

# **LETTER OF AGREEMENT**

**Between**

**Vancouver Island University (VIU)**

**And**

**College of the Rockies**

## **BLOCK TRANSFER AGREEMENT TO VIU's BACHELOR OF TOURISM MANAGEMENT**

This is a letter of agreement on the articulation and block transfer of the Tourism and Recreation Management and Adventure Tourism Business Operations Diplomas delivered by College of the Rockies (COTR).

Vancouver Island University's Faculty of Management agrees to recognize block transfer credit from these programs.

It is agreed that the parties of this agreement shall meet the following conditions:

1. Upon application to the Bachelor of Tourism Management (BTM) program, Vancouver Island University agrees to recognize a block of 60 transfer credits (entry into year 3) earned by any student who has successfully completed the Tourism and Recreation Management, or Adventure Tourism Business Operations Diplomas, with a minimum "C+" average grade for their completed diploma and a minimum "C" grade in individual courses, provided by College of the Rockies. The basis of admission is the criteria for the BTM program stated in the VIU calendar. Refer to:  
<https://www2.viu.ca/calendar/Business/bachelortourismmanagement.asp>
2. Applicants, provided for under this agreement, will provide an official transcript documenting completion of their Tourism and Recreation Management, or Adventure Tourism Business Operations Diploma.
3. Upon admission to the VIU's Bachelor of Tourism Management program students will consult with a BTM advisor to plan the selection of 60 credits of degree completion course work. Degree completion requirements include an additional 60 credits of academic work and at least 9 credits of internship or cooperative work experience. Refer to the requirements under "Program Outline" at -  
<https://www2.viu.ca/calendar/Business/bachelortourismmanagement.asp>
4. All BTM students are required to take TRMT 324 – Financial Management in Recreation & Tourism. Transfer students without the prerequisite requirement (3 credits of Accounting) may complete it as part of their BTM General electives.
5. All students in undergraduate degree programs at VIU are required to complete 6 credits of English composition courses. In the case of the BTM, these courses are ENGL 115 &

204. If transfer students do not satisfy this graduation requirement, these courses may be completed as part of their BTM general electives.

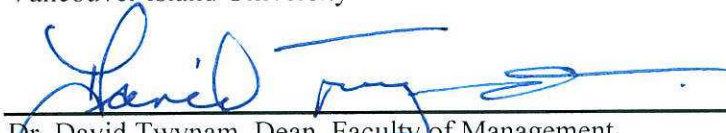
6. Admitted COTR students will be given registration priority, which will afford them similar status to other continuing VIU degree students entering third year.
7. Both parties agree to communicate this agreement in a public manner through their respective websites.
8. The agreement will be reviewed every five years, commencing fall semester 2021, by the undersigned and/or their designates for continued content and applied skill development compatibility.
9. Any changes in curriculum or program content, of either party, from the current (April 2016) programs will entail a review and potential revisions to this Letter of Agreement.
10. This Letter of Agreement may be ended by either party upon written notice of thirty (30) days.



Sept 12/16

Dr. David Witty, Provost and Vice-President Academic  
Vancouver Island University

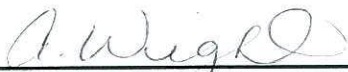
Date



Sept 7/16.

Dr. David Twynam, Dean, Faculty of Management,  
Vancouver Island University

Date



Dr. Aggie, Chair, Department of Recreation & Tourism Management  
Vancouver Island University

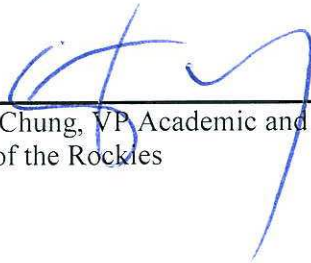
Date



24 Aug, 2016

David Walls, President and CEO  
College of the Rockies

Date



22 AUG 2016

Dr. Stan Chung, VP Academic and Applied Research  
College of the Rockies

Date