

Honouring that the work we do is on the traditional territories of the Ktunaxa and Kinbasket Peoples.

In attendance: Katie Andruschuk, Darrell Bethune, Kevin Boehmer, Joy Brown, Katie Burles, Sharon Demaine, Nathan Dueck, Heather Hepworth, Robin Hicks, Sandi Hill, Jennifer Inglis, Kouki Maturra, John McDonough, Lois Murray, Bradley Schmidt, Doris Silva, David Walls

Regrets: Erin Aasland Hall, Reg Goldsbury, Ben Heyde, Gursharan Singh

Guests: Kerry Brinkert

Housekeeping due to meeting being on online and not in-person

- Same as last meeting:
 - Members encouraged to use the chat option so that questions, comments, and votes could be properly tracked and speaker order maintained by the Chair.
 - For motions, the mover and the seconder can respond the Chair's motion email to indicate the motion and the action taken. Once meeting is complete, motions will be recorded on the motion sheets and sent out for confirmation to the mover and seconder.
 - For voting, the Chair will ask for those in opposition as this will be easier to track. Please vote opposing in the chat option. If not opposed or abstaining, it will be assumed your vote is in favour of the motion.
 - When speaking, please state your name so everyone can know who is talking. And when not speaking, please turn off your mic.
 - Students are asked to send a message in the meeting chat so that attendance can be recorded.

1. Agenda

MOTION to approve the agenda as presented. John McDonough motioned; Katie Andruschuk seconded. Carried.

2. Confirmation of Minutes from May 27, 2020

- Request that on Page 2, Item 4.2 question about domestic students taking the English Proficiency tests to meet English requirements, additional information is added about International students only taking the tests to meet ELP and not program or course requirements as those are course specific.

MOTION to approve the May 27, 2020 minutes as amended. Doris Silva motioned; John McDonough seconded. Carried.

3. Matters Arising from the Minutes – none.

Members: Erin Aasland Hall, Katie Andruschuk, Darrell Bethune, Kevin Boehmer, Joy Brown, Katie Burles, Sharon Demaine, Nathan Dueck, Reg Goldsbury, Heather Hepworth, Ben Heyde, Robin Hicks, Sandi Hill, Jennifer Inglis, Kouki Maturra, John McDonough, Lois Murray, Bradley Schmidt, Doris Silva, Gursharan Singh, David Walls

4. **New Business**

4.1. **CSC Recommendations and Report**

- Darrell Bethune presented the CSC recommendations for the minor course and program outline changes.
 - Question about Ktunaxa 100 being Completed or No Credit Granted and if this was a decision when the course was introduced. Answer: It was most likely a pedagogical decision and since the course is about reflection it is hard to grade with a percentage or mark.
 - Question about the balance of exams and assignments and seems that some courses are moving away from exams in one course and moving towards exams in others. Answer: this would be a decision by the instructors and they would have the details to the specific courses mentioned.

MOTION that EDCO approve the minor changes to course and program outlines as recommended by CSC. Darrell Bethune motioned; John McDonough seconded. Carried.

- Darrell Bethune presented the CSC recommendations for the major course and program outline changes.
 - Question about the prerequisite language for HSWR 119 and including language to say that HSWR 101 should be taken previously or concurrently. Answer: yes, this can be updated. Motion to be amended.
 - Same issue was raised about the language in HSWR 118 and its prerequisite of CYFS 103. Answer: yes, this can be updated. Motion to be amended.
 - Clarification question asked about Plumbing and the requirements for marks versus in-class components. Answer: in-class components (theory and practical percentages) make up a portion of the final mark in conjunction with the standard level test.
 - Question about if protocols exist around second year courses and having prerequisites of first year courses. Answer: different discipline areas have different nuances. There is no rule that a 200-level course needs a first year prerequisite.

MOTIOIN that EDCO approve the major changes to course and program outlines as recommended by CSC. Darrell Bethune motioned; Joy Brown seconded.

AMENDED MOTION that EDCO approve the major changes to course and program outlines as recommended by CSC with changes that include that the HSWR 118 and 119 language on prerequisites to include that HSWR 101 must be taken previously or concurrently for HSWR 119 and CYFS 103 must be taken previously or concurrently for HSWR 118. Darrell Bethune amended the motion; Joy Brown seconded the amendment. Carried.

4.2. **EDCO Elections Procedures for Approval**

- Sharon Demaine presented the Elections Procedures document for approval. Changes from previous draft include announcing at the September meeting for the elections to be held at the October meeting, passing the floor to the Registrar to chair the election process, other wording updates, and citing the CI Act.
- Suggestion to include a statement about the elections included on the October agenda.

Members: Erin Aasland Hall, Katie Andruschuk, Darrell Bethune, Kevin Boehmer, Joy Brown, Katie Bures, Sharon Demaine, Nathan Dueck, Reg Goldsbury, Heather Hepworth, Ben Heyde, Robin Hicks, Sandi Hill, Jennifer Inglis, Kouki Matsurra, John McDonough, Lois Murray, Bradley Schmidt, Doris Silva, Gursharan Singh, David Walls

MOTION to approve the EDCO Elections Procedures as amended. Sharon Demaine motioned; Bradley Schmidt seconded. Carried.

4.3. Continuing Education & Contract Training Report

- Clarification requested around CE Certificates and requested that the document change the header to Certificates and the listings specify the certificate granted. This will be a change for Leah Bradish to update.

MOTION to approve the Continuing Education & Contract Training report as amended with the change to the Certificate column heading and specifying the certificates in the listings. Doris Silva motioned; Darrell Bethune seconded. Carried.

5. Information

5.1. Report on temporary course evaluation changes from Winter 2020 Term

- Report shared for transparency due to the rapid changes made to shift to alternative delivery during the Winter 2020 term.
- No questions or comments from members.

5.2. Request for short bio and picture for website

- Sharon Demaine will send out instructions for bios and pics, and include ideas and examples. Members can send her their bios and pics. Bios to include name, position at the College, a little of why you are interested in EDCO/why you joined EDCO, and one optional personal item about yourself.
- Goal is to have all bios and pics collected before the end of summer so that the website can be updated for September.

6. Reports

6.1. Chair's Report

- Policies are going through CPC including a new one for Alcohol, Tobacco and Cannabis Use.
- The last Board meeting was the last meeting for several Board members, so will see new members at the next meeting.

6.2. VP Academic Report

- The College has nearly 800 graduates to celebrate this year. There is an alternative plan for celebration including graduation website and a YouTube channel for virtual launch on Friday, June 26. It was a great team effort to make it happen.
- Update on CBT funding: finalized year 1 activities and report was submitted in March. Trust was pleased with projects, and understanding that some projects will need to continue into year 2. The College just received confirmation that the year 2 work plans have been accepted by CBT.
- A report on current experiential learning at the College is drafted and will eventually be shared more widely once finalized.
- It has been identified that about seven percent of courses will be done on campus, so working through the details of access to buildings and services.

- Question about UACE studies running on campus. Answer: Directed studies will have some student support happening on campus, but this is not to be confused with UACE semester courses that will be online.
- Question asked about when the outdoor classroom will be available. Answer: it has been delayed as need to consider safety and protocols but hoping that it will be ready this Fall.
- Question about opening the Student Association on campus given the current circumstances. Answer: Doris Silva will follow up with the Student Association for the upcoming JumpStart. Robin will add the Student Association to the phase list for re-entry and someone will be contact soon about planning the return.
- Robin thanked everyone for their rich discussions and contributions, and wished members rest and rejuvenations over the summer.

6.3. EDCO Committee Reports

Academic and Student Affairs Policy Committee (ASAP)

- Report attached. Some work has been delayed due to the shift in priorities from COVID, but this work will be picked up and go forward.

Scholarship and Awards Report

- Report attached and Lois gave a brief update.

Articulation Report

- Report attached.

6.4. President's Report – David Walls

- Reminder that as planning the re-entry phases to return to campus, it is not business as usual. It will be different from before: including risk assessments and safety considerations.
- This is David's last meeting: he expressed that it has been a privilege to be part of the EDCO process.

7. **Correspondence**- none

8. **Next Meeting** – TBD

9. **Adjournment** at 3:13 pm.