
Lecture Hours	
Seminars / Tutorials	
Laboratory / Studio Hours	
Practicum / Field Experience Hours	
Other Contact Hours – Directed Studies	60
Total	60

Practicum Hours (if applicable):

Type of Practicum	Duration
On-the-job Experience	
Formal Work Experience	
Other	
Total	

Course Outline Author or Contact:

Amber Kostuik, BEd, TESL 2

Signature

APPROVAL SIGNATURES:

Department Head
Joy Brown
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Dean of Trades and Technology
Dr. Jack Moes
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Department Head Signature

Dean Signature

EDCO

Valid from: September 2022 – March 2027

Education Council Approval Date

COURSE PREREQUISITES AND TRANSFER CREDIT:

Prerequisites: None

Corequisites: None

Flexible Assessment (FA):

Credit can be awarded for this course through FA

Yes

No

Transfer Credit: For transfer information within British Columbia, Alberta and other institutions, please visit <http://www.cotr.bc.ca/Transfer>.

Students should also contact an academic advisor at the institution where they want transfer credit.

Prior Course Number: N/A

Textbooks and Required Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

Handouts and Online resources are supplied.

LEARNING OUTCOMES:

Upon the successful completion of this non-credit course, students will be able to

- use correct grammatical structures;
 - demonstrate control over sentence patterns;
 - comprehend texts at an acceptable level; and
 - construct effective paragraphs.
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COURSE TOPICS:

Could include:

- Sentence Skills: grammar, mechanics, punctuation, and word choice
 - Sentence variety through combining effective paragraph and/or essay writing
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EVALUATION AND ASSESSMENT:

Evaluation and Assessment
Course grades will be assigned as follows: English Skills 001 is a Non-credit course. NCC will appear on student transcripts. Exercises assigned in class will be marked in class for student information only.

ACADEMIC POLICIES:

See www.cotr.bc.ca/policies for general college policies related to course activities, including grade appeals, cheating and plagiarism.

COURSE CHANGES:

Information contained in course outlines is correct at the time of publication. Content of the courses is revised on an ongoing basis to ensure relevance to changing educational, employment and marketing needs. The instructor endeavours to provide notice of changes to students as soon as possible. The instructor reserves the right to add or delete material from courses.