

# Tourism Management Certificate and Diploma Planning Form

Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

This guide is for program planning purposes only. Please refer to [AccessCOTR](#) for course schedules and course pre-requisites. Courses are scheduled with the assumption that students are taking five courses a semester and completing the credential in the time expected. It is the student's responsibility to always refer to the Program Outline for complete program requirements

Program Requirements		Credits	Term
<b>Year One</b>			
	Select ONE from the following: <ul style="list-style-type: none"> <li>• COMC 101 Technical and Professional Writing</li> <li>• ENGL 100 English Composition*</li> </ul>	3	
	Select ONE from the following: <ul style="list-style-type: none"> <li>• ACCT 261 Introduction to Financial Accounting*</li> <li>• ACCT 263 Financial Accounting for Tourism Majors</li> </ul>	3	
	Select ONE from the following: <ul style="list-style-type: none"> <li>• COMP 153 Introduction to Data Processing</li> <li>• COMP 154 Computer Applications in Business*</li> </ul>	3	
	Select ONE from the following: <ul style="list-style-type: none"> <li>• TOUR 231 Student Work Placement</li> <li>• CO-OP 100/150 Co-Operative Education**</li> </ul>	3	
COMC 102	Advanced Professional Communications	3	
MGMT 204	Principles of Management	3	
MGMT 216	Organizational Behaviour	3	
MKTG 281	Principles of Marketing	3	
TOUR 111	Introduction to Tourism	3	
TOUR 160	Industry Certifications	0	
	Select ONE from the following: <ul style="list-style-type: none"> <li>• COMP 154 Computer Applications in Business</li> <li>• ECON 101 Microeconomics</li> <li>• POLI 100 Introduction to Politics and Government</li> <li>• STAT 106 Statistics</li> <li>• Any University Arts and Science or Business Management course that supports their tourism management goals</li> </ul>	3	
<b>Total Certificate Credits</b>		<b>30</b>	
<b>Year Two</b>			
COMC 253	Intercultural Communications	3	
GEOG 210	Geography of British Columbia	3	
MGMT 302	Human Resource Management	3	
MGMT 316	Entrepreneurship and Small Business Management	3	
MKTG 283	Consumer Behavior	3	
MKTG 289	Integrated Marketing Communications	3	
RECR 220	Event Management	3	
TOUR 237	Sustainable Tourism	3	
TOUR 240	Risk Management and Liability in Tourism and Recreation	3	
	Select ONE from the following: <ul style="list-style-type: none"> <li>• ANTH 101 Introduction to Cultural Anthropology</li> <li>• INDG 120 Introduction to Indigenous Peoples' Worldviews (BC Focus)</li> <li>• MGMT 303 Business Ethics</li> <li>• SOCI 101 Introduction to Sociology: The Individual and Society</li> <li>• Any University Arts and Science or Business Management course that supports their tourism management goals</li> </ul>	3	
<b>Total Diploma Credits</b>		<b>60</b>	

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\* Students interested in laddering into the Bachelor of Business Administration are recommended to take the following: ACCT 261, ECON 101, ENGL 100, COMP 154

\*\*CO-OP 100/150 may be substituted for TOUR 231- students opting for this option graduate with 61 credits.

## Prerequisites and Corequisites

- Courses with prerequisites must be completed before you start the course being studied
- Courses with co-requisites must be taken at the same time as the course being studied
- Prerequisites and course descriptions can be found at [Courses - College of the Rockies \(cotr.bc.ca\)](http://Courses - College of the Rockies (cotr.bc.ca))

Important information regarding your program can be found in the [Academic Calendar](#). You will want be familiar with:

- Graduation requirements
- Course information
- Time limits for completing a credential
- Other information specific to your program of choice

College of the Rockies courses are categorized below, this table is for general information. Not all course categories and codes are available to students in their program. Students are to refer to their program outline for their program requirements and are recommended to connect with an academic advisor with additional questions.

Arts- Humanities	Arts- Social Sciences	Sciences	Other Areas
Communications (COMC)	Anthropology (ANTH)	Astronomy (ASTR)	Business (ACCT, FINS, MGMT, MKTG)
Creative Writing (CRWT)	Criminology (CRIM)	Biology (BIOL)	Computer Technology (COMP)
English (ENGL)	Economics (ECON)	Chemistry (CHEM)	Recreation (RECR)
Fine Arts (FA)	Environmental Studies (ENST)	Computer Science (CSCIE)	Tourism (TOUR)
First Nations (FNST)	Health (HLTH)****	Computer Technology (COMP)	
French (FREN)	Human Service Worker (HSWR)*****	Engineering (ENGR)	
History (HIST)	Indigenous Studies (INDG)	Environmental Science (ENSC)	
Ktunaxa (KTUN)	Kinesiology (KNES)***	Geography (GEOG)	
Philosophy (PHIL)	Political Science (POLI)	Geology (GEOL)	
Religious Studies (RELS)	Psychology (PSYC)	Kinesiology (KNES)***	
Spanish (SPAN)	Sociology (SOCL)	Mathematics (MATH)	
		Physics (PHYS)	
		Statistics (STAT)	

\*\*\*Kinesiology (KNES) 102, 103, 104, 110, 163, 201, 202, 203, 204, 205, 206, 209, 270

\*\*\*\*Health (HLTH) 104, 163, 205

\*\*\*\*\*Human Service Worker (HSWR) 200, 201, 215. Human Service Worker satisfies the Associate of Arts at College of the Rockies but may not transfer to your institution of choice. Consult with the [BC Transfer Guide](#) before undertaking a course in this area.