



# MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER

between

**College of the Rockies  
Cranbrook, BC**

and

**Royal Roads University  
Victoria, BC**

This memorandum of understanding constitutes an agreement between Royal Roads University (RRU) and the College of the Rockies (COTR). The participating units at the respective institutions are the College of Interdisciplinary Studies at RRU and the University Studies – Arts and Sciences Department at COTR.

## Objective of the Agreement

RRU agrees to facilitate the block transfer of students from COTR with appropriate prerequisite qualifications into the third year of the Bachelor of Arts in Interdisciplinary Studies program. By this agreement, applicants from COTR who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Interdisciplinary Studies program.

Successful completion, with a minimum “B” (3.00/4.33) GPA, of the:

- Associate of Arts Degree
- Associate of Science in Biology and Medicine Pre-Major
- Associate of Arts in Economics and Commerce Pre-Major
- Associate of Arts in Social Work Pre-Major

As a partner to this agreement, COTR agrees:

- to make information about this agreement and the RRU Bachelor of Arts in Interdisciplinary Studies degree options available to students;
- to provide opportunity for representatives of RRU to visit appropriate forums at COTR to disseminate information about the RRU Bachelor of Arts in Interdisciplinary Studies program;
- to notify RRU with as much lead time as possible of any curriculum changes to the credentials noted above.

As a partner to the agreement, RRU agrees:

- to provide students from COTR holding a credential as noted above with academic acceptance into the third year of the Bachelor of Arts in Interdisciplinary Studies at RRU, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the Bachelor of Arts in Interdisciplinary Studies program;
- whenever possible, to count any undefined transfer credits towards the Bachelor of Arts in Interdisciplinary Studies requirements to prevent students having to unnecessarily take additional courses to qualify for graduation;
- to notify COTR, with as much lead time as possible, of any curriculum changes to the Bachelor of Arts in Interdisciplinary Studies program;
- to notify COTR, with as much lead time as possible, about any anticipated or approved changes to the Bachelor of Arts in Interdisciplinary Studies requirements.

## Liaison

Implementation of this agreement will be through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

## Term of the Agreement

This agreement shall be in place for a period of five years commencing January 1, 2022. At the end of this time, the agreement will be subject to review and renewal by RRU. If there are impediments to renewal, RRU will notify the transfer partner of the impediments, with the goal of negotiating a new agreement.

RRU retains the right to limit the number of students admitted under this agreement.

On behalf of the College of the Rockies:



Feb 17, 2022

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Paul Vogt, President & CEO

Date



February 16, 2022

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Robin Hicks, Vice President, Academic and Applied Research

Date

On behalf of Royal Roads University:



November 23, 2012

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Veronica Thompson, PhD, Vice President Academic and Provost

Date