



VANCOUVER ISLAND
UNIVERSITY

LETTER OF AGREEMENT

Between

Vancouver Island University (VIU)

And

College of the Rockies (COTR)

BLOCK TRANSFER AGREEMENT TO

VIU's BACHELOR OF HOSPITALITY MANAGEMENT

This is a letter of agreement on the accreditation and block transfer of the Hospitality Management Diploma program provided by College of the Rockies.

VIU's Faculty of Management agrees to recognize block transfer credit of this program.

It is agreed that the parties of this agreement shall meet the following conditions:

Upon application to the Bachelor of Hospitality Management (BHM) program, Vancouver Island University agrees to recognize a block of 60 credits earned by any student who has successfully completed the Hospitality Management Diploma program provided by College of the Rockies.

1. The basis of admission is the criteria for the BHM program stated in the VIU calendar and are subject to the residency requirements of VIU.
2. Applicants, provided for under this agreement, will provide an official transcript documenting completion of their Hospitality Management Diploma awarded by College of the Rockies. Successful students must hold a minimum "C+" average grade for their completed diploma, with a minimum "C" grade in individual courses.
3. Upon admission to the VIU's BHM program, students will consult with the BHM advisor to plan the selection of 60 credits of degree completion course work. Degree completion requirements include an additional 60 credits of academic work and at least 9 credits of internship or cooperative work experience.



VANCOUVER ISLAND
UNIVERSITY

4. All students in undergraduate degree programs at VIU are required to complete six (6) credits of English composition courses. In the case of the BHM, these courses are VIU's ENGL 115 and 204. If transfer students do not satisfy this graduation requirement, they may opt to complete ENGL 115 and ENGL 204 as part of their elective courses.
 - a. A Hospitality Management Diploma student from COTR that has successfully completed COMC 110 Communications for Hospitality Industry will only be required to complete ENGL 115 or equivalent as part of their BHM. If the transfer student so chooses, ENGL 115 may be completed as a general elective within the required 60 credits of the BHM.
5. Admitted College of the Rockies students will be given registration priority which will afford them similar status to other continuing VIU degree students entering the third year of the BHM.
6. Both parties agree to communicate this agreement in a public manner through their respective websites.
7. The agreement will be reviewed every five (5) years, commencing fall semester 2023, by the undersigned and/or their designates for continued content and applied skill development compatibility.
8. **Expiration:** This articulation agreement is effective upon signature of all parties and expires five (5) years after such date.

The participating institutions will ensure that all in-progress articulation activities will have the opportunity to be completed within a reasonable time frame.

The agreement will be reviewed in its final year by representatives from both institutions and may be extended by mutual written approval of both institutions.

Termination of the agreement, with or without statement of the reasons for termination may be made in writing at any time and shall incorporate a six (6) month notice. If either party terminates this agreement, registered students will be allowed the opportunity to complete their current program of study as originally articulated.



VANCOUVER ISLAND
UNIVERSITY

Signed:

15 May 2023

Dr. Michael Quinn, Provost and Vice-President Academic, Vancouver Island University
Date

May 9, 2023

Dr. Rob Ferguson, Acting Dean, Faculty of Management, Vancouver Island University
Date

23 June 2023

Peter Briscoe, Chair, Hospitality Management, Vancouver Island University
Date

July 11, 2023

Paul Vogt, President and CEO
College of the Rockies
Date

July 10, 2023

Robin Hicks, VP Academic and Applied Research
College of the Rockies
Date