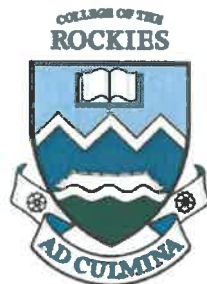


MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER



between
College of the Rockies
Cranbrook, BC



and

Olds College of Agriculture & Technology
Olds, Alberta

This memorandum of understanding constitutes an agreement between Olds College and College of the Rockies.

Objective of the Agreement:

College of the Rockies (COTR) agrees to facilitate the block transfer of students from Olds College, General Management Major diploma program, with appropriate prerequisite qualifications into the 120 credit COTR Bachelor of Business Administration in Sustainable Business Practices degree. By this agreement, applicants from Olds College who meet the requirements outlined below will be eligible for admission to COTR with full block transfer, provided all other entrance criteria are met and space remains available in the Bachelor of Business Administration in Sustainable Business Practices degree.

Terms of Agreement

- Block transfer table attached
 - (Appendix A- General Management Major diploma)

As a partner to this agreement, Olds College agrees:

- To provide opportunity for representatives of COTR to visit appropriate forums at Olds College to disseminate information about the COTR programs;
- To notify COTR when changes are made to the General Management diploma program curriculum; and
- To provide COTR with updated information annually about the Olds College programs.

As a partner to the agreement, College of the Rockies agrees:

- To provide students holding the General Management diploma program from Olds College with academic acceptance into the Bachelor of Business Administration in Sustainable Business Practices degree at COTR;
- Whenever possible, to count any undefined transfer credits towards the Bachelor of Business Administration in Sustainable Business Practices degree requirements to avoid students from having to unnecessarily take additional courses to qualify for graduation; and

- To provide Olds College with updated information about the COTR programs on an annual basis.

Provisions

- This transfer agreement features guaranteed admission into the 3rd year of the Bachelor of Business in Sustainable Business Practices degree for students who have successfully completed all of the courses in the agreement with an Olds College GPA of 2.3 (C+) with a minimum grade of C on transferred courses.

Exchange of Information:

Both parties will update the other with respect to changes in their courses and programs that are anticipated or approved.

Both parties agree to make information about this arrangement available to their respective relevant institutional departments and students.

Implementation of this agreement will be through the Registrar’s Office at each institution, in consultation with the appropriate authorities in the respective programs.

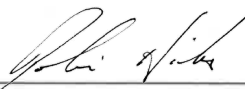
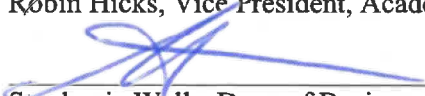
Duration and Termination of the Agreement

This agreement shall be in place for five years commencing September 1, 2024. The agreement will then be subject to review and renewal. If there are impediments to renewal, COTR will notify the transfer partner of the impediments, with the goal of negotiating a new agreement. Final approval of the agreement will remain with the President of College of the Rockies.


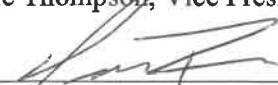
This MOU may be terminated by either Party at any time provided that the terminating Party gives written notice of its intention at least six months prior to termination.

COTR retains the right to limit the number of students admitted under this agreement.

On behalf of College of the Rockies:

	July 24, 2024	
Robin Hicks, Vice President, Academic		Date
	August 8, 2024	
Stephanie Wells, Dean of Business, University Studies Arts and Science		Date

On behalf of Olds College:

	July 17, 2024	
Debbie Thompson, Vice President, Academic		Date
	July 9, 2024	
Dalin Bullock, Dean, Life Science & Business		Date



COLLEGE OF
THE ROCKIES

Transfer Agreement

between
Olds College
and
College of the Rockies

Effective: September 1, 2024

Renewal Date: September 1, 2029

The table below outlines the course-by course or block transfer arrangements. With appropriate selection, students completing requirements for the Business Management Diploma-General Management Major program at Olds College will be eligible for 60 transfer credits at the College of the Rockies towards the Bachelor of Business Administration in Sustainable Business Practices degree program.

Name of Program: Business Management Diploma-General Management Major

	Olds College Program Requirements (Course-Credit)		COTR/Transfer Arrangement (Course-Credit)
Term 1	Required Courses- Business Certificate		
ACT 1011	Accounting Principles (3)	ACCT 261	Introductory Financial Accounting 1 (3)
BUS 1050	Business Mathematics (3)	MATH 111	Business Mathematics (3)
COM 1020	Workplace Communications (3)	COMC 100	Written and Oral Communication Skills (3)
ECN 1010	Microeconomics (3)	ECON 101	Microeconomics (3)
MGT 1000	Principles of Management (3)	MGMT 204	Principles of Management (3)
Term 2			
ACT 1012	Accounting Principles (3)	ACCT 262	Introductory Financial Accounting 2 (3)
CMP 1100	Computer Applications (3)	COMP 1XX	General Elective (3)
ECN 1020	Macroeconomics (3)	ECON 102	Macroeconomics (3)
MKG 1021	Marketing Principles (3)	MKTG 281	Principles of Marketing (3)
	Choose the elective from the list below for seamless entry		Ensure prerequisites are met prior to taking the course
MGT 1200	Organizational Behavior (3)	MGMT 216	Organizational Behaviour (3)
Term 1	Required Courses- Business Diploma		
FIN 2130	Small Business Finance (3)	ACCT 3XX	300-400 Business Elective (3)
HRM 1010	Human Resources Management (3)	MGMT 302	Human Resource Management (3)
MGT 2110	Operations Management (3)	MGMT 2XX	100-200 Business Elective (3)
MGT 2120	Risk Management (3)	FINS 2XX	100-200 Business Elective (3)
MKG 2150	Marketing and Sales (3)	MKTG 2XX	100-200 Business Elective (3)
Term 2			
BUS 2220	Research and Data Management (3)	MGMT 318	Research Methods (3)
COM 2250	Strategic Communications (3)	COMC 101	Technical and Professional Writing (3)

MGT 2240	Innovation and Strategy (3)	MGMT 3XX	300-400 Business Elective (3)
MGT 2400	Introduction to Project Management (3)	MGMT 2XX	100-200 Business Elective (3)
MGT 2210	Entrepreneurship (3)	MGMT 316	Entrepreneurship and Small Business Management (3)
	Total Credits (60)		Total Credits 60

Provisions:

Students will be required to maintain a 65% average or COTR GPA of 4.0 with a minimum mark of 60% or C in each course in the BBA program before being permitted to enroll in MGMT 470.

Students will be required to complete the following course load to obtain their Bachelor of Business Administration in Sustainable Business Practices degree:

<i>Course</i>	<i>Description</i>	<i>Certification</i>	<i>Credit</i>
ACCT 265 or ACCT 375	Managerial Accounting for Non-Accountants or Introductory Management Accounting		3
COMP 154	Computer Applications in Business	Certificate	3
MGMT 212	Business Law	Diploma	3
MGMT 303	Business Ethics	Diploma	3
MGMT 411	Business Management Review	Diploma	3
STAT 106	Statistics	Diploma	3
1 -100-200 level business course	Refer to COTR calendar for examples	Degree	3
2 -300-400 level business course	Refer to COTR calendar for examples	Degree	6

General Education Requirements

ENGL 100	English Composition	Degree	3
COMC 102	Advanced Professional Communication	Degree	3
2 Social Science or Humanities	ANTH, CRIM, ENGL, ECON, ENST, FREN, HIST, INDG, RELG, PHIL, POLI, PSYC, SOCI, SPAN	Degree	6
2 Laboratory Science	BIOL, CHEM, ENSC, GEOG, GEOL, PHYS	Degree	6

COTR residency requirements for the BBA degree are 25% of 120 credits, or 30 credits. Therefore, students are required to take at least 30 credits at COTR, including 15 credits from the list above and 15 credits in sustainability requirements (see list below). The remaining courses may be taken at COTR or elsewhere, provided they are transferable to COTR. Please refer to COTR transfer site for more information:
<http://www.cotr.bc.ca/Transfer/>.

Note: Transfer credit accepted by COTR may not be accepted by another institution and conversely transfer credit accepted at another institution may not be accepted at COTR.

Sustainability Requirements: Must be taken at College of the Rockies

MGMT 310	Sustainability Theory and Metrics	Degree	3
MGMT 410	Managing Sustainable Operations	Degree	3
MGMT 470	Sustainable Business and Project Development and Research	Degree	4
MGMT 480	Sustainable Business Project Implementation	Degree	3
MGMT 490	Sustainable Business Project Evaluation and Presentation	Degree	2
	Total Credits		60