



Royal Roads
UNIVERSITY

MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER

between

College of the Rockies
Cranbrook, BC
and

Royal Roads University
Victoria, BC

This memorandum of understanding constitutes an agreement between Royal Roads University (RRU) and College of the Rockies. The participating units at the respective institutions are the School of Environment and Sustainability at RRU and the Arts and Sciences – University Studies at the College of the Rockies.

Objective of the Agreement

RRU agrees to facilitate the block transfer of students from College of the Rockies with appropriate prerequisite qualifications into the RRU programs within the School of Environment and Sustainability noted below. By this agreement, applicants from College of the Rockies who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the RRU program. Entrance to all programs at RRU is on a competitive basis.

College of the Rockies Program:	School of Environment and Sustainability Programs		
	Bachelor of Science in Environmental Science and Bachelor of Science in Environmental Management	Bachelor of Science in Environmental Practice	Bachelor of Arts in Environmental Practice
Associate of Science (ASc) – Environmental Science	Approved for block transfer - must include at least 6 credits of university level chemistry	Approved	Approved
Associate of Science (ASc) – General	Approved for block transfer - must include at least 6 credits of biology, 6 credits of chemistry and 6 credits of math (calculus, linear algebra or physics)	Approved	Approved

As a partner to this agreement, College of the Rockies agrees:

- to make information about this agreement and the School of Environment and Sustainability degree options available to students;
- to provide opportunity for representatives of RRU to visit appropriate forums at College of the Rockies to disseminate information about the School of Environmental and Sustainability programs noted above in this agreement;
- to notify RRU with as much lead time as possible of any curriculum changes to the diploma(s) outlined above.

As a partner to the agreement, RRU agrees:

- to provide students from College of the Rockies, holding an approved diploma, academic acceptance into RRU's School of Environment and Sustainability programs approved in this agreement, provided all other entrance criteria are met (per the program specific admission requirements on the RRU website) and space remains available in the program;
- whenever possible, to count any undefined transfer credits towards the requirements for the School of Environment and Sustainability programs approved in this agreement to prevent students having to unnecessarily take additional courses to qualify for graduation;
- to notify College of the Rockies, with as much lead time as possible, of any curriculum changes to the School of Environment and Sustainability programs approved in this agreement;
- to notify College of the Rockies, with as much lead time as possible, about any anticipated or approved changes to admission requirements for the School of Environment and Sustainability programs approved in this agreement.

Liaison

Implementation of this agreement will be through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

Term of the Agreement


This agreement shall be in place for a period of five years commencing November 1, 2020. At the end of this time, the agreement will be subject to review and renewal by RRU. If there are impediments to renewal, RRU will notify the transfer partner of the impediments, with the goal of negotiating a new agreement.

RRU retains the right to limit the number of students admitted under this agreement.

On behalf of College of the Rockies:




Robin Hicks, Vice-President Academic and Applied Research
January 14, 2021
Date



Paul Vogt, President and CEO
Feb 8, 2021
Date

On behalf of Royal Roads University:



Dr. William Holmes, Vice President Academic and Provost (Interim)
December 17, 2020
Date