

# Recreation Management Certificate and Diploma Planning Form

Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

Student name: \_\_\_\_\_

This guide is for program planning purposes only. Please refer to [AccessCOTR](#) for course schedules and course pre-requisites. Courses are scheduled with the assumption that students are taking five courses a semester and completing the credential in the time expected. It is the student's responsibility to always refer to the Program Outline for complete program requirements

Program Requirements		Credits	Term
<b>Fall</b>			
	Select ONE from the following: <ul style="list-style-type: none"> <li>• COMC 101 Technical and Professional Writing</li> <li>• ENGL 100 English Composition*</li> </ul>	3	
	Select ONE from the following: <ul style="list-style-type: none"> <li>• COMP 153 Introductions to Data Processing</li> <li>• COMP 154 Computer Applications in Business*</li> </ul>	3	
MGMT 204	Principles of Management	3	
RECR 100	Leisure and Recreation in Canadian Society	3	
RECR 102	Leadership and Community Participation	3	
<b>Winter</b>			
COMC 102	Advanced Professional Communication	3	
MKTG 281	Principles of Marketing	3	
RECR 150	Recreational Planning 1	3	
	Select ONE from the following: <ul style="list-style-type: none"> <li>• RECR 231 Student Work Placement</li> <li>• COOP 100/COOP 150 Cooperative Education Seminar and Work Term**</li> </ul>	3	
	Select ONE from the following: <ul style="list-style-type: none"> <li>• COMP 154 Computer Applications in Business</li> <li>• FNST 101 First Nations Studies 1</li> <li>• INDG 105 Introduction to Health and Wellness in Indigenous Communities</li> <li>• MGMT 216 Organizational Behaviour</li> <li>• MGMT 305 Social Enterprise</li> <li>• Any University Arts, Science or Business Management course that supports their recreational goals</li> </ul>	3	
<b>Total Certificate Credits</b>		<b>30</b>	
<b>Fall</b>			
	Select ONE from the following: <ul style="list-style-type: none"> <li>• ACCT 261 Introduction to Financial Accounting 1*</li> <li>• ACCT 263 Financial Accounting for Tourism Majors</li> </ul>	3	
MGMT 304	Introduction to Non-Profit Management	3	
RECR 220	Event Management	3	
RECR 260	Budget and Proposal Writing	3	
TOUR 240	Risk Management and Liability in Tourism and Recreation	3	
<b>Winter</b>			
COMC 253	Intercultural Communications	3	
MGMT 302	Human Resource Management	3	
RECR 200	Recreation Programming for Diverse Populations	3	
RECR 210	Recreation Facility Planning and Maintenance	3	
RECR 250	Research and Programming	3	
<b>Total Diploma Credits</b>		<b>60</b>	

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\*Students interested in laddering into the Bachelor of Business Administration are recommended to take the following: ENGL 100, COMP 154, ACCT 261

\*\*CO-OP 100/150 may be substituted for RECR 231- students opting for this option graduate with 61 credits.

## Prerequisites and Corequisites

- Courses with prerequisites must be completed before you start the course being studied
- Courses with co-requisites must be taken at the same time as the course being studied
- Prerequisites and course descriptions can be found at [Courses - College of the Rockies \(cotr.bc.ca\)](https://www.cotr.bc.ca/Courses)

Important information regarding your program can be found in the [Academic Calendar](#). You will want to be familiar with:

- Graduation requirements
- Course information
- Time limits for completing a credential
- Other information specific to your program of choice

College of the Rockies courses are categorized below, this table is for general information. Not all course categories and codes are available to students in their program. Students are to refer to their program outline for their program requirements and are recommended to connect with an academic advisor with additional questions.

Arts- Humanities	Arts- Social Sciences	Sciences	Other Areas
Communications (COMC)	Anthropology (ANTH)	Astronomy (ASTR)	Business (ACCT, FINS, MGMT, MKTG)
Creative Writing (CRWT)	Criminology (CRIM)	Biology (BIOL)	Computer Technology (COMP)
English (ENGL)	Economics (ECON)	Chemistry (CHEM)	Recreation (RECR)
Fine Arts (FA)	Environmental Studies (ENST)	Computer Science (CSCIE)	Tourism (TOUR)
First Nations (FNST)	Health (HLTH)****	Computer Technology (COMP)	
French (FREN)	Human Service Worker (HSWR)*****	Engineering (ENGR)	
History (HIST)	Indigenous Studies (INDG)	Environmental Science (ENSC)	
Ktunaxa (KTUN)	Kinesiology (KNES)***	Geography (GEOG)	
Philosophy (PHIL)	Political Science (POLI)	Geology (GEOL)	
Religious Studies (RELS)	Psychology (PSYC)	Kinesiology (KNES)***	
Spanish (SPAN)	Sociology (SOCL)	Mathematics (MATH)	
		Physics (PHYS)	
		Statistics (STAT)	

\*\*\*Kinesiology (KNES) 102, 103, 104, 110, 163, 201, 202, 203, 204, 205, 206, 209, 270

\*\*\*\*Health (HLTH) 104, 163, 205

\*\*\*\*\*Human Service Worker (HSWR) 200, 201, 215. Human Service Worker satisfies the Associate of Arts at College of the Rockies but may not transfer to your institution of choice. Consult with the [BC Transfer Guide](#) before undertaking a course in this area.