



ARTICULATION MEMORANDUM OF UNDERSTANDING

BETWEEN

COLUMBIA SOUTHERN UNIVERSITY
21982 University Lane, Orange Beach, Alabama 36561

AND

COLLEGE OF THE ROCKIES
2700 College Way, Box 8500, Cranbrook, British Columbia V1C 5L7

1. PURPOSE

The purpose of this Memorandum of Understanding (MOU) between **Columbia Southern University (CSU)**, institutionally accredited by the Distance Education Accrediting Commission – DEAC; and **College of the Rockies** is to establish criteria for a transfer credit and program acceptance agreement. This agreement allows the transferability of credit between both institutions, where applicable.

2. FACILITATING COOPERATION

A. CSU and College of the Rockies mutually agree to:

1. Identify a point of contact, respectively, to coordinate the review of coursework and determine transfer of credit to CSU programs.
2. Provide a depiction of respective logos and approved text and authorize the other Party to use such logo and text to promote the program, provided the respective materials are approved in writing by the Parties. Use of materials, approved or otherwise, outside of the agreement is expressly prohibited without prior authorization and written consent.
3. Inform students that tuition, fees, and other costs shall be received directly from the student. **College of the Rockies** is not responsible to pay any student tuition, fees, or other costs.

B. CSU shall:

1. Provide **College of the Rockies** students and graduates with **CSU** degree program requirements. Program information is located publicly on the **CSU** website and in the **CSU** university catalog. All **CSU** associate and bachelor's degree courses and

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programs are eligible for **College of the Rockies** credit consideration and review by the appropriate **CSU** authority.

2. Provide **College of the Rockies** and graduates with **CSU's** admission requirements, and institutional policies and procedures. **College of the Rockies** students and graduates are required to follow all **CSU** requirements, policies, and procedures for all degree programs.
3. Provide **College of the Rockies** students, faculty, staff, and their families with a **Learning Partnership** discount of 10% for any and all courses taken at **CSU**.
4. Deploy a Partner-specific landing page with instructions and transfer credit requirements for prospective students.
5. Reserve the right to modify degree program requirements at any time to preserve the University's best practices and program integrity. **CSU** policies, regulations, procedures, and curricula are subject to change without prior notice, if necessary, to keep the University in compliance with accrediting and regulatory guidelines.

C. College of the Rockies shall:

1. Provide, upon **CSU's** request and for the purposes of determining applicability to **CSU** degree programs, all **College of the Rockies** materials, instructor qualifications, and copies of all current certifications. This does not include the following.
 - a. Instructor personal notes.
 - b. Student examination and assessment instruments.
 - c. Proprietary material from a third party and used by **College of the Rockies**, provided the material can be reasonably excluded or extracted without significant impact to the lesson.
 - d. Confidential personnel records not subject to disclosure pursuant to state or federal law.
2. Notify **CSU** of any course changes that affect this **MOU**, including courses that are added, dropped, or modified.
3. Inform **College of the Rockies** students and graduates of the terms of this **MOU** and provide the **CSU** partner-specific URL.

3. APPLICABILITY, REVIEW, AND EFFECTIVE DATE

- A. Applicability:** This **MOU** applies to both parties and to any and all of their respective employees, agents, and consultants involved in course design, maintenance, documentation, and delivery, as well as evaluation of course materials and students. Nothing in this **MOU** shall take precedence or negate in any way the policy, directives, and procedures of the respective signatory. Conflicts between this document and any other guidance shall be referred to the respective point of contact for resolution. If a satisfactory resolution cannot be achieved at this level, the responsible points of contact shall refer the matter to the signatories of this **MOU** through their respective channels.

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- B. When requested by either party, the parties will convene to consider whether this **MOU** remains beneficial to both parties and will consider all potential modifications or updates to optimize the **MOU**.
- C. This **MOU** is effective upon acceptance of both parties as indicated by the authorized signatures below. It shall continue in force for three (3) years. A sixty-day period of effectiveness begins prior to the end of the **MOU**, which provides opportunity for both parties to discuss and consider an additional two (2) year term.

4. VOLUNTARY CHARACTER OF RELATIONSHIP

Each Party:

- A. acknowledges their voluntary participation in this cooperative arrangement and in doing so imposes no obligation to expend money or other resources beyond the simple administrative actions outlined in this **MOU**.
- B. agrees to bear its own cost of participation in this **MOU**. All costs incurred under this **MOU** are gratuitously rendered and will not result in a charge or obligation to the other Party.
- C. agrees the relationship of the Parties under this **MOU** and any resulting written agreements shall be that of independent contractors, and neither Party shall be deemed, nor shall hold itself out as being, a partner, broker, employee, servant, or agent of the other Party.
- D. agrees neither Party shall be liable for the acts, statements, or representations of the other which in any way relate to this **MOU**.

5. TERMINATION

Either Party, without cause, may terminate this **MOU** with a ninety-day written notice to the other Party.

- A. Upon notice of termination, both Parties will update their respective websites within 30 calendar days of the termination date.
- B. **CSU** agrees to accept validated transfer credits presented to **CSU** by a student through the close of business on the termination date.
- C. Notwithstanding the foregoing, either Party may immediately terminate this agreement in the event that participation under the agreement gives rise to a violation of any requirement of federal or state law, regulation, or the requirements of any accrediting agency having jurisdiction.

Signatories

Columbia Southern University

College of the Rockies

Warren Keith Padgett 4-21-2020

Paul Vayt

April 25, 2022

Academic Program Director Date

President and CEO Date

Rachel Farris 4.21.22

Robin Hill

25 April '22

Registrar Date

Vice President Academic and Research Date

Juel Manjone 4-21-22

Joe

25 Apr 22

Assistant Provost, International Programs Date

Dean, Trades and Technology Date

Mark Kell 4/22/2022

Vice Provost Date

Janel Gibson 4/24/2022

Provost and Chief Academic Officer Date

Appendix 1 – Crosswalk

College of the Rockies: Fire Programs	Semester Hours (SH)/ Contact Hours (CH)	Columbia Southern University Course Equivalency*	Semester Hours
Fire Training Certificate Program			
NFPA Based Courses:			
FIRE 111 Hazardous Materials Awareness	0.5 SH 8 CH	No Credit	-
FIRE 112 Hazardous Materials Operations	2 SH 32 CH	Program Electives/Open Electives	2
FIRE 118 Rope Rescue Technician Level I	2 SH 40 CH	Program Electives/Open Electives	2
FIRE 120 Vehicle Technical Rescuer Level I	2 SH 40 CH	Program Electives/Open Electives	2
FIRE 123 Industrial Fire Brigade Member - Incipient	2 SH 32 CH	Program Electives/Open Electives	2
FIRE 127 Fire Fighting Practices Level I and II	14 SH 320 CH	FIR 2301 Principles of Fire and Emergency Services	3
		FIR 2302 Principles of Fire and Emergency Services Safety and Survival	3
		Program Electives/Open Electives	8
FIRE 128 Confined Space Rescue Technician Level I	2 SH 40 CH	Program Electives/Open Electives	2
Other Fire Services-related Courses:			
FIRE 102 Rapid Intervention Awareness	1 SH 16 CH	Program Electives/Open Electives	1

FIRE 103 Emergency Scene Traffic Control	0.5 SH 8 CH	No Credit	-
FIRE 106 Emergency Vehicle Operation	1 SH 16 CH	Program Electives/Open Electives	1
FIRE 113 Incident Command Systems 100	0.5 SH 8 CH	No Credit	-
FIRE 114 Incident Command Systems 200	0.5 SH 8 CH	No Credit	-
FIRE 116 First Responder	2 SH 40 CH	Program Electives/Open Electives	2
FIRE 117 Emergency Services Workplace Preparation	0 SH 24 CH	No Credit	-
Continuing Education Courses: (Contact Hours Only)			
PVHE 300 Occupational First Aid Level III	77 CH	Open Electives	1
PVHE 315 Emergency Medical Responder	48 CH	Open Electives	1
PVHE 700 Workplace Hazardous Material Information System (WHMIS)	4 CH	No Credit	-
PVHE 701: Transportation of Dangerous Goods (TDG)	4 CH	No Credit	-
PVIN 131: Airbrakes	20 CH	Program Electives/Open Electives	1
PVNR 107: SPP-WFF 1 Wildland Firefighter Level 1	7 CH	No Credit	-
PVNR 125: Basic Chainsaw Operations and Safety	8 CH	No Credit	-
PVNR 170: S100 Basic Fire Suppression and Safety	16 CH	Program Electives/Open Electives	1

PVNR 174: S185 Fire Entrapment Avoidance and Safety	3 CH	No Credit	-
Fire Innovation Training: British Columbia (BC) Playbook (Contact Hours Only)			
BC Playbook Exterior Fire Fighter	65 CH	Program Electives/Open Electives	1
BC Playbook Interior Fire Fighter	75 CH	Program Electives/Open Electives	1
Additional Fire Courses			
FIRE 201/202 Fire Officer I/II Combination	6 SH 160 CH	FIR 4302 Fire Service Personnel Management	3
		Program Electives/Open Electives	3
FIRE 203 Fire Service Instructor Level I	2 SH 40 CH	Program Electives/Open Electives	2
FIRE 223 Fire Service Instructor Level II	2 SH 40 CH	Program Electives/Open Electives	2
FIRE 215 Incident Safety Officer	2 SH 32 CH	Program Electives/Open Electives	2
FIRE 220 Rope Rescue Technician	2 SH 40 CH	Program Electives/Open Electives	2
FIRE 128B Confined Space Rescue Technician Level II	2 SH 40 CH	Program Electives/Open Electives	2

Notes:

* Course Equivalency Notes:

- Credit awarded is subject to degree requirements at the time of enrollment.
- Individual Fire Officer I or II certificate credit is not applicable.
- Program Elective application dependent upon program director approval.
- Program Elective credit is only transferred in multiples of 3 semester hours.
- CSU is in the process of converting to new course numbers and anticipates completion by July 1, 2022.

Link to Fire Services programs offered: [Fire Services Training - College of the Rockies % \(cotr.bc.ca\)](https://cotr.bc.ca)

Link to Fire Training Certificate Program information: <https://cotr.bc.ca/programs/fire-services-training/fire-training-certificate-program/>

Link to Fire Innovation Training information: <https://cotr.bc.ca/programs/fire-services-training/fire-innovation-training-fit/>